

Forden with Leighton and Trelystan Community Council

Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan

Minutes of the meeting held on 25th January 2018 At Leighton Village Hall

PRESENT: Cllr D T L Jones (DTLJ) Cllr N Edwards (NE)
Cllr W Jones (WJ) Cllr L Corfield (LC)
Cllr S Rowlands (SR) Cllr D Jones (DJ)
Cllr R Dawe (RD) Ms H Stanier (Clerk)

APOLOGIES: Cllr C Alexander, Cllr M Williams, Cllr R Tibbott

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GUESTS: Mr Richard Davys-Jones

MINUTES OF THE MEETING held on 21st December 2017, as circulated, were agreed as a true record and were signed by Cllr D T L Jones (Chair)

Proposed by Cllr W Jones and seconded by Cllr D Jones - all agreed.

Declaration of Interest: None

MATTERS ARISING

1. Caretaker. Holiday Pay. The Clerk confirmed that she had liaised with One Voice Wales who confirmed that the proposal to pay the Caretaker the holiday entitlement covering a 2 year period (56 hours) appears to be reasonable. Councillors asked the Clerk to send her copy of the Terms and Conditions to DTLJ (along with another template) – also contacting One Voice Wales for guidance.

Decision made to pay Nick Lloyd the 56 hours Holiday Pay:
Proposed by Cllr R Dawe and seconded by Cllr D Jones.

ACTION: The Clerk to send her copy of the Terms and Conditions to DTLJ (along with another template) – also contacting One Voice Wales for guidance.

Outstanding work	What was discussed:	Action:
Amenity Area	Securing of the bin and pressure washing of the mats in the Play Areas still outstanding. Quotation received from Shaun Rees but decision made to diarise for Spring 2018	Decision made to diarise for Spring 2018
Things left outside the Ladies Toilet	Councillors confirmed all items left are now in the shed. Decision made to dispose of these once a vehicle was available	Matter Closed
Play Area	Caretaker had been waiting for new Power Washer to come into stock	Decision to be made in the Spring 2018
Weeds growing through the Multi Purpose Courts/Drains	Weeds diarised for Spring 2018. Decision made for Shaun Rees to pressure jet drains on Multi Purpose Court	Weeds – Diarise for Spring 2018. Drains – Shaun Rees complete the work
Snag List	Snag List displayed. Loose tap in Ladies Toilet is still outstanding.	NE will inspect the tap
Cleaning of the Pavilion	SR doing the hoovering at the moment. Councillors asked SR to make a full list of jobs that need doing on a regular basis and forward this on to the Clerk. SR will obtain quotes for a couple of cleaning companies and report back. Councillors feel 2 hours per week should be sufficient	SR will obtain quotes from a couple of cleaning companies and report back

2. Road/Highway situations:

Situation/Location	Contact	Situation	Action
Trelystan – Short Cross down to Beeches	Ken Llewellyn, PCC	Some work has been done just waiting for Jet Patcher to finish work off (The Clerk had contacted Highways 26.11.17 & 28.12.17)	Work to be completed No progress from last meeting. Complaint received from Mr T Garrett ACTION: The Clerk to reply to Mr Garrett to confirm that his comments have been noted and reported.
Grove Lane Forden	Ken Llewellyn, PCC & Dave Gardner	PCC advise this work is to be looked at during the winter. Councillors requested the Clerk to report gully's sinking by the council houses. (The Clerk reminded Highways 26.11.17 & 28.12.17)	Work to be completed. DTLJ confirmed on the 25.1.17 that this situation is really bad
Hem Bank Forden – pot holes	Ken Llewellyn , PCC	PCC advise pot holes scheduled to be filled and the road has been entered on to the capital list to be considered for further works next financial year. The Clerk reminded Highways 26.11.17 & 28.12.17)	Entered on capital list to be considered for further works next financial year
Pot hole outside the school which has a bollard on it (2 or 3 sunken metal gulleys)	Ken Llewellyn, PCC	(The Clerk had contacted Highways 26.11.17 & 28.12.17)	Work to be completed
Leighton Bank	Ken Llewellyn, PCC	Drains are blocked and need emptying (The Clerk contacted Highways 28.12.17)	Work to be completed
Grit bin in the Junction by the Crescent, Forden.	PCC	Bin is cracked and damaged.	LC will report this to Highways

3. Pavilion Checks. The Clerk confirmed that Rob Walton had now completed this work and invoice received. Decision to pay invoice: Proposed by Cllr R Dawe and seconded by Cllr N Edwards.
This matter is now closed.

4. Andrew Lloyd Football Festival Funds. Training took place on the 23rd January 2018. 7 people attended.
This matter is now closed.

5. The Cock Hotel, A490 Safety Concerns. There has been no progress on this. Decision made for LC to chase progress.

ACTION: LC will follow up with Chris Lloyd, Powys County Council.

