

**Forden with Leighton and Trelystan Community Council**  
***Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan***  
**Minutes of the meeting held on 24<sup>th</sup> November 2016**  
**At Forden Community Centre**

**485**

**PRESENT:** Cllr D T Jones (DTJ) Cllr W Jones (WJ)  
 Cllr R Dawe (RD) Cllr M Williams (MW)  
 Cllr S Rowlands (SR) Cllr L Corfield (LC)  
 Ms H Stanier (Clerk)

**APOLOGIES:** Cllr N Edwards, Cllr D Jones, Cllr C Alexander and Cllr D Clare.

**MINUTES OF THE MEETING** held on 27<sup>th</sup> October 2016, as circulated, were agreed as a true record and were signed by Cllr D T Jones (Chair)

Proposed by Cllr L Corfield and seconded by Cllr S Rowlands – all agreed.

**Declaration of Interest:**

Name	Category	Personal	Prejudicial
Cllr M Williams	Planning Application P/2016/1126	✓	✓

**MATTERS ARISING**

1. Risk Assessments. The Clerk confirmed that she had left a message and emailed the school regarding Dog Fouling, they had not replied as yet, she also advised that the “No Dogs” signs had arrived. The action for the assembly of the goal posts is in hand. The Clerk confirmed that the Caretaker had not picked up the “Steep Slope” signs.

**ACTION:** The Clerk to again remind the Caretaker regarding the “Steep Slope” signs. The Clerk to contact the school regarding where the nets are to be kept (awaiting the assembly of the goal posts first)

2. Bus Shelter. LC confirmed that Ken Llewellyn had been in contact and that the work on the Perspex roof panel will be done next week. **This matter is now closed.**

3. Kingspan Sensor Smartserv. The Clerk confirmed that work on the plinth had been completed and all the Service Plan work had been completed in September 2016. Service Reports had been received from Kingspan. **This matter is now closed.**

4. Tennis Courts/All Weather Pitch. SR confirmed that the old 5 a side goal posts had been put straight on to the new surface. The Clerk advised that she had reminded Robert Walton regarding contacting the Councillors to look at the drainage channel.

**ACTION:** Await contact from Robert Walton regarding the drainage channel. Councillors to discuss what to do with the 5 a side goal posts in relation to protecting the new surface. The Clerk will diarise the availability of the old posts once it has been decided what is happening.

5. Caretaker. Councillors discussed the fact that the Caretaker had not been in contact and there was an increasing backlog of jobs to be done. Councillors requested the Clerk to write to the Caretaker to ask him to make contact with either the Chair or the Clerk.

**ACTION:** The Clerk to write to the Caretaker.

6. Tavern Park, Forden. The Clerk confirmed there had been no contact from Bryn Pryce regarding increased development on the site; LC confirmed she would chase a reply from him. The Clerk advised that she would collate all incidents regarding burning on the site.

**ACTION:** LC to chase a response from Bryn Pryce. The Clerk collate all incidents of burning on the site.

7. Telephone Boxes, by Church House Forden and the one in Leighton. The Clerk confirmed that she had not received a reply from BT regarding adoption of the Telephone Boxes.

**ACTION:** Await reply from BT regarding adoption of the 2 Pay Phones.

8. Map of the Village. The Clerk confirmed that she has written to Richard Davys-Jones regarding the decision for a map of the village, Councillors feeling that it would not be feasible. **This matter is now closed.**

9. Road/Highway situations. LC confirmed that the situation at Upper House, Leighton was being dealt with by Paul Wozencroft of Powys County Council. The Clerk confirmed that nothing had been done at Dykelands even though it had been reported again. These 2 matters are still outstanding.

- Flooded entrance to Dykelands, The Barn, Cefn Derw, Forden. The Clerk pointed out that residents are concerned with the continuing flooding in the main entrance to the properties.
- Ménage, Upper House, Leighton. Boulders have been put at the side of the road, in very close proximity to the roadway which in fog or ice would be dangerous for drivers.
- **NEWLY REPORTED PROBLEM** – Flooding in the entrance to Tavern Park, possible drainage issue.

