

Forden with Leighton and Trelystan Community Council

Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan

Minutes of the meeting held on 26th January 2017

At Forden Community Centre

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PRESENT: Cllr D T Jones (DTJ) Cllr R Dawe (RD)
Cllr N Edwards (NE) Cllr M Williams (MW)
Cllr S Rowlands (SR) Cllr C Alexander (CA)
Cllr D Clare (DC)
Ms H Stanier (Clerk)

APOLOGIES: Cllr L Corfield, Cllr D Jones, Cllr W Jones.

MINUTES OF THE MEETING held on 22nd December 2016, as circulated, were agreed as a true record and were signed by Cllr D T Jones (Chair)

Proposed by Cllr N Edwards and seconded by Cllr C Alexander – all agreed.

Declaration of Interest: None were recorded.

MATTERS ARISING

1. Risk Assessments. The Clerk confirmed all signs were in place, concern was raised by Councillors that there was not a sign in place to warn people of the steep slope going down to the brook. Councillors requested the Clerk to contact DJ to check that this is what she had requested. SR confirmed that they were waiting for better weather so that the goalposts could be assembled.

ACTION: The Clerk to contact DJ regarding the extra steep slope sign. Await assembly of the goalposts so the Clerk can contact the school regarding where the nets are being kept.

2. Kingspan Sensor Smartserv. Confirmation received that the plastic unit has still not been fitted. The Clerk confirmed she has contacted Kingspan twice now and still no response. The Clerk confirmed details of the 3 quotes she had received from other companies. Councillors asked the Clerk to contact Metrorod for a further quote and to send details of all quotes to the Councillors electronically.

ACTION: The Clerk to contact Kingspan again regarding part to be fitted and send quotations on electronically. The Clerk to contact Metrorod for a further quotation.

3. Tennis Courts/All Weather Pitch. MW/NE confirmed they will meet with Rob Walton on the 29th January 2017 regarding drainage problem. NE confirmed he will look at the goalposts. A suggestion was made that perhaps the goalposts could be bolted onto wood to prevent damage to new pitch.

ACTION: MW/NE confirmed meeting with Rob Walton. NE will check on the goalposts.

4. Caretaker. DTJ confirmed that he had spoken to the Caretaker and most of the jobs have now been completed, the following action was confirmed with him:

- to purchase a new toilet seat for the changing rooms and we will refund
- to contact either the Clerk or the Chair by Monday 30th January 2017 with his decision on the Pension Scheme
- to complete the new log in sheet which the Clerk will put in place
- to point out going forward any maintenance issues

The Caretaker advised that he will attend the March 2017 Community Council meeting. RD expressed his disappointment that the face to face meeting had not been arranged earlier. SR advised that the Cleaner does not pick up things as it should so it was decided that the Caretaker should look at this.

ACTION: See Above. DTJ to contact the Caretaker to take a look at the Cleaner.

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5. Tavern Park, Forden. The Clerk confirmed the following information provided by LC.

- The Park is licensed for up to 55 residential units and 89 holiday units, this being confirmed by the Licensing Officer, Nigel Williams.
- If a unit is on a chassis it is subject to licensing even though it does not have wheels.
- The number of units currently on site is below what is licensed for, this being 67 caravans and 14 homes.
- Any units over and above would need additional planning permission.

The Clerk read out information from County Councillor Tony Thomas which advised that Officers are currently in discussions with the owners and agent to establish whether other developments such as roads and walls need a separate planning consent. As the Enquiry has been responded to: **This matter is now closed.**

6. Telephone Boxes, by Church House Forden and the one in Leighton. The Clerk confirmed she has written to Tamsin Law confirming correct information, she had replied confirming receipt of this. RD raised the question as to what we are doing with the Boxes and it was decided to invite suggestions in the local Newsletter. RD raised the question as to whether they need to be insured, Councillors requested the Clerk to check with Zurich Insurance.

ACTION: The Clerk diarise information to go in the Newsletter and to contact Zurich Insurance.

7. Road/Highway situations: The following highways issues were confirmed still outstanding.

- Flooded entrance to Dykelands, The Barn, Cefn Derw, Forden. **Reply from Ken Llewellyn, Powys County Council confirmed that they are in Forden area in the near future and can put a gully in the entrance.**
- Ménage, Upper House, Leighton. Boulders have been put at the side of the road, in very close proximity to the roadway which in fog or ice would be dangerous for drivers. **Paul Wozencroft, Powys County Council is dealing with this.**
- Flooding in the entrance to Tavern Park, possible drainage issue. **Ken Llewellyn has initially asked for more information to the location of the Park, LC has clarified this and the matter is in their hands now.**
- Main Road in Forden. Details passed on to Ken Llewellyn regarding how the road has been left after water pipe work repairs. **Reply from Mr Llewellyn confirmed pot holes have been repaired, the previous covered patches are in hand, he also confirmed that he will pass the comments on to Street Works who are in charge of monitoring the work of Severn Trent Water.**

The following new issues were raised:

- Road to Lower Leighton, turn left for Welshpool. Hole on left hand side of the road.
- Main Forden Road, turning for Churchstoke. Open Gully, no tarmac. (see above main road in Forden)
- Clarification of main road from Forden to Montgomery being really bad, road surface in a mess

ACTION: The Clerk to write to Ken Llewellyn/Paul Wozencroft reconfirming work still to be done and new issues.

8. Safety on the Leighton Road. The Clerk confirmed reply from Chris Lloyd PCC advising that the request for the installation of a high friction wearing course has been forwarded to Clive Jones for consideration.

