

Forden with Leighton and Trelystan Community Council
Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Minutes of the meeting held on 29th September 2016
At Forden Community Centre

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PRESENT: Cllr R Dawe (Vice Chair) Cllr W Jones (WJ)
Cllr D Clare (DC) Cllr L Corfield (LC)
Cllr M Williams (MW) Ms H Stanier (Clerk)
Cllr S Rowlands (SR)

APOLOGIES: Cllr D Jones, Cllr N Edwards, Cllr C Alexander and Cllr D T L Jones

PUBLIC PRESENT: Richard Davys-Jones

MINUTES OF THE MEETING held on 25th August 2016, as circulated, were agreed as a true record and were signed by Cllr R Dawe (Vice Chair)

Proposed by Cllr L Corfield and seconded by Cllr S Rowlands – all agreed.

Declaration of Interest: None were recorded.

Proposed Development – Heritage Green, Forden

(Cllr L Corfield was not present during this discussion.)

Dave Parker, Planning Consultant representing Primesave Properties Limited attended the meeting to briefly explain proposals and to answer any initial questions Councillors have regarding the proposed development. Mr Parker pointed out that as this application was for 10 or more dwellings that it had to be preceded by local Community consultation, he also raised the following:

- The intention is to build 23 dwellings, these being of different types.
- The proposal was submitted a little while ago and there will be a 28 day consultation period.
- All reports/plans/supporting documentation can be inspected at the Conservatory, The Cock Inn, Forden for that 28 day period.

Concerns were made regarding the density of the development and one question was raised as regards property types Mr Parker confirmed that the client mainly deals with 2/3 bedroom properties, these being affordable dwellings – 20% would be of this type. It was also pointed out that the development would be outside of the Development Plan and as to whether the client was being opportunistic, Mr Parker confirmed that the client was doing it for good reasons and that the Council had already allocated the site for housing.

Councillors pointed out that in the report there was reference to a shop in Forden and that this was now closed – Mr Parker confirmed that he would amend the documentation. Mr Parker confirmed that Steve and Andy Proctor owned the site when that question was raised.

When queried about the traffic/sewage situation and the capacity, Mr Parker confirmed that no Highway Report had been completed and that the busiest traffic time would be first thing in the morning and later in the day. He confirmed that visibility on the entrance point had been checked and this was found to be fine. There had been an initial objection but then it was deemed to be acceptable. Highways were closely involved and Mr Parker confirmed that he had already written to them. A Pre Enquiry had been done with Severn Trent and no issues with capacity had been found. A Surface water sewer would be a last resort.

When the issue regarding the Play Area at Heritage Green was raised, Mr Parker confirmed that they would have to wait to see what the Council's say and if an extra Play Area was needed then the Developer would have to comply, there was potential for the Council/Recreation Association to ask for a contribution to extend the Play Area.

A question was raised regarding whether there is a ransom strip – Mr Parker confirmed that he would check the Title Deed Plan and report back. When questioned regarding any issues in relation to Offa's Dyke, he confirmed that nothing had been brought to his attention. Councillors pointed out that they would need to see local reaction to the application and that they might need to call a local meeting, Mr Parker pointed out that he would happily attend.

Lastly, Mr Parker confirmed that he had only received 3 emails in reaction to the application and these were relating to where the documentation was available and that he would get back to us regarding points raised that evening, those being that he had not been able to respond to straight away.

FOLLOW UP TO PAVILION CHECKS:

The Clerk pointed out that the Caretaker had requested authority to purchase a long chain to secure the Burco Boiler, Councillors confirmed this was ok to purchase. The Clerk confirmed that she had contacted Robert Walton to ask him to repair the railings at the Pavilion, she also pointed out that the Caretaker had said that there was now no problem with the hot water tap inside the Pavilion but that he did not fancy climbing a ladder to sort out the guttering, Councillors requested the Clerk to speak to Robert Walton to fix this at the same time as the other jobs.

ACTION: The Clerk to speak to the Caretaker to confirm that he can purchase the long chain; she is also to contact Robert Walton regarding the guttering repairs.

