

**Forden with Leighton and Trelystan Community Council**  
*Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan*  
**Minutes of the meeting held on 24<sup>th</sup> March 2016**  
**At Forden Community Centre**

442

**PRESENT:** Cllr L Corfield (Chair) Cllr C Alexander (CA)  
Cllr N Edwards (NE) Cllr R Dawe (RD)  
Cllr M Williams (MW) Ms H Stanier (Clerk)  
Cllr D Clare (DC) Cllr D Jones (DJ)

**APOLOGIES:** Cllr D T Jones

**MINUTES OF THE MEETING** held on 25<sup>th</sup> February 2016, as circulated, were agreed as a true record and were signed by Cllr L Corfield (Chair).

Proposed by Cllr R Dawe and seconded by Cllr N Edwards – all agreed.

**Declaration of Interest**

None were recorded.

**MATTERS ARISING**

1. Risk Assessments Sports Fields and Playgrounds – Electric circuitry – The Clerk contacted John Lowe and asked him to go ahead with the electrical work that was needed. The Clerk confirmed that John Lowe had done the work straight away. **This matter is now closed.**
2. Bus Shelter – The new Bus Shelter has now been put in place. Councillors confirmed there had been a few complaints about the look of the Shelter; however felt that once it was painted it should be fine. LC confirmed she has contacted John Forsey at Powys County Council to see if the plinth (Base running the length of the shelter and beyond) is a health and safety issue, she is awaiting an answer on this.

**ACTION:** - LC will obtain the paint, LC and DJ will then paint the Bus Shelter. LC will await response regarding the Health and Safety issue.

3. Coat of Arms – DJ confirmed that this has been approved by St Asaph, The planning and proposal having been sent previously. DJ needs now to fill in the second part of the form.

**ACTION:** This matter is still in hand.

4. Councillors Resignation. The Clerk has sent out reminders regarding the newsletter advertisement, requested to be published in both Forden and Leighton Newsletter, April 2016 issue.

**ACTION:** Await response and clerk to report back at next meeting.

5. a) Potholes outside Garden House Leighton. This work has still not been done by Powys County Council. LC will chase again.

**ACTION:** Carried forward to next meeting.

b) Holes along Leighton Bank by Pantybwich. The pot holes have not been filled however LC has been to check and found that the grids have been cleared.

**ACTION:** Carried forward to next meeting.

c) Potholes between Shortcross to Bank House Leighton.

**ACTION:** LC will take a look at the situation and report back

6. Community Delivery. NE attended the last meeting where Grass Cutting was mentioned in relation to maintaining the minimum standard. Cluster looking for expression of interest for possible grass cutting for next year. Issue raised as to whether there was any point having Cluster Meetings. Next Meeting is not due now until September 2016. **Matter closed for the time being.**
7. Tennis Court. NE confirmed that the Tennis Court had now been cleaned by RJQ Cleaning & Valeting, however they confirmed that the Pressure Washer power could not be used on full pressure without fear of breaking up the surface which would make the cracks much worse so pressure had to be turned down and therefore the job took 12 hours to complete rather than the quoted 8 hours. (to be invoiced for £360 rather than the quoted £250.00 – no VAT). Decision made by Councillors for NE to inspect the work first and if happy with result then will pay the increased charge.

**ACTION:** - NE will report back regarding inspection and decision to be made regarding payment.

8. Children's safety around the Bus Shelter area in Forden. LC confirmed that she had emailed Chris Lloyd at Powys County Council and read a detailed response back to Councillors. LC has emailed James Llewellyn who will respond to Mr Jones at Withy Avenue, Forden. **This matter is now closed.**
9. Mobile Post Office, Forden. The Clerk confirmed that she had contacted the Post Office regarding the need for the service at the opposite end of the village; opposite the Church in the lay-by and that they had replied that the suggestion had been noted and passed to the Field Team and the postmaster from Tregynon who will be operating the service. The Clerk also confirmed that the public consultation has been extended by 2 days to allow for the Easter Bank Holiday period, closing date now being 4<sup>th</sup> April 2016.

