

# Forden with Leighton and Trelystan Community Council

## *Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan*

Minutes of the meeting held on 23<sup>rd</sup> February 2017

At Forden Community Centre

**PRESENT:**

Cllr L Corfield	(LC)	Cllr W Jones	(WJ)
Cllr N Edwards	(NE)	Cllr C Alexander	(CA)
Cllr S Rowlands	(SR)	Cllr D Jones	(DJ)
Cllr D Clare	(DC)	MS H Stanier	(Clerk)

**APOLOGIES:** Cllr D T Jones, Cllr R Dawe, Cllr M Williams (Belated)

**500**

**MINUTES OF THE MEETING** held on 26<sup>th</sup> January 2017, as circulated, were agreed as a true record and were signed by Cllr L Corfield (In the Chair and Vice Chair's absence)

Proposed by Cllr C Alexander and seconded by Cllr S Rowlands – all agreed.

**Declaration of Interest:** None were recorded.

### **MATTERS ARISING**

**1. Risk Assessments.** DJ confirmed that an extra sign would be useful to warn of steep slope going down to the brook. The Clerk confirmed she has ordered the sign. SR advised that they are awaiting the better weather for the goalposts to be assembled.

**ACTION:** Await assembly of the goalposts so the Clerk can contact the school regarding where the nets are being kept.

**2. Kingspan Sensor Smartserv.** The Clerk confirmed she had contacted Metrorod and Adrian Taylor advised that they check the plant 3 times a year for Powys County Council (as part of the school sewage plant checks in the area) LC said that she had spoken to Mrs Fowler the headmistress of the school and she said they only get Metrorod out when they have problems. LC will make more enquiries with Powys County Council to get some clarification on this. Councillors requested the Clerk to contact Kingspan again and arrange for outstanding issues to be sorted and then cancel the maintenance plan for the time being.

**ACTION:** The Clerk to contact Kingspan to arrange outstanding issues to be sorted and cancel the maintenance plan. LC to make further enquiries with Powys County Council regarding Metrorod's contract with them.

**3. Tennis Courts/All Weather Pitch.** NE confirmed that he has built the new goals which are a lot lighter in weight. SR will check to see if they need fastening down. NE confirmed that he would be reluctant to sell the old ones because of their condition/old fixing type so decision made for him to dispose of these rather than offer in the newsletter. A Quotation had been received from Robert Walton regarding drainage of the multi -purpose courts, this being for £2620 + VAT to dig out drainage runs and install land drain and backfill channel. Councillors requested the Clerk to obtain 3 more quotes, these being from SDW, Geoff Roberts and Keith Pryce.

**ACTION:** NE to dispose of old goal posts. The Clerk to obtain 3 more quotes for drainage work. SR to check and see if new goal posts need fastening down.

**4. Caretaker.** The Clerk confirmed that the Caretaker would fit the toilet seat either on 25<sup>th</sup>/ 26<sup>th</sup> February, she also advised that she had heard nothing from him regarding the pension and that since he had missed the deadline date, Councillors asked her to contact him and advise that the declaration of compliance had already been completed and to put any future request for a pension in writing. The Clerk was also asked to get advice from One Voice Wales about this matter. SR confirmed that the Caretaker had started to complete the log sheet which is being kept in the cleaning cupboard. The Caretaker had confirmed that we need a new cleaner and offered the Community Council a Dyson which would need a new part. Councillors requested the Clerk to obtain prices for a new Henry Cleaner.

**ACTION:** The Clerk to contact the Caretaker to advise that he had missed the date he had agreed upon and also to obtain advice from One Voice Wales. The Clerk to obtain quotes for a new Henry Cleaner.

