

**Minutes of the meeting held on 26 March 2015
At Forden Community Centre**

PRESENT: Cllr L Corfield (Chair) Cllr C Alexander (CA)
Cllr D Clare (DC) Cllr M Williams (MW)
Cllr D T Jones (DTJ) Mrs M Hewitt (Clerk)
Cllr N Edwards (NE)

APOLOGIES: Cllr T Davies, Cllr D Jones, Cllr W Jones.

MINUTES OF THE MEETING held on 26 February 2015, as circulated, were agreed as a true record and were signed by Cllr L Corfield (Chair).

Proposed by Cllr D Clare and seconded by Cllr D T Jones – all agreed.

MATTERS ARISING

1) Web site – NE attended the training and has fed back information to the clerk who will attempt to add more information to the web site.

Action: Clerk to update web site.

2) Risk Assessments Sports Fields and Playgrounds –

a) Goalposts on junior pitch – Diary note done for the summer. **This matter can be closed** until clerk raises the issue again later in the year.

b) Electric circuitry – No further information to date of meeting.

Action: Clerk to contact Mr Stafford

3) Bus Shelter – No further information regarding the commencement of the repairs. However, there may be a possibility of obtaining a second hand replacement shelter.

Action: LC to investigate

4) Play areas – Re Forden playground

a) Safety surface needs cleaning – No further information to date of meeting.

b) Springers – Awaiting GL Jones to fit when the weather improves. Carry forward this matter until the work has been carried out.

5) Playground Inspection Reports – Heritage Green – No further information re commencement of repairs although these are linked to the repairs to the bus shelter.

6) Dogs on sports field – DTJ has ordered a sign for the sports field and will order a second for the new gates to the School playground.

Action: DTJ to action as above.

7) Street light on pathway to pavilion – No further information to date of meeting.

Action: Clerk to contact Peter Sheppard.

8) Cemetery – Moles - No further information to date of meeting.

9) Road speed, Leighton – No further information to date of meeting. Also another car has gone through the hedge near Leighton School. Clerk to start a log of any accidents and LC to speak to Highways again.

Action: Clerk and LC to action as above.

10) PCC proposals for Community Delivery (Clustering) – LC informed councillors that it is likely that some form of clustering will be going ahead and that she is meeting with Steve Hayes, Cath Roberts–Jones and the PCC Chief Exec regarding the devolution of services. In the meantime it was agreed by all that this council should proceed with meetings with Montgomery regarding clustering with other Town and Community Councils. The next meeting for the Montgomery cluster is 15th April 2015.

Action: Clerk to inform Montgomery that we wish to be included and LC, DTJ and NE to attend meeting on 15th April.

11) Leighton Bank – Drains and Potholes – Clerk has sent a letter to PCC but no improvement to date of meeting.

12) War Memorial – Additional names – The council is awaiting feedback from the information included in the Newsletters before proceeding any further.

13) Grove Lane – Since the last meeting repairs have now been carried out on Grove Lane. Additionally, LC had arranged an onsite meeting with residents and PCC representatives and it appears that further work is scheduled to repair the surface of the lane.

14) Leighton School Closure – Letter sent to PCC as agreed. **This matter is closed for the time being.**

15) Councillor vacancy – Advertisements are to be put on all notice boards. Await any response both to the advertisements and the expressions of interest information put in the Newsletters.

Action: Clerk to put up adverts.

16) Forden Utd Football Club – Sports Field improvements – No further information is available to date of meeting.

17) Clerk resignation –

a) Vacancy submitted to County Times and put on notice boards. Seven replies received which councillors reviewed and agreed to interview four of the applicants. Interviews to be on 16th April 2015. Clerk to make all necessary arrangements.

b) New email address – LC will approach PCC to enquire as to whether we can have a .gov.uk email address.

c) Virus protection – clerk will investigate and download free virus protection software.

d) Storage cabinet – Defer until new clerk appointed and check whether it is an issue at that time.

- e) Planning filing – Clerk had already reduced the planning files to 12 months of applications only.

Action: Clerk and LC to action as above.

- 18) National Eisteddfod – DTJ provided a Gift Aid Form which will be completed and cheque issued for the next meeting.

Action: Clerk to action as above.

- 19) Coat of Arms – No further information to date of meeting. Await update from DJ.

- 20) Risk Assessments – Not completed to date of meeting. Action carried forward.

PLANNING

There were no planning applications for review at this meeting.

Planning permission has been granted for the following:

P2014/1125 - Change of use of Buildings M & N from agricultural use to stud use etc at Leighton Centre, Leighton, Welshpool.

P2014/1126 – Listed building consent for various alterations to Buildings M & N etc at Leighton Centre, Leighton, Welshpool.

P2015/0060 – Extension to rear of dwelling at 1 Poplar Drive, Leighton, Welshpool.

P2014/1042 – Reserved matters application in connection with proposed bungalow at Land opposite Malvern, Kingswood, Forden, Welshpool.

P2014/1111 – Erection of single storey extension etc at Highland Glen, Forden, Welshpool.

FINANCE

- 1) Payment of the following bills was proposed: -

Payee	Details	Chq Nos.	Power	£
Mr N Lloyd	Wages	748	s.164, s.44, ss 9&10	£130.10
Mrs M Hewitt	Salary £533.24 & Expenses £24.08	749	???	£557.32
HMRC	PAYE	750	s.164, s.44, ss 9&10	£217.80
Forden Recreation Assn	Room Hire Feb 2015	751	LGA1972 S.12	£10.00
NWN Media Ltd	Clerk advertisement	752	???	£145.20
Viking	Ink Cartridges	753	???	£70.36
PCC	Playground Inspections	754	s.164, s.44, ss 9&11	£216.00
	TOTAL			£1,346.78

Proposed by Cllr D Clare and seconded by Cllr N Edwards – all agreed.

- 2) Bank Mandate – Barclays Bank had returned the change of mandate forms as they could not agree the clerk's signature. However, in light of the clerk's resignation, it was agreed to put the change of mandate on hold until the new clerk is appointed and the mandate can be changed at that time.

CORRESPONDENCE

- 1) Grounds Maintenance – Quote received from PCC regarding the grass cutting of the sports field etc. Quote stands at £2027.40 plus VAT, which is the same as 2014. It was proposed that the Community Council accept this quote for 2015.

Proposed by Cllr M Williams and seconded by Cllr D T Jones - all agreed.

Action: Clerk to send acceptance to PCC.

- 2) Forden Rail Crossing Removal – Update from PCC – Improvement work to visibility at the junction should be completed shortly.
- 3) Forden Community Centre – Advice received that wef 01/04/2015 late night and weekend charges will be increasing. Councillors noted.
- 4) Powysland Internal Drainage District Advisory Group – Letter received requesting nominees to sit n the Advisory Group. No-one to be nominated from this council.
- 5) Register of Electors – Clerk now has an up to date list of the Full Register of Electors for our wards.

MATTERS RAISED

- 1) Pothole B4388 – There is a deep pothole on the B4388 between Back Lodge, Leighton and the Cilcewydd turn.

Action: Clerk to report to PCC

Date of Next Meeting: 23 April 2015 at 7:00 pm at Leighton Village Hall

Signed: -----
Cllr L Corfield (Chair)

Date: -----