ACTION: Situation to be monitored.

9. Pavilion Checks. The Clerk to contact Jeff Roberts again as there had been some confusion over what needed doing. Councillors decided that the Burco Boiler could be left where it had been fitted.

ACTION: The Clerk to contact Jeff Roberts.

10. Notice of Adoption of amended Code of Conduct. The Clerk confirmed that the advert had been put in the County Times and the Ombudsman informed. **This matter is now closed.**

11. Andrew Lloyd Football Festival Funds. SR confirmed Defibrillator to be fitted and Training to be organised, she advised Councillors that there would be a presentation of the Defibrillator to the Community Council on the 7th February 2017 and asked if any Councillors could attend. The Clerk confirmed that she had asked for a quote to add this to our Insurance and that it will be additional annual amount of £16.37 plus insurance premium tax. SR enquired about a contact so that she could register both our units with the Ambulance Service, the Clerk said she would get back to her with this information.

ACTION: The Clerk to contact absent Councillors to let them know about the Presentation. The Clerk to get back to SR with contact details for registering and to ensure defibrillator is insured once in place.

12. Moles/Cemetery. It was confirmed that traps have been put down. **This matter is now closed.**

PLANNING:

New Applications:

Application Ref:	Grid Ref:	Description:	Comments:
P/2017/0063	0/0	For Erection of 2 X Holiday Lets at Under Moorwood, Leighton, Welshpool	Supported

FINANCE:

1. Payment of the following bills was proposed:

Payee	Details	Chq No.	£
Mr N LLOYD	Wages	882	£115.20
Powys County Council	Business Rates	ddr	£136.00
St Michaels and All Angels Church, Forden	Donation for upkeep of Churchyard	883	£250.00
NWN Media Limited	Code of Conduct Advertisement	885	£144.00
Wales Audit Office	External Audit	886	£231.00
Leighton Village Hall	Room Hire (25.8.16/22.12.16)	887	£20.00
	TOTAL		£896.20

Current Account

Balance £11,244.38

Business Premium ME £13,130.99

Payment of the bills proposed by Cllr R Dawe and seconded by Cllr S Rowlands – all agreed.

CORRESPONDENCE:

1. Circulars:

- Powys Local Development Plan, Update
- Powys County Council Liaison Meeting, Tuesday 7th February 2017
- Rights of Way Improvement Plan Survey 2017
- Powys War Memorials Project – Funding.

e) Update, Restructure of education provision in Welshpool

f) Powys Electoral Review 2017 – March 2017 dates.

g) Montgomeryshire Census.

h) Powys County Council Payroll Support availability.

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2. Forden Tennis Club. Correspondence received confirming appreciation and gratitude for resurfacing of the Multi Purpose Courts which will enable the Tennis Club to continue to play in the league.

3. Cluster Meeting. Confirmation that the next proposed meeting is either 31st May or 7th June 2017, correspondence asking which date is more suitable. NE and DTJ confirmed either date should be fine. The Clerk to ask LC and reply to the Cluster Clerk.

4. Revenue Support Grant – Forden. Sincere Thanks received from the Treasurer for the continuing, generous financial support.

MATTERS RAISED:

1. Cemetery. The Clerk confirmed to Councillors that the grave spaces taken are not in line to the Cemetery Plan, she also advised that she has received an enquiry of pre- booking plots. MW raised the issue of posts rusting on which the gates sit on. Councillors requested the Clerk to bring the plan to the next meeting and also find out specific plot numbers that are requested. NE will look at the gate situation.

ACTION: Councillors requested the Clerk to bring plan to the next meeting. The Clerk to report back with pre booking plot information. NE will take a look at the gate situation.

2. Footpath 1, Fron, Forden. Further extension on closure – 6 months. The Clerk had written to Mark Stafford-Tolley, Countryside Officer with points raised by local resident Emrys Evans. DTJ read reply to Councillors for Mr Stafford-Tolley. LC confirmed she is liaising with Mr Evans and PCC Rights of Way. **This matter is now closed.**

3. Community Council Election. 4th May 2017. The Clerk confirmed she will attend the Clerks Briefing on the 2nd March 2017; she will receive Councillors application packs on this date.

4. The Cock Hotel, A490 Safety Concerns. Discussion took place regarding question raised by Chris Lloyd, PCC regarding signage in this area. Councillors agreed with LC's comments in that it would be better to replace any Forden signs back to where their present location is. Kingswood being replaced by Forden on the signage in that area was rejected. Councillors requested the Clerk to write to Chris Lloyd with their thoughts on this matter.

ACTION: The Clerk to reply to Chris Lloyd.

5. Community Council's role. RD advised that he had spoken to people who didn't know what the Community Council did/what was their role. RD volunteered to write something that could go potentially go in local Newsletters/County Times. The Clerk was asked to forward on details of what the Community Council had done in the last 12 months.

ACTION: The Clerk to forward details of what had been done/spent in the last 12 months.

6. Accessing the Pavilion/Facilities during School Time. NE raised this issue in relation to negotiating with landowner and process that we would need to follow. The Clerk was requested to speak to LC for advice.

ACTION: The Clerk to contact LC to see if she could make enquiries.

7. Footpath from the Fron to the Compass Pub. NE raised this issue as to whether a footpath would be feasible; he felt there was enough ditch for this although tight in places. The Clerk to speak to LC for advice.

ACTION: The Clerk to contact LC to see if she could make enquiries.

Date of Next Meeting: 23rd February 2017 at Forden Community Centre.

Note: Cllr David Jones and Richard Dawe have given their apologies in advance.

Signed _____

Date _____

