

**Forden with Leighton and Trelystan Community Council**  
*Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan*

409

**Minutes of the meeting held on 30th July 2015**  
**At Forden Community Centre**

**PRESENT:** Cllr L Corfield (Chair) Cllr M Williams (MW)  
Cllr D T Jones (DTJ) Cllr R Dawe (RD)  
Cllr D Clare (DC) Cllr N Edwards (NE)  
Cllr D Jones (DJ) Ms H Stanier (Clerk)  
Cllr C Alexander (CA)

**APOLOGIES:** Cllr W Jones

**GUESTS:** Suzanne Rowlands and Michelle Colley

**MINUTES OF THE MEETING** held on 2 July 2015, as circulated, were agreed as a true record and were signed by Cllr L Corfield (Chair).

Proposed by Cllr D Jones and seconded by Cllr C Alexander – all agreed.

**Andrew Lloyd Football Festival - Donation**

Two Representatives Suzanne Rowlands and Michelle Colley attended the meeting to say that this year's annual event had gone well and that they would like to donate something back into the Community. They discussed the donation of a Defibrillator. NE confirmed that Welshpool League of Friends was donating one as well. Councillors said that we would be happy to have two. It was confirmed that the Representatives would need to contact Shirley Edwards (Forden Recreation Society) to confirm details. Next Year's event will be held on the 18<sup>th</sup> June 2016. The Representatives also pointed out that the Goal Posts on the top pitch were rusty and dangerous, the main problem being the net hooks sticking out.

**ACTION:** Councillors to inspect the Goal Posts.

**MATTERS ARISING**

**From AGM**

1. Public Right of Way adjacent to Oak Cottage, Forden. Clerk has contacted Calum Carr, Rights of Way Officer and he is adding the work to the Seasonal Vegetation Clearance and that would be undertaken in the next few weeks. **This matter is now closed.**

**From Monthly Meeting**

1. Web Site – Clerk confirmed Web Site was Live and pointed out that you would have to type in the domain name exact for the site to come up, the problem being that the site would need to be linked into others site and establish itself before the main internet search engines could find it. Councillors suggested contacting PCC for them to add our link. Clerk also confirmed she would send the link to Councillors so they can take a look at the website.

**ACTION:** Clerk to contact PCC for them to add our Web Site link and also to send Councillors a link so that they can take a look at the website.

2. Risk Assessments Sports Fields and Playgrounds – Electric circuitry – Mr Stafford has still not completed the work. DJ confirmed that Luke who works for Mr Stafford had been in Italy but she has left him a message regarding the outstanding work. DTJ had confirmed that he will see Mr Stafford the next day so he will remind him.

**Action:** DTJ to remind Mr Stafford – see details above.

3. Bus Shelter – LC has established that Gary and Eileen Roberts own the land around the Bus Shelter and they have confirmed that The Community Council can extend if need be. DTJ confirmed that the Bus Shelter needs painting. LC will find out if we can uplift the Bus Shelter and keep it temporarily at MW's land. MW will go and look at Bus Shelter first. NE will speak to Geoff Roberts regarding the work then that needs to be done.

**Action:** As above.

4. Play areas – Re Forden playground

Safety surface needs cleaning. The work has now been carried out by the Caretaker. **This matter is now closed.**

5. Playground Inspection Reports – The yearly Playground inspection reports were handed to the Councillors by the Clerk. The overall risk rating for Forden is LOW, for Heritage Green MEDIUM and for Leighton HIGH, the main issue here being on the Multiplay where there is excessive corrosion on the metal. ROSPA are advising these to be replaced.
6. Dogs on sports field – DTJ had previously purchased 2 “No Dogs are Allowed” signs. These signs have now been put up in the appropriate places. **This matter is now closed.**
7. War Memorial – Additional Names. LC has obtained quote from M E & A Hughes. The Plaque will inscription would cost £450 (VAT included). Grants are available to help but difficult to obtain. LC still waiting for price for engraving straight on to the memorial.

**ACTION:** LC will obtain new quote for Plaque and less wording and also chase quote for just engraving straight on to memorial.

8. Coat of Arms – DJ and LC attended the open public meeting at the Church in Forden, 14<sup>th</sup> July 2015. 19 people attended and the history of the Coat of Arms was discussed. The general consensus is that people want the Coat of Arms back in Forden (Powys Museum will still own the Coat of Arms).

**Action:** DJ will contact Peter Pike Church Faculty in Berriew.

9. Risk Assessments – Cricket Pitch has been inspected, this needs remedial work. NE will do the work.

**Action:** LC will find out if the school still use the Cricket Pitch.

10. Hedge at Castle Court, Leighton. LC enquired with Highways Department as to who is responsible in dealing with the high hedge which is obscuring residents view upon exit from Castle Court. LC has had no reply as yet.

**ACTION:** LC to await reply

11. Tirddu. The Clerk to see arrange time to spend with DC to look over what needs to be done as this job has now been passed to the Clerk.

**ACTION:** The Clerk still to arrange time to spend with DC.

12. Idea put forward for Skate Board Park. The Clerk replied to local boy Dan Stone thanking him for his idea but due to the current economic climate, the Community Council would not be able to consider the idea at present. **This matter is now closed.**
13. Emptying of Bin in the Play Area behind Forden Community Centre. The Clerk has confirmed to the Caretaker that it is his responsibility to empty the bin. **This matter is now closed.**
14. Sports Pavilion Files. The Clerk has looked through the bag received from Ex Cllr McNicholas and has comprised a list of everything in the bag so it can be kept on record. LC raised the question over management of the Sports Pavilion and RD has taken the bag containing all files to look at.