**ACTION:** to await reply regarding the outcome.

10. Submission of Deposit Powys Local Development Plan 2015. The Clerk confirmed that posters had been displayed on Notice Boards regarding submission of the Deposit Powys Local Development Plan 2015 to the Welsh Government and Planning Inspectorate for Public Examination and Notice of Proposed Focussed Changes Consultation. **This matter is now closed.**
11. Question raised from Tanya Allison, Treasurer of the Leighton News. The Clerk confirmed that she had contacted Tanya Allison to confirm that a £30 cheque dated 20<sup>th</sup> April 2015 had been sent as a donation and subsequently cashed; she also confirmed that she had checked with Councillors and nothing else was outstanding. The Clerk confirmed that a reply had been received from Tanya confirming receipt of the April cheque and that she had been told by the new editor that the council had agreed to sponsor the September edition, she stated that if there had been a misunderstanding that it is absolutely fine. **This matter is now closed.**
12. Bin at Collection Point for Moorwood, Leighton. LC confirmed she had discussed this situation with Cllr D Clare and that they will leave this situation, DC has since had no comeback regarding the original complaint. **This matter is now closed.**
13. Junior Pitch and Goal Posts. The Clerk reminded Councillors for the need to get the Junior Pitch in a good state and also to sort out the Goal Post situation. Councillors confirmed that all the hooks and sharp edges on the goalposts had been grinded down. Decision made to risk assess them but also to check into the cost of replacement metal ones, previously the cost of plastic ones was looked into. MW/NE confirmed that they felt the pitch itself didn't need much work.

**ACTION:** The Clerk to look into the cost of replacement metal goalposts. LC and DJ to risk assess existing posts and report back.

14. PAYE Query. The Clerk confirmed NE had looked at PAYE situation and had advised to delete records and reinput, soon after the previous Clerk took a look and felt that putting everything in writing with photocopied proof of submissions would help also.

**ACTION:** The Clerk to report back on action taken.

**PLANNING:-**

1.

Application Ref	Grid Ref	Description	Comments
P/2014/0882		Full erection of a replacement dwelling together with change of use of agricultural land to form additional residential cartilage, installation of package treatment plant, alteration of existing vehicular access and all other associated works (Resubmission) <b>Bridge End Cottage Forden Welshpool</b>	Appeal made to the Planning Inspectorate in respect of proposal
P/2016/0295	323049.67/300733.27	For erection or rear extension at <b>Oak Cottage Forden Welshpool</b>	Supported

**FINANCE:-**

1. Payment of the following bills was proposed.

Payee	Details	Chq Nos	Power	£
Mr N Lloyd	Wages	824	s.164, s.44, ss 9&10	£134.00
Ms H Stanier	Salary £666.64 & Expenses £17.51	825	???	£684.15
HMRC	PAYE	826	s.164, s.44, ss 9&10	£87.10
Forden Recreation Assn	Room Hire (25.02.16)	827	LGA1972 S.12	£10.00
Powys County Council	Grounds Maintenance - Grass Cutting	829	ss43,50,s3,ss 57,s.1, s.130,ss.72,s.96	£2,432.88
Powys County Council	Playground Inspections	830	s.164, s.44, ss 9&11	£216.00
	TOTAL			£3,564.13

Proposed by Cllr D Jones and seconded by Cllr D Clare – all agreed.

2. Tennis/Bowling Club Invoices. The Clerk confirmed a letter had now been sent to the Tennis Club and advised that no reply had been received from Sharon Wainwright regarding the Community Council's request for written proof that Public Liability had been obtained.

**ACTION:** Await Response to letter.

3. Asset Register. The Clerk confirmed that the Asset Register had now been updated to include the Defibrillator.  
**This matter is now closed.**

4. Financial Risk Assessment. The Clerk confirmed the Financial Risk Assessment had been completed for this financial year with no changes. **This matter is now closed.**

5. Review of Budget/Actual 2015/2016. Councillors reviewed spend to date for this financial year. Question was raised regarding Net Ordinary Income percentage of Budget.