5. Telephone Boxes, by Church House Forden and the one in Leighton. The Clerk confirmed that she had contacted Zurich Insurance and they confirmed that the 2 telephone boxes will be included in the public liability section of the insurance, if Councillors wanted them to be insured against theft and damage then Zurich would need to know the replacement value. The Clerk confirmed that she will diarise suggestions to go in the local newsletters. **This matter is closed for now.**

6. Road/Highway situations: The following highways issues were confirmed still outstanding.

- Flooded entrance to Dykelands, The Barn, Cefn Derw, Forden. **Latest reply from Ken Llewellyn, PCC confirmed that works are planned to commence shortly but their work cannot conflict with Severn Trent who are carrying out works nearby.**
- Ménage, Upper House, Leighton. Boulders have been put at the side of the road, in very close proximity to the roadway which in fog or ice would be dangerous for drivers. **Reply from Paul Wozencraft, PCC confirmed that they are writing to ask that the boulders be removed; if this is ignored then they were looking into enforcement of the matter.**
- Flooding in the entrance to Tavern Park, possible drainage issue. **Ken Llewellyn, PCC confirmed that he has seen the site dry but before deciding if any works are appropriate, he would need to see the extent of the problem.**
- Main Road in Forden. Details passed on to Ken Llewellyn regarding how the road has been left after water pipe work repairs. **Reply from Ken Llewellyn, PCC that they are currently carrying out patching works in Forden and that the gulley at the Finger Post junction is included in this. The road towards Montgomery is in the Capital programme to have repairs carried out at a future date depending on budgets but up until then, any safety issues will be repaired as and when they arise.**
- Road to Lower Leighton, turning from Welshpool. **Ken Llewellyn, PCC confirmed that some of these have been repaired and others will be repaired shortly.**

The following new issues were raised:

- Withy Avenue, Street Lights in Forden. F032 – Not working. F033 – This one is broken.
- Pot Holes by Leighton School (Bus Shelter) – Sunken Drain
- A490 by Mellors Contractors. Water coming out onto the road.

**ACTION:** The Clerk to contact Ken Llewellyn, Powys County Council.

7. Safety on the Leighton Road. Letter sent by Chris Lloyd PCC to Clive Jones requesting a high friction wearing course. **This matter is closed pending their decision.**

8. Pavilion Checks. The Clerk confirmed she had contacted Geoff Roberts reminding him to send the quotation for the Hand Rail work. She confirmed a quotation had been received from Robert Walton for the same work, this being for £125 + VAT.

**ACTION:** The Clerk to remind Geoff Roberts regarding the quotation.

9. Andrew Lloyd Football Festival Funds. SR thanked Cllr Linda Corfield and Helen Stanier for their attendance at the presentation of the Defibrillator for outside The Cock Hotel. SR confirmed she was still looking into the training, she confirmed that both Defibrillators owned by the Community Council are now registered with the Ambulance Service. The Clerk confirmed that the second Defibrillator has been added to the Insurance and that a letter of thanks had been sent to Peter Sheppard for installing both free of charge.

**ACTION:** SR to report back once training is in place.

10. Cemetery. Councillors looked at the cemetery plan and asked the Clerk to report back regarding the pre booking of a plot enquiry, to confirm that unfortunately this would not be possible as there would be too many problems in relation to access to each plot.

**ACTION:** The Clerk to report back regarding the pre booking a plot enquiry to advise this would not be possible. NE still to look at the gate situation (rusting posts from which the gates sit on)

11. The Cock Hotel, A490 Safety Concerns. LC read out response from Chris Lloyd, Powys County Council confirming that he still believed that Forden Gateway signs at the start of the 30 mph speed limit signs and carriageway markings would have to remain as they are. Councillors discussed this and asked the Clerk to contact Chris Lloyd and advise that they would agree with this and that they would follow his advice from then on. Councillors also asked the Clerk to thank Mr Lloyd for all his time spent on this matter.

**ACTION:** The Clerk to reply to Chris Lloyd.

12. Community Council's role. Councillors confirmed that the written piece describing the Community Council's role had been published in the County Times with a good response (The Clerk having provided the information); it is now to be published in each of the local newsletters. Councillors asked the Clerk to contact Cllr R Dawe to thank him for the work on this.