6. Accessing the Pavilion/Facilities during School Time. DTLJ confirmed we now need to contact Mr Davies with available dates in February, NE advised he is not available on Tuesday's.

ACTION: DTLJ to contact Mr Davies with potential date in February 2018.

7. Sign bent, School turn. Delay due to Powys County Council waiting for replacement as the Lighting Engineer has left their position.

ACTION: Await work to be completed.

8. BT Phone Boxes. LC confirmed that planning permission would not be needed to move the Leighton Box. The Clerk to ensure Public Liability is covered but also to check on the cost of having this down separately on the insurance. The Clerk to diarise having these covered on the Risk Assessment and Asset Register. Councillors confirmed the boxes will stay as they are for now. (Mr Richard Davys-Jones kindly offered to buy red paint and repaint the Forden BT Box)

ACTION: The Clerk to ensure Public Liability is covered but also to check on the cost of having this down separately on the insurance. The Clerk to diarise having these covered on the Risk Assessment and Asset Register

9. Risk Assessments. These have been completed. Main issues are:

- a) Missing steep slope sign. SR was not able to find this. **The Clerk to order another one.**
- b) Wire between the 2 pitches needs taking up. **Diarise for this to be moved in February 2018.**
- c) Strimmer left in the Changing Rooms. The Strimmer is now in the shed. **This matter is now closed.**
- d) Microwave, Boiler, Fridge and Kettle need PAT testing. Work completed. **This matter is now closed.**
- e) Ramp up to the exterior doors at the Pavilion needs Pressure Washing. Decision has been made to give this work to Shaun Rees. **This matter is now closed.**

10. Signage. Councillors confirmed the following: The sign situation for Halmer Drive, Forden is being considered. The sign for Cilcewydd has been ordered by Chris Lloyd, PCC and should be replaced once warning signs for the bend are completed.

Delay due to Powys County Council waiting for replacement as the Lighting Engineer has left their position.

ACTION: Await work to be completed

11. ROSPA Play Area Safety Inspection Reports. Heritage Green. **This matter is closed for the time being and diarised for Spring 2018.**

12. Pavilion Match Changing Rooms. SR will check to see if this work has been done and report back.

ACTION: SR will report back.

13. Future Fit. The Clerk confirmed that there had been no progress with the consultation. (No change from last meeting)

ACTION: Await consultation to start and information to be received to start the process.

14. Soccerholics, after school activities. Copy of Public Liability received. Soccerholics cannot afford to pay. **This matter is now closed.**

15. Mud left on the road. The Clerk confirmed no response received from Mr David Gethin or Powys County Council. The Clerk has reminded PCC regarding this and there has been no reply.

ACTION: The Clerk to remind Powys County Council – Highways Department.

16. Electricity Supply. DTLJ read out an email from Neil Bennett enquiring with electricity suppliers about receiving no invoice and confirmed he had no definite response in the way forward. Decision made to take meter readings now and include the taking of meter readings in the Risk Assessment. This will be diarised by the Clerk. **This matter is now closed.**

17. Gutter needs cleaning. The Clerk brought a file of the archive Maps to the meeting. NE took these to work out who was liable for the cleaning of the gutters.

ACTION: NE will report back.

18. Trees on the green by the Church. Decision made by Councillors that NE would make these safe. **This matter is now closed.**

19. Bench by War Memorial. Mr Richard Davys-Jones confirmed at the meeting that he could provide a replacement bench. He suggested a softwood bench from Wynnstay £125.00 + VAT. Councillors gratefully accepted after confirming they had heard nothing from the newsletter response. **This matter is now closed.**

PLANNING:

New Applications:

1.

Application Ref:	Grid Ref:	Description:	Comments:
P/2017/1456	324307.98/305227.82	For LBC: Internal and external renovation works to building to include reroofing, installation of lateral restraining anchors and DCPs, relaying of central lead box, reinstate lime torching and replacement of cement mortar and modern bricks at Building A Leighton Centre, Leighton, Welshpool	SUPPORTED

2. Planning decisions as received from Powys County Council as below:

P/2017/0910	15/12/2017	Land adjoining Rose Hill, Kingwood Lane, Forden, SY21 8TR	Outline application (with some matters reserved) for up to 4 dwellings and garages, formation of vehicular access road and all associated works	Consent	Community Council Comments: Not Supported - concerns about access, density, affordability and sewage impact
P/2017/1103	11/12/17	Little Acre, Forden, Welshpool, SY21 8NE	Outline - erection of 9 dwellings, formation of access points, installation of sewage treatment plant and all associated works	Refused	Community Council Comments: Supported on the proviso that the road is widened for parking and that majority are starter homes

