

**Forden with Leighton and Trelystan Community Council**  
*Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan*  
**Minutes of the meeting held on 23<sup>rd</sup> March 2017**  
**At Forden Community Centre**

<b>PRESENT:</b>	Cllr D T Jones (DTJ)	Cllr R Dawe (RD)
	Cllr N Edwards (NE)	Cllr C Alexander (CA)
	Cllr S Rowlands (SR)	Cllr D Jones (DJ)
	Cllr D Clare (DC)	Ms H Stanier (Clerk)

**APOLOGIES:** Cllr L Corfield and Cllr W Jones

**504**

**ATTENDEE:** Mr Nick Lloyd - Caretaker

**MINUTES OF THE MEETING** held on 23<sup>rd</sup> February 2017, as circulated, were agreed as a true record and were signed by Cllr D T Jones (Chair)

Proposed by Cllr S Rowlands and seconded by Cllr N Edwards – all agreed.

**Declaration of Interest:** None were recorded.

**MATTERS ARISING**

1. Risk Assessments. The Clerk confirmed that the steep slope sign was still on order and awaiting delivery. SR advised that they are still awaiting the better weather for the goal posts to be assembled.

**ACTION:** Await assembly of the goalposts so the Clerk can contact the school regarding where the nets are being kept. Awaiting delivery of the Steep Slope sign.

2. Kingspan Sensor Smartserv. Councillors discussed this matter at length and decided to continue with the Kingspan maintenance contract. The Clerk to contact Kingspan to confirm and to also let them know that there is a new outstanding issue that was reported at the last check prior to the contract ending. Councillors advised that at least we had maintenance cover while LC was continuing with investigations over Powys County Council paying Metrorod to do 3 yearly checks. LC had left information to confirm that Phil Jones at PCC was making enquiries as to whose responsibility it is and to the duplicated inspections.

Decision made to continue with the Kingspan Contract:

Proposed by Cllr D Jones and seconded by Cllr D Clare – all agreed.

**ACTION:** The Clerk to contact Kingspan to advise on continuing with the contract and outstanding issue. LC to report back when she has more information regarding duplicated inspections.

3. Tennis Courts/All Weather Pitch. NE will fasten down the goalposts and will dispose of old ones. Quotes for drainage: Keith Price – replied back to say that he doesn't do this type of work now. SDW – still awaiting quotation, Geoff Roberts – quote received £3880 + VAT, Robert Walton - £2620 + VAT. Councillors decided to wait on quotation from SDW before decision is made. Work will be overseen by DTJ upon commencement.

**ACTION:** NE to fasten down new goalposts and dispose of old ones. Councillors to make decision on drainage work once last quotation from SDW has been received.

4. Caretaker. The Caretaker attended the meeting and met with Councillors, the following was discussed:

**Pension** – The Clerk confirmed that the Caretaker was entitled to join a pension scheme but any request would need to be done in writing, the Community Council do not have to contribute.

**Vacuum Cleaner** – The Clerk had gained quotes from different suppliers for a Henry Vacuum Cleaner, the cheapest being from Viking - £79.99 + VAT. Councillors requested the Clerk to order this.

Proposed by Cllr R Dawe and seconded by Cllr D Jones – all agreed.

**Log Sheet** – The Caretaker confirmed that he was happy with this and for the reasons it was being completed, this continues to be kept in the Cleaning Cupboard.

**Invoices** – DTJ confirmed to the Caretaker the need to ensure all invoices for future purchases were made out to Forden with Leighton and Trelystan Community Council to ensure that the VAT can be reclaimed.

**Snagging Sheet** – DJ suggested that the Caretaker keeps a snagging list of all those jobs that need attention. The Clerk will create a sheet and put it on the Bowling Club Notice board.

**The Caretakers Job Description and Terms and Conditions** – It was advised that this needed clarification by the Community Council.

The Caretakers issues:

**Bin by the Amenity Area** – The Caretaker confirmed that this really needs a lid/hood as the contents are getting sodden.

**Guttering** – The Caretaker pointed out that there were issues with the guttering at the pavilion. Councillors advised that we will look into this.