**ACTION:** The Clerk to contact Cllr R Dawe to thank him for his work on this matter and the article to be published in each of the local newsletters.

13. Accessing the Pavilion/Facilities during School Time. After discussing this, Councillors decided to bring this up at the next meeting when The Chair will be present.

**ACTION:** Discuss at the next meeting.

14. Footpath from the Fron to the Compass Pub. LC confirmed that the Forden pathway to the school was only possible because of the Safer Route to School Grant on this basis the money would not be there to fund a similar footpath from the Fron to the Compass Pub. **This matter is now closed.**

#### PLANNING:

There were no new Planning Applications.

There was one Planning decision from Powys County Council as below:

Application Ref:	Grid Ref:	Description:	Comments:
P/2016/1221	326101.83/304325.38	Erection of residential extension at Church House, Trelystan, Welshpool	Consented. This had been Supported by the Community Council, Minutes dated 26 <sup>th</sup> January 2017.

#### FINANCE:

1. Payment of the following bills was proposed:

Payee	Details	Chq	£
Mr N Lloyd	Wages	888	£115.20
Forden Recreation Assn	Room Hire (26.01.17)	889	£12.00
Powys County Council	ROSPA inspections	891	£216.00
One Voice Wales	Membership	890	£191.00
	<b>TOTAL</b>		<b>£534.20</b>

Current Account £10,349.18  
Tracker Account £13,230.99

Payment of the bills proposed by Cllr D Jones and seconded by Cllr N Edwards – all agreed. The Clerk to get The Chair, Cllr D T J Jones to sign the cheques as soon as possible as he, along with the Vice Chair were absent from the meeting.

2. Asset Register. The Asset Register was reviewed. The Clerk point out the recent addition of the second Defibrillator to Assets.

3. Financial Risk Assessment. Councillors reviewed and agreed that no changes were required to the Financial Risk Assessment.

#### **CORRESPONDENCE:**

1. Financial Management and Governance in Community and Town Councils. To be held Monday 27<sup>th</sup> February 2017. Link available to register.

2. Colour Run, Friends of Forden School. Permission requested to use the Community Field for a Colour Run. Councillors asked the Clerk to contact Sam Bumford to give permission but to confirm they were to avoid the bowling green area.

**ACTION:** The Clerk to reply to Sam Bumford.

3. Forden Tennis Club. A response received from the Club confirming that they will have to come up with some fundraising to cover the extra charge for the Tennis Court usage, this being because they had only just broken even for the year.

#### **MATTERS RAISED:**

1. Stubb Road, Leighton. WJ advised that large vehicles use the road even though there are signs up confirming not to. WJ feels that the heavy traffic is ruining the road.

2. Election 4<sup>th</sup> May 2017. The Clerk confirmed that she will attend a meeting on a Clerks Briefing on the 2<sup>nd</sup> March 2017 from where she will obtain Application Packs. She confirmed these will be distributed to existing Community Councillors.

3. Council Tax Payers. DJ raised the issue as to how it is known whether a person is paying council tax on a property. She was advised that information would be available at the Council Offices.

4. Black Dustbin Bags. After a query, it was confirmed that the new bags should be available around March/April time.

5. Stubb Farm, Holiday Lets. WJ expressed concerned about the Holiday Lets and whether people are staying there for 12 months of the year. He was advised that he could check on line, all details should be on the Powys Planning section of the website.

6. Trees by the Multi Purpose Courts. NE advised these were overgrown and that he would put details in the Newsletter to advise that there was availability for fire wood. A Volunteer was needed to take them down unless someone who wanted the firewood could do it.

7. Footpath 1, Fron, Forden. NE expressed concerns that people were still using the footpath.

**Date of Next Meeting: 23rd March 2017 at Forden Community Centre.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