MATTERS ARISING

1. Risk Assessments. The Clerk confirmed that she had contacted the Caretaker to pick up the steep slope signs and put them up on the gates. Councillors discussed the goal posts that had recently been delivered; The Clerk advised that she could not get the delivery charge removed from the cost. SR pointed out that the parents would dig out the old ones but would need to purchase concrete. The Clerk advised that she would pass on to SR the goal post log and a copy of the safety certificate so that these could be kept together and updated. RD confirmed that he would check the posts along with SR once assembled. A decision was made that the nets would be kept in the store cupboard and put up only when they were needed – Councillors requested the Clerk to contact the school to let them know about the nets once the posts are assembled. SR and RD decided to walk the pitch to check if there are any outstanding gravel problems which had been reported previously. After a discussion regarding dogs being taken onto the sports fields, it was pointed out that the signs were nowhere to be found so a decision was made to purchase 3 more signs – 1 for the main gate, 1 for the Notice Board and 1 for the Pavilion area. The Clerk to liaise with the school and ask if it was ok to assemble the sign on the main gate and to see if they were having any problems with dogs.

Purchase of the No Dogs sign proposed by Cllr S Rowlands and seconded by Cllr L Corfield.

ACTION: The Clerk to remind the Caretaker regarding the Steep Slope Signs. The Clerk to pass on the goal post documentation to SR. The Clerk to contact the school to liaise regarding the dog situation and about the goal post nets being kept in the store once these are assembled. SR and RD to check the pitch. The Clerk to purchase 3 "No Dogs" signs.

2. Bus Shelter. LC confirmed that she had spoken to Ken Llewellyn from PCC regarding the roof panel and he will deal with this in the next fortnight.

ACTION: see above.

3. Coat of Arms. This was diarised to be looked at in 3 months time therefore to be discussed in the October Meeting.

4. Kingspan Sensor Smartserv. The Clerk and SR confirmed that after Kingspan's latest visit, the work to correct the excessive noise from the Compressor had not been done after it was found that the parts were missing. The Clerk confirmed that she had looked into this and was requesting proof of signature from when Kingspan had said that they had been delivered, in the meantime another date is awaiting schedule from Kingspan. The Clerk advised that we were still waiting for Robert Walton to proceed with the Plinth work at the Treatment Plant.

ACTION: To await scheduling of another visit from Kingspan to put right the Compressor noise. To await Robert Walton to proceed with the work on the Plinth.

5. Possible Grant Funding for Tennis Courts/All Weather Pitch. The Sub-Committee confirmed that no discount was given for the work on the courts and that the work had now been completed, three quarters of the pitch was fine but one quarter had soft ground underneath and suffered because of this. Nigel Pryce had suggested that it is painted green to hide the defects but the Sub-Committee do not feel this would solve the problem and that it would be better left. Councillors requested the Clerk to contact Robert Walton and ask if he could lay a channel full width of the side of the courts which could catch water; MW confirmed that he would be happy to meet Robert Walton to discuss this.

After concerns that no grant had been obtained, it was fully explained why this was not possible and that it was felt the right decision was made to go ahead with the work. MW thanked the Sub-Committee for driving forward the work and pointed out that the surface would have deteriorated anyhow. All feel the Sub-Committee worked well and this would be a way of generally moving things faster going forward.

ACTION: The Clerk to contact Robert Walton regarding the channel work on the court.

6. Bowling Green. The Clerk confirmed in DTJ's absence that he had contacted Mike Compton and that he had confirmed that he does display the certificate behind the door leading onto the Bowling pitch but does take it down. It was also confirmed that Mike would send on the up to date certificate to the Clerk. **This matter is now closed.**

7. Forden Football Pitch. It was pointed out that Bishops Castle United Football Club had now received affiliation. The Clerk to contact Lee Davies to see where we are with this.

ACTION: The Clerk to contact Lee Davies.

8. Playground Bin. Councillors had checked the bin and found it to be a little smelly. After a discussion, Councillors felt it would be beneficial to meet informally with the Caretaker, this being a chance to get to know him and to see if there are any problems that they could help with.

ACTION: The Clerk to contact the Caretaker to suggest an informal get together.

