

Forden with Leighton and Trelystan Community Council

Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan

Minutes of the meeting held on 27th August 2015

At Leighton Village Hall

414

PRESENT: Cllr L Corfield (Chair) Cllr R Dawe (RD)
Cllr D Clare (DC) Cllr N Edwards (NE)
Cllr W Jones (WJ) Ms H Stanier (Clerk)
Cllr D Jones (DJ)
Cllr C Alexander (CA)

APOLOGIES: Cllr M Williams and Cllr D T Jones

MINUTES OF THE MEETING held on 30th July 2015, as circulated, were agreed as a true record and were signed by Cllr L Corfield (Chair).

Proposed by Cllr R Dawe and seconded by Cllr D Clare – all agreed.

MATTERS ARISING

1. Web Site – Clerk has contacted PCC and they have added the link to our section of the Community Council page on PCC official website. Our Community Council Website can now be found easily on the main Search Engines. Clerk also sent a link to the Councillors for their perusal. – **This matter is now closed.**

2. Risk Assessments Sports Fields and Playgrounds – Electric circuitry – This matter is being left until our next Monthly Meeting in Cllr D T Jones' absence. Cllr D T Jones was to speak to Mr Stafford to remind him that the work was still outstanding.

ACTION: Awaiting reply from Cllr D T Jones as to the progress.

3. Bus Shelter – LC has passed on contact name to MW for access to PCC site regarding uplift. MW was absent from the meeting but has passed on information confirming that he has tried to make contact but the person involved was away on leave, MW will contact them next week.

Action: MW to speak to PCC

4. Playground Inspection Reports – The yearly Playground Inspection Reports are now with the Councillors involved. LC confirmed Contact Sign put up with the Clerks details, netting that had parted has now been linked together.

5. War Memorial – Additional Names. A quotation has been received for a simple 3 lines on slate; the cost for this would be £182 + VAT. (This includes the fitting) A decision was made to go for this idea.

Proposed by Cllr N Edwards and seconded by Cllr D Jones – all agreed.

ACTION: LC to confirm with M E & A Hughes to go-ahead with the Plaque.

6. Coat of Arms – DJ has arranged to meet Peter Pike, Church Faculty in Berriew a week on Friday (10th September 2015), she will report back.

Action: DJ will report back after meeting with Peter Pike

7. Risk Assessments – NE had previously confirmed that he would do the remedial work on the cricket pitch. Awaiting LC to contact the school regarding cricket pitch Usage.

Action: As above.

8. Hedge at Castle Court, Leighton. DC has given LC new contact information (the family of Gareth Lloyd Jones) to assist in establishing who is responsible for dealing with the high hedge which is causing problems.

ACTION: LC to get in touch with PCC with new information.

9. Tirdu. The Clerk has advised that she is still spending time with MH now that QuickBooks is installed and ensuring backlog of work is up to date but is aware that she needs to put time aside for this.

ACTION: The Clerk still to arrange time to spend with DC.

10. Sports Pavilion Files. RD has gone through the Sports Pavilion Files but feels taking this on, is not for him even though he is more than happy to help in other areas. LC advised that we will use people ad-hoc for this. The Clerk has taken back the files for safe keeping. **This matter is now closed.**

11. Play area – Repainting. LC confirmed that she will ring Councillors at a later date for volunteers to help with repainting of the Play Area. **This matter can be closed for the time being.**

12. Pot Holes at the turning for Yorton Stud Farm, Leighton (Off B4388 road for Leighton). The Clerk has reported this situation to PCC and the pot holes have now been filled in. **This matter is now closed.**

13. Football Pitch Drainage. The Clerk has contacted Metrorod and the invoice has now been reissued so that the Community Council can pay for work completed. The invoice has been received and cheque raised. **This matter is now closed.**

14. Inspection of the Goal Posts on the top pitch. Representatives from the Andrew Lloyd Football Festival had confirmed at the last meeting that the Goal Posts were rusty and dangerous. These had been inspected by Councillors on the 30th July 2015. Councillors found that the net hooks needed grinding down. MW sent message to meeting to confirm the work had not been done yet but it was on his job list.

ACTION: MW to ensure the necessary work is done.

PLANNING – No applications have been received.