**Bin Bags** – The Caretaker advised that he is bringing the full bags out to the steel bin and not in the school bin area. NE advised he will look into this and report back.

**Keys** – No external keys (Referee/Home Changing Room) – NE will make enquiries regarding this.

**Items left by Ladies Toilet** – The Caretaker advised about items left, including chairs, tennis balls etc. NE/SR/DJ advised that they will mention to the people they think might own the items in an effort to get it moved.

**ACTION:** It was decided to prioritise that the Caretaker attended the meeting once a year. – This to be logged by the Clerk.

#### 5. Road/Highway situations:

Situation/Location	Contact	Last Meeting/s	Action
Ménage Upper House, Leighton	Paul Wozencraft, PCC	Paul Wozencraft confirmed they are writing to ask that boulders be removed, if ignored, they will look into enforcement of the matter	No reply since. The Clerk to contact Paul Wozencraft.
Flooding, entrance to Tavern Park, Forden	Ken Llewellyn, PCC	Ken Llewellyn confirmed that seen the site dry, needs to see extent of problem before deciding if work appropriate	No reply since. The Clerk to gain update
Main Road, Forden – poor road conditions after pipe work repairs	Ken Llewellyn, PCC	The road towards Montgomery is in the Capital programme to have repairs carried out at a future date depending on budgets, any safety issues will be repaired as they arise	The Clerk to liaise with Ken Llewellyn as to where we are with this. Dates for programme etc.
Street lights not working, Withy Ave, Forden	Reported to Highways, their reference 53413	F032 not working, F033, broken	No reply since. The Clerk to gain update
Sunken drain, Leighton School	Ken Llewellyn, PCC	No reply as yet	No reply since. The Clerk to gain update
A490 by Mellors Contractors, Forden	Ken Llewellyn, PCC	No reply as yet	No reply since. The Clerk to gain update
Road to Lower Leighton, turning for Welshpool	Ken Llewellyn, PCC	Confirmation received, some of these have been repaired, others will be repaired shortly	No reply since. The Clerk to gain update

**6. Pavilion Checks.** The Clerk confirmed quotation received from Geoff Roberts for work to the handrail, this being £75.00 + VAT, previous quotation received from Robert Walton for £125.00 + VAT. Councillors decided to ask Geoff Roberts to complete the work. Proposed by Cllr C Alexander and seconded by Cllr S Rowlands.

Councillors asked the Clerk to obtain another quote from Geoff Roberts for work to the guttering and fascia boards, checking first that the fascia boards need doing.

**ACTION:** The Clerk to let Geoff Roberts know regarding work on the handrails and to get him to check the fascia boards..

7. Andrew Lloyd Football Festival Funds. SR confirmed that there were issues in trying to book training for the Defibrillator. CA will contact SR with another contact for possible person to complete the training.

**ACTION:** SR will update Councillors when training in place.

8. Cemetery. The Clerk confirmed that she has written back regarding the enquiry on pre booking a plot to confirm that this would not be possible. Councillors asked the Clerk to gain a quotation from Robert Walton and Geoff Roberts regarding the rusty gate posts that support the gates advising that they are to contact Neil Edwards first.

**ACTION:** The Clerk to ask Robert Walton and Geoff Roberts for a quotation to deal with the rusty gate posts.

9. The Cock Hotel, A490 Safety Concerns. The Clerk confirmed that she had replied to Chris Lloyd PCC confirming that the Councillors agreed that the Forden Gateway signs should be at the start of the 30 mph limit as he had suggested and that from then on Councillors would be happy to follow his advice with this matter. Councillors requested the Clerk to get back to Mr Barry Jones to let him know what progress had been made.

**ACTION:** The Clerk to contact Mr Barry Jones to advise on progress.

10. Community Council's role. The Clerk confirmed that thanks had been relayed to Cllr R Dawe for his work on this and RD thanked the Clerk for providing the information. Information had been forwarded to Forden and Leighton Newsletters so local residents could be made aware of the Council's role. . **This matter is now closed.**

11. Accessing the Pavilion/Facilities during School Time. Decision made that DTJ would meet informally with the Davies family to let them know the Community Councils vision for the future as regards access.