9. Changing Rooms. The Clerk confirmed that she had spoken to Mike Evans, representative of Forden Football Club and asked if their belongings could be removed from the Changing Room. **This matter is now closed.**

10. Cemetery. The Clerk confirmed that she had responded regarding the wooden cross and confirmed that this would be too high and that the maximum height is 2 ft 6 inches. **This matter is now closed.**

11. Flood Light – Tennis Court (RH side). The Clerk is still to establish whether the light not working properly at the Tennis Courts it the same one as had been replaced last year. The Clerk is still to put up a sign relating to a contact if the flood lights are not working. This matter is still pending.

ACTION: The Clerk to establish whether the light not working properly is the same one that had been replaced last year and to put up a sign relating to a contact if the floodlights are not working.

12. Storage Room at the Pavilion. The Storage room has been tidied up; the Clerk has mentioned the situation to the Caretaker. **This matter is now closed.**

13. Tavern Park, Forden. The Clerk confirmed that she had written to the Planning Department at PCC to request further information on the scale of development at the site, she pointed out that she had received a reply from Bryn Pryce to advise that he was in the process of investigating the Community Council's concerns. Councillors raised an issue where it had been noticed that a request for a Good Vehicle Operator's Licence at the Tavern Site was in the last edition of the County Times. LC was asked if she could find out any information relating to whether the Community Council should respond and DC confirmed that he would look at the advert and get back to the Clerk with specific details.

ACTION: LC to find out any information relating to whether to Community Council should respond and DC to check the advert and get back to the Clerk.

14. Clerks position/Terms and Conditions. A sample of Terms and Conditions had been emailed to all Councillors. This situation is still pending.

ACTION: This will be looked at during the next meeting.

PLANNING:**478**

There were no new applications.

Planning decision received from Powys County Council as below:-

P/2016/0727	14/09/2016	Farchwell, Forden, Welshpool	for Change of use of agricultural land to mixed use (equine and agricultural) and the creation of a ménage with soil embankments	Consent	Supported
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FINANCE:

1. Payment of the following bills was proposed:

Payee	Details	Cheque No.	£
Mr N Lloyd	Wages	862	£144.00
Ms H Stanier	Salary £899.82 (£882.55 + £17.27 expenses)	863	£899.82
HMRC	PAYE	864	£93.60
Viking	Ink Cartridges	865	£67.96
Pitchworks Ltd	Goal Posts (Junior Pitch)	866	£818.28
Powys County Council	Business Rates	DDR	£136.00
	TOTAL		£2,159.66

Current Account Balance

£21,399.89

Business Premium ME

£13,894.01

Payment of the bills proposed by Cllr S Rowlands and seconded by Cllr D Clare – all agreed.

2. Finance Audit Approval. The Clerk apologised for missing the typed minutes of the Audit Finance Approval from the signing process in June 30th 2016 meeting, these had been proposed and seconded during the May 26th 2016 meeting. LC signed page 457a and this will be inserted into May 2016 Minutes. **This matter is now closed.**

Signing of the these additional Minutes Proposed by Cllr L Corfield, seconded by Cllr W Jones – all agreed.

3. Review of Budget 2015/16. The Clerk handed out Profit & Loss Performance up to 26th September 2016.

ACTION: The Clerk to ensure these are sent prior to the meeting for Councillor's perusal.

CORRESPONDENCE:

1. Temporary Road Closure – B4388 Forden. Correspondence received confirming second notice and a copy of the sealed order that relates to the water main renewal works. The Clerk to put full notice on Forden Notice board. **This matter is now closed.**

2. School Consultation. The Clerk confirmed email received stating that Powys County Council has now published the Consultation Document relating to proposals for the Welshpool Town Primary Schools and pointed out the link that was available.

3. Website. Correspondence received from Richard Glover-Davies confirming that the website will need to be updated due to performance reasons; if the situation was left there would be no more security updates released. They estimate that the work would take around 2 hours and the charge will be hourly rate of £44 + VAT. The Clerk confirmed she had spoken to the Chair as this work was starting on the 20th September, this being a date prior to the meeting. A Go Ahead was given and the Clerk left the work to be completed.

4. Forden Recreation Association. A thank you was sent from Forden Recreation Association for the second part of the grant, they confirmed their appreciation of the continued support for Forden Community Care.

5. Charity Lunch 16th October 2016 for Lingen Davies and Forden Church. The Clerk confirmed that a Charity Lunch was taking place with tickets £20 per head if anyone was interested a few tickets were remaining.

