

Forden with Leighton and Trelystan Community Council

Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan

Minutes of the meeting held on 28th July 2016

At Forden Pavilion

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PRESENT:

Cllr D T Jones	(Chair)	Cllr W Jones	(WJ)
Cllr N Edwards	(NE)	Cllr C Alexander	(CA)
Cllr R Dawe	(RD)	Cllr D Clare	(DC)
Cllr S Rowlands	(SR)	Ms H Stanier	(Clerk)

APOLOGIES: Cllr L Corfield and Cllr D Jones.

GUESTS: Mr Mike Evans and Mr Edward Davies

MINUTES OF THE MEETING held on 30th June 2016, as circulated, were agreed as a true record and were signed by Cllr D T Jones (Chair).

Proposed by Cllr D Clare and seconded by Cllr S Rowlands – all agreed.

Declaration of Interest

None were recorded.

FORDEN UTD FOOTBALL CLUB

Representatives of the club attended the meeting to confirm that Forden United Football Club had been wound up and to express their thanks for the Community Council's past support. They advised that if someone comes along with the right reasons then the club could be set up again. Councillors thanked the representatives for attending and for the hard work they had put in.

PAVILION CHECKS

Prior to the meeting taking place, Councillors took time to carry out Pavilion checks, findings are below:

Hole in the Ceiling in Pavilion Hallway found during Risk Assessment – Councillors found this would easily be repaired but nothing pressing and situation will be held for the time being.

Carpet – Councillors found this to be clean.

Burco Boiler. Councillors felt this needed to be moved to a safer, secure place but recognised the need for it still to be moved to the sink when need be. Councillors requested the Clerk to speak to the Caretaker to see if this can be moved over to the far right hand side of the work top but to be secured in a manner where it can be moved when needed.

ACTION: The Clerk to contact the Caretaker to see if he can secure the Burco Boiler.

Railings on the left hand side going down the steps outside the Pavilion – Councillors found these to be completely loose and would need repair.

ACTION: Councillors to advise.

Councillors also found that the outside Guttering has become loose and the hot water tap could not be switched off after use.

ACTION: Clerk to ask the Caretaker to see if he could put right.

MATTERS ARISING

1. Risk Assessments. The Clerk confirmed that she had gained a quote for the signs, this being from Alan Williams in Welshpool at a value of £12 per sign. The signs would be 20" square, colour red and white and the material would be foam board. Councillors requested the Clerk to purchase the signs. The Clerk confirmed that the electrical work has now been carried out by John/Steve Lowe and PAT testing completed, she confirmed that they would forward the PAT certificate with the Invoice. The Clerk advised that she had contacted Wynn the Blacksmith for a quote regarding the purchase of goal posts but no quotation had been received to date. Councillors were concerned about the safety of the goal posts as the inner sockets of 2 of the posts had broken off, SR advised that she would put cones over them. Councillors requested the Clerk to contact Harrod UK and obtain a quote for new goal posts to move this situation along.

Signs to be purchased – Proposed by Cllr R Dawe and seconded by Cllr N Edwards – all agreed.

ACTION: The Clerk to order the signs from Alan Williams, Welshpool. The Clerk to obtain a quotation from Harrod UK.

2. Bus Shelter. In her absence, LC had left a message with the Clerk to advise that she had chased PCC regarding the roof panel.

ACTION: LC awaiting reply from PCC.

3. Coat of Arms. This is to be diarised and Councillors will look again at the situation in 3 months time.

ACTION: See above.

4. Tennis Club Liability Insurance. The Clerk confirmed that she had contacted Bev Cadwallader and had now obtained a copy of the Public Liability Insurance. **This matter is now closed.**

5. Kingspan Sensor Smartserv. The Clerk confirmed that she had received a quotation from Robert Walton, this being to a value of £410.00 + VAT (this being the second quotation received, the first one was sent by Davies, Roberts & Bowen to a value of £475.00 + VAT.) The Clerk stated that she had contacted Alan Broxton but had received no quotation from him. Councillors discussed the situation and decided upon asking Robert Walton to proceed with the work. NE mentioned that there was noise coming from the Sewage Treatment Plant compressor – Councillors asked the Clerk to report to Kingspan.

Proposed by Cllr R Dawe and seconded by Cllr C Alexander – all agreed.