**ACTION:** The Clerk to contact Ken Llewellyn at Powys County Council regarding the issue of flooding at Tavern Park and to remind him about the issue at Dykelands.

Await response from Paul Wozencroft regarding the Boulders at Upper House.

10. Safety on the Leighton Road. The Clerk confirmed that Chris Lloyd had been in contact and asked for a list of all incidents on the road, she confirmed this had been sent along with the latest incident information that Councillors had asked to be sent from the last meeting. Councillors reported that the traffic counter had been put down after the latest incident. Councillors asked the Clerk to write to Paul Wozencroft to see if it would be possible to have a high friction strip put down at the point of where the problem seems to be.

**ACTION:** Await response from the Traffic Counter. The Clerk to write to Paul Wozencroft regarding the high friction strip.

11. Heritage Green, Proposed Development. The Clerk confirmed that David Parker had replied regarding outstanding points that had been raised previously, the reply being that:

- The planning statement has been amended to say that the Forden shop is now closed.
- That he had not been able to ascertain the Council's detailed requirements with regard to play provision or playing pitches in the village.
- That he could confirm that there is no ransom strip, as the applicant developed the Heritage Green site himself.

LC advised that she has reported to the committee that she would like to act a Local Member representing residents/opposition to the application. Councillors decided that concerns from residents regarding extension of the main play area along with the need for traffic calming, density and infrastructure already being at capacity would make up the response in relation to the outlining planning application.

**ACTION:** Concerns/Issues to make up the response in relation to the outlining planning application.

**12. Pavilion Checks.** The Clerk confirmed that the chain had not been purchased by the Caretaker and that the securing of the Burco Boiler was outstanding, she advised that Robert Walton had done the work on the railings and guttering and had secured a broken handle from the inside of the pavilion main door. The Clerk confirmed that Mr Walton had pointed out that the railways were never assembled correctly and that the lengths into the ground were not long enough to make it secure and safe, he also advised that the guttering had not been put in correctly and that he had only made it sound. Councillors asked the Clerk to obtain a quote for this to be put right.

**ACTION:** The Clerk to contact Robert Walton for a quote. The issue regarding the Caretaker is being dealt with on his list of outstanding jobs.

**13. Parliamentary Boundary proposals.** LC confirmed she had put to the Full Council the fact that Forden with Leighton and Trelystan Community Council wish to be in the South Powys area (Radnor, Brecon and Montgomeryshire), she advised she has got them to change this as we were going in the North Powys area.  
**This matter is now closed.**

**14. Notice of Adoption of amended Code of Conduct.** The Clerk confirmed that she had been advised by Stephen Phipps, Welsh Government that the Committee Council would have to default to the amended Code of Conduct. She pointed out that the Community Council must put the amendment in a local paper/newsletter. She apologised for this being missed, other local Clerks had been reminded about this at the branch meeting. LC said she would check process with Powys County Council. Councillors requested the Clerk to send out amended Code of Conduct to everyone.

**ACTION:** See above.

**15. Crossing of the road by the Cock Hotel, Forden.** The Clerk confirmed that she had contacted Chris Lloyd, Powys County Council to request a pedestrian crossing from the footpath over to the side of the road by the Cock Hotel. DTJ read out the response confirming that he acknowledges that pedestrians may have difficulties crossing the highway directly in front of the bus shelter because of the close proximity of the side road junction, car park access and restricted visibility through the inside of the bend. Mr Lloyd goes on to say that it appears that the location of the bus shelter are the main reason for the concern raised and that it would be more appropriate to relocate this. Councillors confirmed that there was no other place for the bus shelter to go but would consider this when dealing with the outline planning of the potential new development at Heritage Green. **This matter is now closed.**

**16. Fron Bank, Forden.** The Clerk confirmed that she had contacted Chris Lloyd at Powys County Council regarding reversing vehicles into Mellors Contracting entrance. She advised that he had contacted her back to advise that this is a police matter. **This matter is now closed.**

**17. Andrew Lloyd Football Festival Funds.** SR confirmed that she had spoken to Gary Roberts and the landlord of the Cock Hotel and they advised that it would be fine to locate a defibrillator outside the property and that their electricity could be used. SR advised that she will now order this and that First Responders would provide the training, she said that she had not received a reply yet from Pete Sheppard regarding the installation.

