

Forden with Leighton and Trelystan Community Council
Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Minutes of the meeting held on 30th June 2016
At Leighton Village Hall

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PRESENT:

Cllr D T Jones	(Chair)	Cllr W Jones	(WJ)
Cllr N Edwards	(NE)	Cllr R Dawe	(RD)
Cllr M Williams	(MW)	Cllr L Corfield	(LC)
Cllr S Rowlands	(SR)	Cllr C Alexander	(CA)
Cllr D Jones	(DJ)	Ms H Stanier	(Clerk)
Cllr D Clare	(DC)		

MINUTES OF THE MEETING held on 26th May 2016, as circulated, were agreed as a true record and were signed by Cllr D T Jones (Chair).

Proposed by Cllr L Corfield and seconded by Cllr D Jones– all agreed.

Declaration of Interest

None were recorded.

MATTERS ARISING

1. Risk Assessments - The Clerk confirmed that she had checked with Coed Y Dinas and they did not sell “Beware – Steep Slope” signs, she had acquired a quotation from Safetyshop and their price for 1 sign was £36.72. Councillors asked the Clerk to try Express Graphics in Welshpool. Councillors discussed replacement goalposts and requested the Clerk to obtain a quote from Wynn, the Blacksmith. The Clerk confirmed that John Lowe had completed most of the work on the lights and PAT testing, she will check latest progress. LC handed the completed Risk Assessments carried out in April 2016 to the Clerk.

ACTION: The Clerk to obtain a quote for “Beware – Steep Slope” signs from Express Graphics in Welshpool, also to check on progress of electrical work to be carried out by John Lowe. The Clerk to obtain a quote from Wynn, the Blacksmith as regards goalposts.

2. Bus Shelter – LC confirmed that the Bus Shelter is more or less all painted now. LC confirmed that she had spoken with Ken Llewellyn at PCC and was awaiting him to respond as regards the roof panel situation – she will speak to him again.

ACTION: LC to speak to Ken Llewellyn as regards the roof panel.

3. Coat of Arms – DJ confirmed she has received the inspection report back which she will read and report back.

ACTION: DJ to read the inspection report and report back to Councillors.

4. Councillors Resignation. Cllr S Rowlands signed the Declaration of Acceptance. **This matter is now closed.**

5. Mobile Post Office, Forden. The Clerk confirmed that she has now received the decision as regards consultation, this being that the service will be open at Copperfields, Forden on Monday and Thursday from 11.15 – 12.00. **This matter is now closed.**

6. Tennis/Bowling Club Invoices. DTJ confirmed that he had not been able to make contact with Steve Gittins. Councillors requested the Clerk to contact Bev Cadwallader and give deadline as to when we need a response, This being the 20th July 2016.

ACTION: See above.

7. Kingspan Sensor Smartserv. The Clerk contacted Kingspan and requested them to put a hold on the work pending the Community Council obtaining quotes for the work to be done. NE had obtained a quote from Davies, Roberts & Bowen which amounted to £475.00 + VAT; there had been no response from Mike Broxton from where the other quotation was requested. Councillors asked the Clerk to obtain further quotes from Alan Broxton and Robert Walton.

ACTION: The Clerk to obtain further quotations from Alan Broxton and Robert Walton.

8. Possible Grant Funding for Tennis Court/All Weather Pitch

Councillors met with Jenny Broughall, Participation Development Officer (Sports Wales) on Monday 27th June 2016 at the Forden Pavilion. Jenny Broughall confirmed maximum grant of £25,000 could be available, a Macadam surface had been decided upon. As Councillors were aware that Local Authorities would need to contribute to the grant a meeting had been set up with Liz Trow, Powys County Council to discuss funding.

Councillors met with Liz Trow on 30th June 2016 prior to the normal Community meeting – the meeting was held on site at Forden Pavilion.