**ACTION:** DTJ to meet informally with the Davies Family.

12. Colour Run, Friends of Forden School. The Clerk confirmed that she had contacted Sam Bumford to give permission for the Colour Run – avoiding the Bowling Green area. **This matter is now closed.**

#### **PLANNING:**

<b>Application Ref:</b>	<b>Grid Ref:</b>	<b>Description:</b>	<b>Comments:</b>
P/2017/0293	327675.67/304185.23	For Section 191 application for lawful development certificate for the occupation of dwelling without compliance of condition 3 of permission M24384 (agricultural & forestry occupancy) at Rock House Farm, Trelystan, Leighton, Welshpool	Supported
P/2017/0264		Erection of a detached outbuilding comprising a 3 bay domestic garage and associated parking area with WC and store in connection with Rosehill and two storey office accommodation in association with existing Farrier business at Rose Hill, Forden, Welshpool	Supported
P/2017/0246	327493.05/304291.53	For Full: Change of use of land to residential cartilage, creation of access and erection of a garage (retrospective) at Oak View, Trelystan, Leighton, Welshpool	Supported

## 1. Payment of the following bills was proposed:

Payee	Details	Chq Nos	£
Mr N Lloyd	Wages (£144.00 + Refund Toilet Seat £14.99)	892	£158.99
Ms H Stanier	Salary £966.16 & Expenses £14.63 Cartridges	893	£980.79
HMRC	PAYE	894	£93.60
Forden Recreation Assn	Room Hire (23.02.17)	895	£12.00
Viking	Ink Cartridges	896	£59.33
	<b>TOTAL</b>		<b>£1,304.71</b>

Current Account	£10,385.98
Business Premium ME	£13,330.99

Payment of the bills proposed by Cllr N Edwards and seconded by Cllr D Jones— all agreed.

**CORRESPONDENCE:**

Circulars:

- Election of three Town/Community Councillors to the Community Sub Committee of the Powys Standards Committee. The Letter made Councillors aware of a nomination form if they wish to nominate a Councillor.
- Household waste and recycling centre changes. Councillors made aware of the link available answering frequently asked questions regarding the changes and also the availability of a leaflet which the Clerk will keep on file.
- News Release – Council to take over Cae Post kerbside recycling collections.
- New opening days for HWRC's coming into effect from April 2017. Confirmation of reduced opening days at the Council's five household waste and recycling centres.
- Monday waste collections to be binned. Correspondence received confirming that recycling and waste in Powys will be collected on four days a week instead of five from April 2017.
- Temporary Road Closure – U2487, Kingswood, Forden. From 26/04/17 – 28/04/17. 02/05/17 – 05/05/17. On behalf of Scottish Power carrying out works to install new ducting in the area.
- Cluster – Post of Footpaths Officer. Jill Kibble requests reply regarding her involvement in the short listing and interviewing process with Mark Stafford-Tolley. The Clerk has already replied to advise that LC has no objection with this.

**MATTERS RAISED:**

- Andrew Lloyd Committee. The Clerk advised that they will meet in the Pavilion on the 2<sup>nd</sup> April 2017 and it had been agreed that there would be no charge for this.
- May Meeting. The Clerk advised the need to bring forward the Community Council's May meeting along with the AGM, to meet with the Election criteria. It was agreed that this will now take place on the 18<sup>th</sup> May 2017 at Leighton Village Hall.
- Sign for Cilcewydd. The Clerk confirmed that this sign had been knocked down. LC raised the question prior to the meeting as to where to put this back. Councillors felt it would be best to put it back exactly where it came from. The Clerk will contact LC to ask her to get back to Chris Lloyd to confirm.

**ACTION:** The Clerk to advise LC on Councillors decision

**Date of Next Meeting: 27th April 2017 at Leighton Village Hall.**

Signed \_\_\_\_\_  
Cllr D T L Jones (Chair)

Date \_\_\_\_\_