**ACTION:** Await reply from Pete Sheppard and delivery/installation of Defibrillator.

**18. Electric gates behind the Hall, Leighton.** This matter is being carried forward to the next meeting in CA's absence...

**ACTION:** CA to report back to the resident and advise that if the gates were put on a right of way then it would be an offence.

PLANNING:

488

New Applications:

Application Ref	Grid Ref	Description	Comments
VAR/2016/0031	324212.2/302598.35	For Application to discharge Section 106 legal agreement attached to planning permissions M/2000/0826, M/2000/0956 & M/2001/0944 at 16 Heatherwood, Forden, Welshpool, Powys	Supported
P/2012/0581	324010.5306075.11	For Erection of replacement dwelling and an affordable dwelling (semi detached) including external works, landscaping and a retaining wall (retrospective) at Barndale, Leighton, Welshpool	Supported
P/2016/1126	322608.01/301110.5	For Outline application for residential development and all associated works at Land at Pen Y Lan & adjacent to Woodluston, Forden, Welshpool, Powys	Supported
P/2016/0953	324093.02/302462.76	For Application for outline planning permission for a residential development and formation of new access with some matters reserved. At Land adjacent to Heritage Green, Kingswood, Forden, Powys.	<p><b>Reply:</b> The councillors have no objection to an outline application in principle for the proposed site however to support any development it would be prudent to have had sight of a full application.</p> <p>There would be concerns relating to the density of the number of dwellings due to access limitations onto the Leighton Road and a need for traffic calming measures to be implemented to serve additional traffic through Heritage Green. The current play area in Heritage Green would not be suitable to serve additional housing stock and additional facilities along with a community benefit for the village would also be advantageous. There would also be concerns relating to infrastructure as current services appear to be at capacity. A need for affordable housing should also be considered in any proposed development.</p>

**FINANCE:****489**

1. Payment of the following bills was proposed:

Payee	Details	Power to Pay	Chq	£	
Mr N Lloyd	Wages	s.164, s.44, ss 9&10	870	£144.00	
Powys County Council	Business Rates	s.164, s.44, ss 9&11	ddr	£136.00	
Gloversure	PHP upgrade		871	£105.60	
Forden Recreation Assn	Affiliation Fee £40.00 Room Hire £12 (Meeting 27.10.16)	LGA1972 S.12	872	£52.00	
Viking	Ink Cartridges		873	£55.12	
Severn Trent Water	Water bill	s.125			*on hold- pending high usage query*
Forden PCC	Wreath for Remembrance Day	s.2	875	£18.00	
Stuart Sheppard	Grass cutting and hedging, Cemetery, Heritage Green etc.	s.164.s.44,ss.9 & 10	874	£1,140.00	
	<b>TOTAL</b>			<b>£1,650.72</b>	

Current Acc Balance £6,488.91

Business Premium ME £10,100.00

Payment of the bills proposed by Cllr L Corfield and seconded by Cllr R Dawe – all agreed.

2. Finance Monitoring. RD confirmed that he had spent 1 hour on the 1<sup>st</sup> November 2016 looking at aspects of Finance with the Clerk. He confirmed that she had a good knowledge of the system. All documentation requested was readily available. He suggested a half yearly monitoring. The Clerk will diarise. **This matter is now closed.**

3. Budget 2017/18 – Clerk presented a first draft of the budget to Councillors. After a full discussion the following was proposed:

- That the Revenue Grant to Forden Community Centre and Leighton Village Hall increase to £1900 from £1800 the previous financial year.
- That the Council accept the proposed budget for 2017/18 with a precept figure of £27,747 and giving a Community Council tax of £35.77 for a Band D property.  
Proposed by Cllr R Dawe and seconded by Cllr L Corfield – All agreed,

4. Scale of Charges. Councillors agreed one change to the scale of charges, this being for non Forden Tennis Club Members, that there will be an hourly charge of £6.00 per hour for local users and £8.00 per hour for non local users – this will include 1 token. This will ensure that the hire charge is always collected.