Councillors pointed out the following:-

Approximately when the surface had been installed, resurfaced and the present condition of extreme cracking. That the Community Council owned the courts

Liz pointed out the following:

- The need for 2 or 3 quotes from SAPCA registered companies.
- That Powys County Council could give up to 50% of the grant although if Sports Wales donated most of the amount required, then Powys County Council would pick up the shortfall – with a maximum of £15,000.
- Only constituted groups can apply – we meet these criteria.
- The timescale for funding, this being from 01.04.16 – 01.03.17.
- The Portfolio holder makes the decision.
- The need to obtain the quotes first and then complete the Community Regeneration Application Form.
- The money has to be spent in that financial year and the work completed. (Although there is leeway for bad weather etc.)

During the normal meeting, RD suggested we set up a subcommittee to move things along quickly – It was decided this would be Cllr Richard Dawe, Cllr Suzanne Rowlands and Cllr Carol Alexander.

ACTION: - The Clerk to establish contact details, speaking to Newtown and Montgomery Tennis Clubs while preparing the list. The Clerk then to forward this information to the sub committee.

9. One Voice Wales. The Clerk has passed on the information as regards Councillors put forward for possible attendance of the Area Committee Meetings. **This matter is now closed.**
10. Access out of driveway by Leighton Church. CA confirmed that he has spoken to James Potter and that he has no problem with a mirror being placed to help out with access. **This matter is now closed.**
11. Severn Trent Water. This matter had previously been closed, however further information had been received. The Clerk confirmed update from AMEY (contractors for Severn Trent), this being that they are planning to commence work from late August on the planned water mains renewal and they will require the use of road closures running into early January 2017, they also confirmed that they will start customer engagement work over the next few weeks involving drop in sessions. **This matter is now closed.**
12. Bowling green. The Clerk confirmed that she had received a reply from Mike Compton advising that the Public Liability Policy date was not out of date but it was part of the renewal documents and sent out prior to the renewal. - Councillors will check in the Pavilion at the next meeting to confirm that correctly dated policy document had been displayed and also discuss the Burco Boiler situation. WJ confirmed that the Bowling Club had taken care of the carpet cleaning.

ACTION: Councillors will check on the Public Liability document and discuss the Burco Boiler at the next meeting in the Pavilion.

13. Safety on the Leighton Road. The Clerk had written to Chris Lloyd PCC and received a reply on the 13th June 2016, the details of which had been forwarded to Councillors prior to the meeting. The response detailing the fact that after his meeting with police sergeant Andy Allan that they had agreed that traffic counters were being put down again to assess speeds that drivers travel through the double bend and then compare this to the 2013 information. It was pointed out that once this data had been collected and reviewed they could see if any further intervention is warranted, any meeting with the Community Council would be premature until such information had been gathered. **This matter is closed pending further traffic speed checks.**
14. Social Media. The Clerk confirmed response sent to Kath Jones confirming that we have our own website so there would be no need for a Facebook page. **This matter is now closed.**
15. Sunningdale, Forden. The Clerk confirmed that she had received a response from PCC, this being that it is the responsibility of the property owner to make their vehicular access safe to use. The Clerk to write to Diane Lacey at Sunningdale and to include a copy of the response received from PCC.
- ACTION:** The Clerk to write to Diane Lacey, Sunningdale confirming that it is the responsibility of the property owner to make their vehicular access safe to use and to include a copy of the response from PCC.
16. Leighton Village Playground. The Clerk confirmed receipt of 2 invoices for work/repairs to the Leighton Playground, Invoices that which didn't specifically say what work had been carried out. Councillors requested further breakdown of costs.
- ACTION:** The Clerk to request a further breakdown of the costs from Jane Walton.
17. Sewage Treatment Plant in Forden. The Clerk confirmed that she had contacted PCC to advise on the problem. MW confirmed that smells were not noticeable now. **This matter is now closed.**

PLANNING:-

1.