**ACTION:** The Clerk will check exactly what the 697.3% represents and report back

**CORRESPONDENCE:**

1. Kingspan Sensor Smartserv. Email received advising on the SmartServ product which acts as an alarm warning if there was an issue with the unit, this they say could potentially save money, avoid costly overflows, checks compliance and control of assets. Councillors asked about the existing amount that Kingspan charge and enquired as to whether another company would do it cheaper.  
  
**ACTION:** The Clerk will look into this matter.
2. One Voice Wales. Correspondence received confirming return of One Voice Wales membership together with a cheque for £186.00. Correspondence also requested nomination of a councillor to represent it at the quarterly Area Committee meeting. Cllr David Jones provisionally suggested but this will be checked at the next meeting.  
  
**ACTION:** Check on nominated person and the Clerk to return completed form to One Voice Wales.
3. Barclays changes to Saving Account. Letter received confirming changes to the Base Rate Tracker Account, this increases to maximum interest rate you can earn, there will also be no withdrawal restrictions. Changes are from 6<sup>th</sup> June 2016.
4. HM Queen Elizabeth II 90<sup>th</sup> Birthday Commemorative Medal. Clerk confirmed receipt of a Tower Mint medal which is given to schools and councils.
5. Easter Recycling and Refuse Collections. The clerk read an email from Powys County Council confirming that Recycling and Refuse collections will take place as normal over the Easter Period.
6. Meeting of Consumer Council for Water Wales Committee. Information received confirming a meeting on the 22<sup>nd</sup> March 2016 at the Royal Oak Hotel, Welshpool 10.30 – 14.30; concerns can be raised about the water and sewerage services. The Clerk confirmed the accompanying poster had been put up on all Notice Boards.

**MATTERS RAISED:-**

1. Driveway into the School/Community Centre & Church gate by the Green, both in Forden. Councillors raised the problem of potholes at both these places. LC will make enquiries as to who is responsible.  
  
**ACTION:** LC will make enquiries and report back.
2. Access out of driveway by Leighton Church. Resident struggling to get out of their driveway by Leighton Church due to the traffic on the road, this having a speed limit of 30 mph. Councillors suggested a mirror in the hedge opposite. CA will speak to the Resident and report back.  
  
**ACTION:** as above.
3. Mud on the road – Chirbury turn to Butchers Bank. The mud is splashing on the pavement and causing problems.  
  
**ACTION:** LC will report to the Highways Department, Powys County Council.
4. Friendly Circle meetings, Forden Community Centre. Some people attending the meetings with mobility problems are having problems parking as there are no spaces to park within the Community Centre/School gate. LC will speak to the the school as teachers park there, she will request they park elsewhere just for those days when the Friendly Circle meet. Councillors have agreed in principle to purchase the bollards to help with the situation.  
  
**ACTION:** LC will speak to the School teachers to request compliance.
5. Caretakers Wages. The Clerk confirmed wage increase for the Caretaker to start 1<sup>st</sup> April 2016, this complying with the new Living Wage.
6. Queens 90<sup>th</sup> Birthday Celebrations. The Clerk confirmed that an enquiry had been received from Leighton Newsletter to ask what plans were ahead as regards the celebrations. Councillors confirmed that nothing was planned however Forden Church were holding a Coffee Morning on the 16<sup>th</sup> April 2016.  
  
**ACTION:** The Clerk to report back.

**TIRDU CHARITY:**

Helen Stanier confirmed that the cheque for £240.00 had been paid into Mrs Lloyds Nat West Account, this being the amount to cover the 2 years of donations/cheques that Mrs Lloyd had not cashed.

Helen Stanier confirmed that she had contacted Graham Hislop and requested him to attend to the inspection/meeting at the Tirdu property with David Griffiths. She will report back at the next meeting regarding the rent amount agreed.

**Date of Next Meeting: 28<sup>th</sup> April 2016 at Leighton Village Hall**

Signed: -----  
Cllr L Corfield (Chair)

Date: -----