6. Powys Local Development Plan 2011-2016. Correspondence received relating to the Schedule of Further Focussed Changes 2016, these being as a result of additional work carried out following Exploratory Meeting on 10th May 2016.

7. Churchyard Maintenance. Correspondence received from Richard Dale, Treasurer of Forden Church requesting the Community Council to kindly consider a contribution towards the upkeep of the old Churchyard, and he pointed out that there had been an increase of £50 on its upkeep. Councillors agreed to pay £250 towards the upkeep, this being paid in January 2017.

Proposed by Cllr L Corfield and seconded by Cllr D Clare – all agreed.

ACTION: Councillors agreed to pay £250 towards the upkeep, this being paid in January 2016.

MATTERS RAISED:

1. Forden Classic Bike Show. Richard Davys-Jones confirmed this event had been a great success, he confirmed that £8500 had been raised so far. Councillors thanked Mr Davys-Jones for all his hard work arranging the event.

2. Telephone Boxes, by Church House Forden and the one in Leighton. It was brought to the attention of Councillors that notices had been displayed in the phone boxes confirming planned removal. Councillors stressed their first concern was for them not to be removed pending investigations, Adoption of the phone boxes could be considered, no correspondence had been received regarding the removal.

LC advised that she will look into this and contact the Clerk with her findings.

ACTION: LC to look into the planned removal and get back to the Clerk with her findings.

3. Map of the Village. Richard Davys-Jones had raised a question regarding whether a Map of the Village with all the dwellings could be photocopied, his reason for this being that residents are continually asked where properties are. Councillors pointed out that potentially this could be put on the Community Council website. RD will look into where this can be obtained from. The Clerk suggested looking in the Library.

ACTION: RD to look into where such a Map can be obtained from.

4. The following road/highways situations were reported by residents:

- Flooded entrance to Dykelands, The Barn, Cefn Derw, Forden. The Clerk pointed out that residents are concerned with the continuing flooding in the main entrance to the properties.
- Menage, Upper House, Leighton. Boulders have been put at the side of the road, very close proximity to the roadway which in fog or ice would be dangerous for drivers.
- Metal Drain Grid on the road outside Pant Y Bwlch, Leighton. Grid being distorted and fatigued, The Clerk confirmed that this had been reported last month.

ACTION: The Clerk to contact Powys County Council to report these issues.

5. Leighton Show. MW confirmed that Leighton Show was very successful. Councillors expressed their thanks for such a good show.

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6. Broadband. SR confirmed that queries had been received in the Community regarding superfast broadband. She pointed out that residents would just need to contact their provider to ask for this.

7. Speeding near to Withy Avenue/Camper Van in lay-by opposite the church. LC relayed reports of speeding on the Leighton/Forden Road by Withy Avenue and Camper Van being left in the Lay-by opposite Forden Church.

8. Safety on the Leighton Road. This matter had previously been closed pending further traffic speed checks. MW raised an issue where a further incident looks to have taken place, marks being noticed on the verge of the road, the tyre marks were clear to see. The vehicle looks to have been travelling from the Leighton towards Forden direction. Councillors requested the Clerk to contact Chris Lloyd at Powys County Council to check on progress of the traffic speed checks and to report the further incident.

ACTION: the Clerk to contact Chris Lloyd at Powys County Council to check on progress of the traffic speed checks and to report the further incident.

9. Street Lights by Forden Chapel. Councillors raised an issue regarding street lighting by Forden Chapel. LC will contact Powys County Council to see if the lights can stay on longer by Forden Chapel.

ACTION: LC to contact Street Lighting regarding the lights staying on longer.

TIRDU CHARITY:

Update: Helen Stanier confirmed that she had spoken to Graham Hislop who assumed that the Tenancy forms had been signed by both parties, The Clerk confirmed this was not the case and advised she would speak to David Griffiths. After speaking to Mr Griffiths, it was found that he had the Tenancy Agreement but it had been signed. The Clerk requested he pass this on the Derek Clare for approval. Mr Clare had contacted Helen Stanier to confirm that certain names on the agreement were out of date. Helen Stanier will contact Graham Hislop and organise this to be amended, David Griffiths to be informed of the situation.

Signed _____
Cllr D T L Jones (Chair)

Date _____