Application Ref	Grid Ref	Description	Comments
P/2016/0600	323960.58/302581.2	For rear extension to dwelling and insertion of new window at Tan-y-Dderwen 3 Withy Avenue, Forden Welshpool	Supported

Planning decisions received from Powys County Council, as below:-

PLANNING NO.	DATE	ADDRESS	DESCRIPTION	PLANNING DECISION	OUR DECISION
P/2014/1038	21/10/2014	Church Farm Forden Welshpool Powys SY21 8NL	Householder: Erection of a first floor extension together with the erection of two bay detached garage	Refuse	Supported
P/2015/1137	18/11/2015	Buildings S Leighton Centre Welshpool Powys SY21 8HP	Listed building consent for alterations to include improvement works and structural strengthening works to roof and internal timber frame	conditional consent	Supported
P/2016/0316	30/03/2016	3 Heritage Green Forden Welshpool Powys SY21 8LH	Erection of an extension	conditional consent	Supported
P/2016/0078	10/02/2016	Building at Cwm Farm Forden Welshpool Powys SY21 8NB	Conversion of agricultural building to form residential annex to existing dwelling (retrospective)	conditional consent	Supported

FINANCE:-

1. Payment of the following bills was proposed.

Payee	Details	Power to Pay	Chq No.	£
Mr N Lloyd	Wages	s.164, s.44, ss 9&10	846	£144.00
H Stanier	Salary (£694.43, Expenses=£21.82)	Schedule 12, paragraphs 30, 30D and 30E	847	£716.25
HMRC	Income Tax		848	£93.60
Powys County Council	Business Rates	s.164, s.44, ss 9&11	ddr	£136.00
Viking	Hand Towel	s.164, s.44, ss 9&11	850	£30.76
Leisure Control International Limited	5 X Barrel Keys for Token Meter (Proforma Invoice)	s133,s19	849	£18.00
	TOTAL			£1,138.61

Payment of the bills proposed by Cllr R Dawe and seconded by Cllr N Edwards – all agreed.

2. Audit 2015/16. DTJ and the Clerk signed required documentation and the Audit 215/16 was sent to the external auditor to be received back by the 6th June 2016. **This matter is now closed.**
3. Review of Budget 215/16. The Clerk handed out Profit & Loss Performance up to 26th June 2016, she pointed out that the Sewage Treatment Plant income was higher than predicted due to having to have the plant emptied and also the maintenance contract charge being higher, this then impacted on the charge to Forden School (being 50% of the total outgoings for 2015/16). RD requested these reports to be sent out electronically prior to the meetings. The Clerk will ensure this happens at the regular 3 monthly intervals.

CORRESPONDENCE:

1. Andrew Lloyd Festival. The Clerk confirmed correspondence received from Sian Knowles, Chair Person of Andrew Lloyd Football Festival confirming that the festival had been a fantastic event, however it had been brought to their attention that Forden United Senior Team member who took part in the festival used the showers and changing rooms after playing their matches, she went on to confirm that the festival committee did not have keys to access the area, nor had they requested permission to use the shower and changing facilities. She thought it best to make the Community Council aware in case there had been any complaints.
2. Planning Training. The Clerk confirmed correspondence received promoting Planning Training on 19th July 2016 being run by Planning Aid Wales at Welshpool Town Hall, this specifically being on how to respond effectively to planning applications. SR expressed a wish to attend. The Clerk to contact Planning Aid Wales to book a place at a cost of £30.

ACTION: The Clerk to book Councillor Suzanne Rowlands on the course.