ACTION: The Clerk to ask Robert Walton to proceed with the work. Mr Walton advised that it will be 4-6 weeks before he can progress. The Clerk will contact Kingspan to advise on the delay and to let them know about the Compressor noise.

6. Possible Grant Funding for Tennis Court/All Weather Pitch. The Clerk forwarded contact details to the Sub-Committee after contacting Newtown and Montgomery Tennis Clubs for information and their opinion of the contractors involved. RD spoke to Councillors regarding the progress of the Sub-Committee and advised that they had received 3 quotations, he said they had carefully evaluated each quotation and felt they should strongly recommend that Nigel Price do the work, they were happy that his approach to the natural drainage process would be better for the courts, they were aware that he had done work locally before, at the Llanfair Railway and Newtown Tennis Club Courts and felt that his work would be better suited for multipurpose use as well as being a local contractor. The total value of his quotation was £18665.00 + VAT. Councillors agreed with the Sub-Committee on asking Nigel Price to do the work. The Sub-Committee confirmed that they would need to gather evidence from people who use the courts which show how they benefit the community, health and education, this being to support our claim. The Clerk to forward contact details to SR for Bev Cadwallader, Forden Tennis Club so she can obtain further evidence. The Sub-Committee will progress with the application for funding, this being from Powys County Council and Sports Wales/Powys.

Decision on Contractor – Proposed by Cllr R Dawe and seconded by Cllr N Edwards – all agreed.

ACTION: The Sub-Committee to progress with the application and to obtain more evidence to support the claim. The Clerk to forward contact details for Forden Tennis Club to SR.

7. Severn Trent Water. The Clerk advised that there had been further information received from Chris Lloyd regarding the work to be carried out in Forden. This information was read out, the work being done in 2 phases. Legal Notices will be forwarded in due course to those affected. **This matter is now closed.**

8. Bowling Green. During checks carried out in the Pavilion prior to the meeting, Councillors could not find the Public Liability Insurance policy displayed; they requested the Clerk to contact Mike Compton to request this to be displayed clearly.

ACTION: The Clerk to contact Mike Compton regarding the clear display of the Public Liability Insurance as this is requested by Law.

9. Sunningdale, Forden. The Clerk confirmed that she had received a letter from Diana Lacey; Sunningdale Forden thanking the Council for the recent correspondence but felt that she was still unhappy with the situation, she will be contacting Chris Lloyd PCC, she thanked the Community Council for the time they had spent with the issue. **This matter is now closed.**

10. Leighton Village Playground. The Clerk confirmed that she had received a further breakdown from Jane Walton confirming what work had been carried out by the Contractor. Councillors discussed the situation and decided upon contributing £1000 towards the total cost which was £2844.50 (VAT included).

Proposed by Cllr R Dawe and seconded by Cllr W Jones – all agreed.

ACTION: The Clerk to contact Jane Walton with the decision and to raise the cheque for signing.

11. Planning Training. SR had confirmed she attended the Planning Course and received hand outs/policies. The Clerk wondered whether these might help Councillors and confirmed she would contact Planning Aid Wales to see if they could be sent electronically. The Clerk will distribute these once received. **This matter is now closed.**

12. Dog Fouling between Withy Avenue and The Cock Hotel Forden. The Clerk advised that she had contacted PCC regarding more signage and that Ken Llewellyn had responded that it can be programmed when they have someone available to do it. **This matter is now closed.**

13. Moorwood, Leighton. The Clerk confirmed that she had found out that Poultry Cottage was assessed as Trade waste and therefore would not have purple bags; the caretaker should take waste to the Trade Bin. Councillors happy to leave and monitor this situation. **This matter is now closed.**

14. Availability of Tennis Courts, Forden. The Clerk confirmed that she had contacted the local resident regarding the £3 charge, hourly rate. **This matter is now closed.**

15. Invoice for 50% maintenance Sewage Treatment Plant. The Clerk confirmed that she had supplied Forden School with the relevant information required. **This matter is now closed.**

16. Forden Air Show. Councillors confirmed they had heard no further complaints. **This matter is now closed.**

17. Pot holes, Grove Lane, Forden. The Clerk confirmed that this had been reported to PCC.

ACTION: Await response from PCC.