FINANCE

1. Payment of the following bills was proposed: -

Payee	Details	Chq No.	£
Mr N Lloyd	Wages	784	£104.00
Powys County Council	Business Rates	DDR	£135.00
Forden Recreation Assn	Revenue Grant	785	£900.00
Forden Recreation Assn	Room Hire (02.07.15 & 30.07.15)	786	£20.00
Gloversure	Domain Name	787	£24.00
MetroRod	Tanker Jetting	788	£315.00
Leighton Village Hall	Room Hire (23.04.15 & 27.08.15)	789	£20.00
Leighton Village Hall	Revenue Grant	790	£900.00
	TOTAL		£2,418.00

Proposed by Cllr N Edwards and seconded by Cllr D Jones – all agreed.

2. QuickBooks – Now Downloaded, The Clerk and MH have continued to work on the set up and back log of work dating back to the new Financial Year.

ACTION: To get up to date with the accounts on QuickBooks.

3. External Auditors. The Clerk explained to Councillors that BDO (External Auditors) had returned the audit for year ending 31.3.15 asking for removal of £801 from the accounts receivable, this amount referred to 2 invoices issued but payment had not been received. This will need to be transferred so that figures will show in 2015/16 Audit. The correction will result in a £30 fee. MW sends her apologies. The Chair and Clerk signed relevant amendments.

Approval of the Statement of Accounts

That Section 1 – The Statement of the Annual Return for the year ended 31st March 2015 be approved by the Council following amendments requested by the external auditor.

Proposed by Cllr D Jones and seconded by Cllr C Alexander

ACTION: The Clerk to send amended version back to External Auditors.

CORRESPONDENCE:

1. Planning Aid Wales Training Workshop. Information received confirming there will be a training workshop for Community and Town Councillors on 30th November 2015 at Sarah Brisco House, Newtown.

ACTION: As this is in late November, Clerk will reconfirm this workshop at the next Community Meeting.

2. Three Weekly Rubbish Collections. The Clerk has received an email from PCC confirming that three weekly rubbish collections are being considered and that the Council are looking to gather feedback and views. (Consultation closing on Monday 31st August 2015) The email points out that there will be a consultation online. The Clerk confirmed the link and that the posters that had been sent out as well have been put up on all notice boards.

3. Nine Motions put forward at One Voice Wales Annual General Meeting. Letter received confirming the nine motions. The Clerk confirmed this was available if anyone was interested.

4. Service Transfer – Montgomeryshire Cluster. Email received confirming the information that will be used in assisting with the potential transfer, where appropriate, of services and assets to communities. LC took this away to have a look at.
5. Invoice handed to Clerk by NE from Russell Francis Haulage for stone used in relation to drainage problem on the Football Pitch.

ACTION: The Clerk to contact Russell Francis Haulage to change payment details from Forden Football Club to Forden Community Council.

MATTERS RAISED

1. Councillor Resignation. The Chair informed Councillors that Cllr T Davies had contacted her to advise that he is resigning as a Councillor, he is moving to another area. He will confirm in writing.

ACTION: The Clerk to check into the Co opting procedure/advertising.

2. Tennis Pitch Lights. Pete Sheppard Electrical Services had been contacted regarding one of the Tennis Pitch Lights not working. PS has confirmed that the cost will be £170 + VAT for the light itself and £45 for the Hoist Hire from Phils Tool Hire. Councillors agreed to meet this cost.

Proposed by Cllr W Jones and seconded by Cllr D Clare – all agreed.

3. Wire left near the Football Pitch. The Clerk received a call from Graham Meredith confirming that wire had been left by PCC. The Clerk has contacted PCC to let them know. NE said he would make enquiries into the situation.
4. Keys left in storage cupboard, with door left open and lights left on at Sports Pavilion. The Clerk had received a call confirming this situation. The Clerk rang and left a message for Edward Davies (Forden Football Club Representative) to let them know.
5. Defibrillator. LC confirmed she had received a call from representative of the Andrew Lloyd Football Festival. It was confirmed there will be a meeting on the 3rd September 2015. LC/RD and DJ will try to attend and raise questions regarding the kind proposed donation of a Defibrillator

ACTION: For those who attend to report back.

6. Goal Posts on the Football Pitch. NE confirmed that Forden Football Club has enquired if they can put up training goal posts which will save the main ones, these can be used during training. Councillors agreed this can be done and they will need to meet the cost.

Proposed by Cllr R Dawe and seconded by Cllr W Jones – all agreed.

7. Pot Holes reported by Cllr D Clare outside Garden House as far as Potters Stables, Leighton.

ACTION: The Clerk to report situation to PCC

8. Pot Holes reported by Cllr W Jones along Leighton Bank by Pantybwlich.

ACTION: The Clerk to report situation to PCC

Date of Next Meeting: 24th September at 7:00 pm at Forden Community Council

Signed: -----
Cllr L Corfield (Chair)

Date: -----