3. Plastics/Cans Recycling Box. The Clerk confirmed correspondence received from Waste and Recycling Services confirming that they would no longer be able to collect plastic film in the recycling box. They confirmed that they have left material at the kerbside to allow residents time to adjust. As they are still now receiving large amounts of the plastic film, from the 20th June 2016, a leaflet will be left in any contaminated box clearly explaining why the box has been left.
4. Removal of local amenity site collections of paper, glass etc. Correspondence received from Cllr Jill Kibble, Abermule and Llanysyll. She points out that there is concern at the removal of garden refuse disposal points as there is no collection facility. She notes that she is not sure if the consequences of removing these garden waste collection points have been fully considered and wanted it brought to the attention of all Councils – she feels it is not too late to make representation on this should the Council be so minded.
5. Thank you for the Revenue Support Grant, Forden Recreation. The Clerk confirmed that a letter had been received from Shirley Edwards, Secretary of Forden Recreation Association thanking the Community Council for the £900 received. They are grateful for the continued support.
6. Turbine Delivery Public Information Event. Correspondence received from Renewable Energy Systems Limited confirming an invite to their joint public information events about turbine delivery programmes, these take place on Tuesday 12th July 2016 3pm – 7pm at Pant Memorial Hall and Thursday 14th July 2016 3pm – 7pm Newtown Campus. **The Clerk to ensure enclosed poster is displayed in Notice Boards.**
7. Invite – Reception at the Royal Welsh Agricultural Show 2016. Invite received from Powys County Council. Confirmation of invite received for two representatives from each Town and Community Council to the Reception. RSVP by Monday 4th July 2016.
8. Thank you. The Clerk confirmed that a Thank You card had been received from Cllr Linda Corfield expressing her sincere thanks for the flowers purchased which had been sent as appreciation for her time as Chair of Forden with Leighton and Trelystan Community Council.
9. Grounds Maintenance – Grass Cutting. Correspondence received from Highways, PCC regarding arrangements for grass cutting, the correspondence confirms budget reduction and the new standard as regards cutting regimes, this being: Municipal Areas – 10 cuts per year, Highway Urban Verge Area – 3 cuts per year and Highway Rural Verges – 1 cut per year.

MATTERS RAISED:-

1. Local Community Council Election. LC confirmed that the local Community Council election will take place on the 4th May 2017; this will be for a 5 year term. Welsh Government have confirmed that there will be no boundary changes.
2. Dog Fouling between Withy Avenue and The Cock Hotel, Forden. Councillors raised this problem; they have requested the Clerk to contact PCC from more signage.

ACTION: The Clerk to contact PCC to arrange more signage.

3. Moorwood, Leighton. DC pointed out that a purple refuse bag was left in the entrance to Moorwood Leighton. The Clerk was requested to contact the Caretaker at Poultry Cottage to leave out on the correct collection date.

ACTION: The Clerk to contact the Caretaker at Poultry Cottage to request they leave the rubbish out on the correct collection day.

4. Availability of Tennis Courts, Forden. The Clerk confirmed that she had received an enquiry on usage of the Tennis Courts from a local resident. Councillors requested the Clerk to confirm that they can and details regarding price etc.

ACTION: The Clerk to advise that the Tennis Courts are available when they are not being used by the Tennis Club, the price would be £3 per hour for local users. They could also join the Tennis Club who meet on Thursdays and Sundays.

5. Invoice for 50% maintenance Sewage Treatment Plant. The Clerk confirmed that she had replied to Rhian, Secretary of Forden School confirming exactly what period the invoice sent was covering and that Rhian had replied confirming that after their last Audit they had been asked to request copies of the invoices that make up the charge

ACTION: The Clerk will supply copies as requested.

6. Forden Airshow. Concerns were expressed from Councillors regarding private houses and business premises being visited before the date of the show asking people not to hold parties, camping on their property and businesses not to be working during the day/time of the Airshow. Some residents had received letters. DJ and LC will try to establish where letters had been sent from and more information as to who visited the properties.

ACTION: As above.

7. Pot holes, Grove Lane. MW confirmed that the pot holes in Grove Lane, Forden were raising concerns. The Clerk to report the situation to PCC.

ACTION: The Clerk to report pot holes to PCC.

TIRDU CHARITY:

Update: Awaiting clarification from Graham Hislop regarding the Exchange of Notice – Tenancy Agreement. The Clerk confirmed Annual Return has been completed.

Date of Next Meeting: 28th July 2016 at Forden Pavilion.

Signed: -----
Cllr D T Jones (Chair)

Date: -----