PLANNING:-

New Applications:

Application Ref	Grid Ref	Description	Comments
P/2016/0727	322219.05/300581.92	For change of use of agricultural land to mixed use (equine and agricultural) and the creation of a ménage with soil embankments at Farchwell, Forden Welshpool.	Supported but only on the information they had to hand, the website was down for maintenance allowing no access to the portal. Councillors could not view relevant information.

Planning decisions received from Powys County Council as below:-

P/2016/0459	29/06/2016	Swyn y Wawr	Erection of a boundary wall	Consent	Supported
P/2016/0499	19/07/2016	Little Acre Forden	Grid Ref: 322901.55/301023.66 for Change of use of residential land (C3) and garage to storage and distribution (B8) (part retrospective) at Little Acre Forden Welshpool Powys	Consent	Supported
P/2016/0530	20/07/2016	Nantcribbau Barns Welshpool Forden	Installation of 2no. LPG tanks and compound	Consent	Supported
P/2016/0295	15/07/2016	Oak Cottage Forden	Erection of rear extension	Consent	Supported

FINANCE:-

1. Payment of the following bills was proposed.

Payee	Details	Power to Pay		£
Mr N Lloyd	Wages + Refund for Pressure Washer Tool Hire	s.164, s.44, ss 9&10	851	£115.20
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£136.00
Mrs Linda Corfield	3 X Bollards (Community Centre Parking)	s.133	852	£35.04
Mrs Linda Corfield	Paint (Bus Shelter)	s.4	853	£17.09
Planning Aid Wales	Planning Course (Suzanne Rowlands)	ss.37-47	854	£30.00
Leighton Village Hall	Room Hire (27.4.16/26.5.16/30.6.16)	LGA1972 S.12	855	£30.00
Gloversure	Hosting of Website	s.142	856	£102.00
	TOTAL			£465.33

Payment of the bills proposed by Cllr R Dawe and seconded by Cllr D Clare – all agreed.

2. Audit 2015/16. The Clerk confirmed that she had still not received the audit back from the External Auditors, she had queried with another Community Clerk and they hadn't received theirs back either. **This matter is now closed awaiting return of the 2015/16 Audit.**

CORRESPONDENCE:

1. Public Footpath 1, The Fron, Forden. Correspondence received confirming that Powys County Council have extended an Order to temporarily close public footpath 1 from 28th July 2017 or until works are completed whichever is sooner in the Community of Forden crossing the railway line, this being for health and safety concerns.

MATTERS RAISED:

1. Lower Leighton Security Fence. DC pointed out that there was a high growth of weeds behind the Security Fence at Lower Leighton. No complaints have been received and advised that it was just an observation.
2. Metal Drain Grid Pant y Bwch, Leighton. WJ confirmed that the grid was distorted and fatigued on the right hand side of the road.

ACTION: The Clerk to contact PCC, Highways and report.

3. The Clerk handed to Councillors the ROSPA Playground Inspection Reports, this being for their action/perusal.
4. Forden Football Pitch. An Enquiry had been received from Bishops Castle Town Football Club to rent the pitch and changing rooms during repairs being done to their ground. As a reply was needed urgently, the Clerk had contacted Forden Councillors for their opinion, all responses were positive and a price of £30 per session was agreed. The Clerk confirmed that she had written to Lee Davies the Secretary of the Club confirming acceptance but advising on conditions.

ACTION: The Clerk awaiting signed copy of the letter back from Lee Davies confirming acceptance of conditions and a request for their fixture list.

5. Barclays Mandate for signature change. The Clerk confirmed the need for completion of the mandate received from Barclays. This being after recent changes.

ACTION: The Clerk to complete the form received and obtain signatures from the Councillors involved.

6. Hours paid to the Clerk. The Clerk raised an issue as regards hours paid in relation to work done, she pointed out that at times she was doing twice the amount of hours paid and that at the last 2 meetings that work arising from the previous meetings had gone up by nearly 50%. She advised that more work was now involved with the website, Tirdu and Planning Applications. Councillors discussed and agreed to increase the hours to 8 hours per week and to reduce the actions carried forward from meetings.

Increase in Clerks hours paid, effective from the date of the meeting:
Proposed by Cllr R Dawe – all agreed and seconded.

TIRDU CHARITY:

Update: Awaiting clarification from Graham Hislop regarding the Exchange of Notice – Tenancy Agreement.

Date of Next Meeting: 25th August 2016 at Leighton Village Hall.

Signed: -----
Cllr D T Jones (Chair)

Date: -----