Proposed by Cllr R Dawe and seconded by Cllr M Williams – All agreed.

**ACTION:** The Clerk will laminate a sign to new charges for the Pavilion, she to also contact Bev Cadwallader to advise that the normal charges would apply to them – this being £1.50 per token (plus yearly hire charge)

5. Severn Trent Water Invoice. Councillors discussed the latest invoice from Severn Trent Water, the invoice being to a value of £319.05, compared to £88.41 the year previous. Councillors requested NE to flow test and the Clerk to contact Neil Bennett to see if he is aware of how the pipes run in an effort to establish if there has been a leak.

**ACTION:** NE to do a Flow Test and the Clerk to contact Neil Bennett.

**CORRESPONDENCE:**

1. LDBCW Electoral Review: Policy and Practice. DTJ read out an email received from Ross Evans, Local Democracy and Boundary Commission for Wales. This confirmed updated Electoral Reviews, Policy and Practice document for the programme to review all 22 principal council areas in time for 2022 local government elections.
2. SSL Certificates, Glover Sure. Correspondence received confirming availability of data files that would make the website more secure. Councillors decided against purchasing these.
3. Proposal to close schools. Correspondence received regarding the recent consultation held by Powys County Council on the proposal to close Ardwyn, Gungrog, Oldford and Maesydre Schools. Councillors were advised that there was a link available to view the Consultation Report.
4. Knighton Leisure Centre. Correspondence received from Darren Knipe regarding his concerns about the threatened closure of the Leisure Centre and that there is a high risk of being asset stripped by private venture companies. Questions also being asked of Powys County Council.
5. 2017/2018 Police Precept Consultation. Letter received from Dafydd Llywelyn, Police and Crime Commissioner. Confirming the recently launched public consultation on police funding, he provided a link. Councillors requested this link to be put on the Forden with Leighton and Trelystan Community Council website.

**ACTION:** The Clerk to add the link onto the website.

**MATTERS RAISED:**

1. Cluster Meeting. The Clerk confirmed that Glenys Smith would like to arrange a meeting of the Cluster Group on Tuesday 17<sup>th</sup> January 2017; she asked whether representatives would be available to attend. LC and DTJ were given the information. The Clerk to email DE regarding the possible date.

**ACTION:** The Clerk to email DE regarding the date for a possible Cluster Group meeting.

2. Pot/holes/dirt on the road. MW pointed out the problems with dirt being left on the road where the work had been carried out on the water pipes in Forden, he also pointed out that the patches which had been put over the pot holes were badly repaired. DJ had left a message in her absence regarding pot holes just from the Churchstoke turning onto the main Forden road.

**ACTION:** The Clerk to report these issues along with the issues of the footpaths needing cleaning to Ken Llewellyn.

3. Tap loose in Gents Toilet, Pavilion. SR raised this issue. The Clerk to add this to the Caretakers outstanding list of jobs.

**ACTION:** The Clerk to add the issues of the loose tap to the Caretakers outstanding list of jobs.

4. Memorial price enquiry M E & A Hughes. The Clerk pointed out that there had been an enquiry about the price of a small memorial and inscription for Charlie Burt. The Councillors agreed that there would be no charge. The Clerk to get back to M E & A Hughes and advise.

**ACTION:** The Clerk to confirm to M E & A Hughes that there would be no charge.

5. Potential closure of Potters Recycling Welshpool/Newtown. DC had asked the Clerk to raise the issue regarding potential closure of Potters Recycling. Councillors requested the Clerk to write to Paul Griffiths, County Hall expressing the Community Council's concerns of fly tipping etc.

**ACTION:** The Clerk to write to Paul Griffiths, County Hall.

**TIRDU CHARITY:** Due to time issue, no discussion took place.

Signed \_\_\_\_\_  
Cllr D T L Jones (Chair)

Date \_\_\_\_\_