3. Misc. Planning.

a) P/2017/0703 Grid Ref: 323225.64301055.76 for Outline application for residential development of up to 9 dwellings, installation of sewage treatment plant and associated works at Oaklands, Forden, Welshpool. Confirmation that this is to be considered at the County Hall on 18/1/2018.

b) P/2017/1103 Appeal to be heard: Outline: Erection of 9 dwellings, formation of access points, installation of sewerage treatment plant and all associated works. Land adjoining Little Acre, Forden, Welshpool. Start Date 19/12/17.

c) Footpath 1 Extended closure, Fron, Forden. Application for further closure of footpath 1. This had been objected to by the Community Council 7/1/18.

d) DECC2017.0031 Grid Ref 324812.75/310595.67 for DECC: Application made under Section 37 of the Electricity Act 1989 for proposed rebuilding of existing 11kv overhead electricity line: Pool Quay – Welshpool. No comment made.

e) P/2017/1041 Heritage Green development (Reserved Matters). The Clerk confirmed to Councillors that we had only ever received Outline planning on this and will contact the Planning Department to advise on this. LC handed to the Clerk information relating to undertaking to the Community Council listing previously agreed points and signed undertaking.

f) Letter received from Roger Parry & Partners re: Proposed Planning Application at Trelystan, Leighton, Welshpool, for erection of a free range egg production unit including silos and all associated works. Councillors asked the Clerk to contact Planning and Roger Parry & Partners to query whether another Community Council had considered the first lot of planning some years ago.

FINANCE:

1. Payment of the following bills was proposed:

Payee	Details	Chq No.	£
Mr N Lloyd	Wages	961	£264.00
Ms Helen Stanier	Wages £367.40 + £10.80 postage = £378.20	958	£378.20
Powys County Council	Business Rates	ddr	£140.00
St Michaels and All Angels Church, Forden	Donation for upkeep of Churchyard	959	£250.00
Forden United Junior Football Club	Cement for fixing goal posts (Decision made to pay) – see last December 17 minutes)	954	£184.03
Robert Walton	Guttering Work	960	£367.20
	TOTAL		£1,583.43

Current Account Balance	£14,044.04
Business Premium ME	£14,333.46

Payment of the bills proposed by Cllr R Dawe and seconded by Cllr D Jones - All agreed

2. Internal Auditor. This is ongoing. The Clerk to contact Internal Auditors

ACTION: To be discussed at the next meeting.

3. Laptop - The Clerk confirmed that she had looked into the cost of a new/reconditioned laptop, the prices being £220 for reconditioned and £320 for new (this price would include the removing and reinstalling of existing software.

Grass Cutting – The Clerk will send our copy of the maintenance plan to the school to ask if they know of any duplication.

ACTION: The Clerk to let Councillors know when a laptop can be obtained and they then to approve. The Clerk to send our copy of the maintenance plan to the school to ask if they know of any duplication.

4. Tokens/Club Fees. The Clerk to contact Jonny Roberts to buy tokens in bulk. Councillors suggested going forward that tokens could be purchased in a local pub. Further discussions regarding the way forward to be discussed at the next meeting.

ACTION: To be carried forward to the next meeting.

5. Automatic Payments. After a discussion between the Chair and Vice Chair decision made to stay with Cheque Payments, this is due to the Community Council being too small an organisation. **This matter is now closed.**

CORRESPONDENCE:

- a) Thank you card received. Note of thanks for awarding £1900 in Revenue Support Grant 18/19 – Forden Recreation Association.
- b) Letter from the Bowling Club. Letter advises worries about safety and requesting a barrier, also confirming that a light bulb had gone. Letter given to DJ. **ACTION: Response needed.**
- c) Data Protection Regulation. Letter from One Voice Wales confirming that NALC have commissioned a firm of solicitors to prepare a toolkit for use by councils in preparation for implementation date.
- d) Letter from Powys County Council. General Dispensations.
- e) Montgomeryshire Area Committee. Confirmation of meeting 23rd January 2018 (these details had previously been emailed to the representatives.)
- f) Sovereign Outdoor Playground/Recreation projects. Letter received regarding any potential plans for outdoor space.
- g) Montgomeryshire Village Award 2018. Email received regarding the launch date, this being 23rd February 2018.
- h) Leighton Road B4381. Confirmation of sealed order and 40mph speed limit.
- i) Cluster Group. Confirmation of information sent to Cluster Representatives regarding surveying work by Footpath volunteers.

MATTERS RAISED:

- 1. Kingspan. NE confirmed that the maintenance checks will be carried out on 5th February 2018.

Date of Next Meeting: 1st March 2018 at Forden Community Centre. Start Time 7pm. (change of date due to Councillor Commitments.

Signed _____
 Cllr D T L Jones (Chair)
 ACTUALLY SIGNED BY THE VICE CHAIR: Mr R Dawe.

Date _____