**ACTION:** RD to confirm whether he will take on the responsibility after familiarising himself with the files.

15. Complaints had been received regarding the following:-

- a) Overgrown hedge by the junction at St Michael's Crescent Forden. NE had been to see the owner of the property but they were not there. Work has however been carried out. **This matter is now closed.**
- b) Overgrown hedge by the school in Forden. The Clerk had found out from MW that Stewart Sheppard had previously cut the hedge back. The Clerk contacted Mr Sheppard and the hedge has now been cut back. **This matter is now closed.**
- c) Overgrown hedge by the lane leading up to the garages in St Michael's Crescent, Forden. The Clerk contacted Clare Evans PCC then wrote to the tenant of the property involved. The hedge has now been cut back. **This matter is now closed.**

16. Play area – Repainting. LC confirmed that she will ring Councillors at a later date for volunteers to help with repainting of the Play Area. **This matter can be closed for the time being.**

**PLANNING** – No applications have been received, however application P/2015/0564 for a lawful development certificate (existing) for the conversion of an outbuilding to an annex to serve the existing dwelling at Cwm Farm, Forden has been withdrawn by the applicant's agent and will not be determined by the planning authority.

Original planning application showing on Minutes of Meeting dated 2<sup>nd</sup> July 2015, withdrawal received 17<sup>th</sup> August 2015.

## FINANCE

1. Payment of the following bills was proposed: -

Payee	Details		£
Mr N Lloyd	Wages + Refund for Pressure Washer Tool Hire	779	£196.49
Powys County Council	Business Rates	DDR	£135.00
Cllr David Jones	Refund for 2 x Signs	780	£24.98
Viking	Ink Cartridges	781	£48.48
Mrs M Hewitt	Refund for QuickBooks Pro Software	782	£93.29
Shaw & Sons	Receipt Book for Interment Fees	783	£23.82
	<b>TOTAL</b>		<b>£522.06</b>

Proposed by Cllr N Edwards and seconded by Cllr D Jones – all agreed.

2. QuickBooks – QuickBooks downloaded, Cheque raised (see Finance) to refund MH.

**Action:** Clerk and MH update previous month's works as soon as possible.

### **CORRESPONDENCE:**

1. Tax Collection and Management Bill – Correspondence received confirming legal framework necessary for the Welsh Revenue Authority to collect and manage taxes.
2. Briefing from the National Association of Local Councils containing new duties for community councils to publish information online.
3. Register of interests. The clerk had raised a question with One Voice Wales regarding the register of member's interests and what would need to be published on the website. Correspondence received confirming that Councillors would need to sign any declaration of interest as and when it arose for the first time, the Clerk is then to add this information to the minutes and to ensure the details from the form completed be registered on the website.
4. Centenary Field. Letter received from Susan Simpson, Executive Support Manager PCC drawing the attention to the millions of people sacrificed during World War 1 where they are aiming to secure at least one site in each local authority area as a Centenary Field.
5. The Playing Fields Regulations 2015. Correspondence received from Local Government Democracy Division showing how Playing Fields should be protected from development and the new regulation coming into force from 1<sup>st</sup> October 2015.
6. Cluster Group. The following information was passed onto Councillors and had previously been emailed to those with an email address:

Agenda for meeting of the Vale of Montgomery Rural Cluster – Tuesday 28<sup>th</sup> July 2015  
 Minutes of the meeting for the Vale of Montgomery Rural Cluster – Tuesday 2<sup>nd</sup> June 2015  
 Terms of Reference – Vale of Montgomery Rural Cluster  
 Clerk Job Description – Vale of Montgomery Rural Cluster  
 Role Description for Volunteer Team Leader (Countryside Services)

### **MATTERS RAISED**

1. Vale of Montgomery Rural Cluster meeting. LC confirmed attendance and that there was nothing to report. LC confirmed that it was early days and that they are waiting for information from Powys County Council as regards funding. She said it would be best to see how we go for a 12 month period and also pointed out that we can withdraw at any time.
2. Extra parking area for Community Centre/School Forden. Question raised as to whether we should get back to Mr Davies who owns the field in question and enquire regarding a possible purchase of a third of the field to alleviate the parking problem.
3. Pot Holes at the turning for Yorton Stud Farm, Leighton (Off B4388 road for Leighton).

**ACTION:** Clerk to report to PCC

- 4. PCC Vehicles travelling along Forden to Caerhowell road to deal with pot holes. Concerns expressed as to why two vehicles were needed and that the workmen did little work and only patched up the holes. LC advised that we cannot get involved and that this type of situation gets raised at the Local Environmental Meeting. LC will pass comments back at their next meeting.
  
- 5. Football Pitch Drainage. Attention drawn to the size of the pipes found while digging the trench, where big pipes should have been, short ones were found, these pipes have been renewed as best they can. The invoice from Metrord needs reissuing to Forden with Leighton and Trelystan Community Council. NE will pass invoice for purchase of the stone back to the clerk so that this can be paid and then Forden Football Club can make a contribution.

**ACTION:** Clerk to contact Metrord so that the invoice can be reissued.

**Date of Next Meeting: 27 August 2015 at 7:00 pm at Leighton Village Hall**

Signed: -----  
Cllr L Corfield (Chair)

Date: -----