

Forden with Leighton and Trelystan Community Council
Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Minutes of the meeting held on 18th May 2017
At Leighton Village Hall

PRESENT: Cllr D T Jones (DTJ) Cllr W Jones (WJ)
Cllr N Edwards (NE) Cllr M Williams (MW)
Cllr S Rowlands (SR)
Cllr L Corfield (LC)
Ms H Stanier (Clerk)

APOLOGIES: Cllr R Dawe, Cllr C Alexander (Belated), Cllr D Jones (Belated), Cllr L Corfield advised that she would arrive late.

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GUESTS ATTENDING: Mr Derek Clare, Mike Evans, Edward Davies, Jonny Roberts, Gwyneth Bird.

MINUTES OF THE MEETING held on 27th April 2017, as circulated, were agreed as a true record and were signed by Cllr D T Jones (Chair)

Proposed by Cllr S Rowlands and seconded by Cllr N Edwards– all agreed.

Declaration of Interest: None were recorded.

FORDEN UTD FOOTBALL CLUB

Jonny Roberts Manager of Forden Football Club attended the meeting and stressed that he wants the team to go as far as they can in the league but pointed out that if they get into the Spar League, they would need railings around the pitch and also felt, that to improve their standards they would need to widen the pitch, he confirmed that the pitch was approx 60 metres wide now and the Berriew Pitch is 73 metres wide so it is important to increase this to improve their chances. His request therefore is to:

- a) Take up the existing cricket pitch. Although Forden School use this now, they can use any grass area in future.
- b) Widen the pitch and move the goalposts so that they stay central
- c) Have railings that are removable but that Forden Football Club are prepared to move when needed (For instance the yearly Bike Show)

Requests agreed by Councillors, Proposed by Cllr M Williams and seconded by Cllr S Rowlands – All agreed on the basis that Forden Football Club do the work.

ACTION: LC to speak to raise the issue with School Governors as regards the Cricket Pitch situation.

MATTERS ARISING

1. Risk Assessments. The last steep slope sign has been obtained, this being to declare awareness to the steep slope going down to the brook. Goalposts are still in progress.

ACTION: RD to inspect the goalposts once assembled.

2. Kingspan Sensor Smartserv. Awaiting outcome regarding the duplicated inspections. The Clerk to contact Kingspan as they had come out in relation to the outstanding problem and the engineer did not know anything about the problem. The Clerk to raise invoice for the school for their share of last year's sewage treatment plant costs.

ACTION: Awaiting outcome re duplicated inspections. The Clerk to contact Kingspan and raise Invoice for School.

3. Tennis Courts/All Weather Pitch. The Clerk confirmed that Robbie Walton had advised that the drainage work should start after the 17th June 2017; she let Councillors know that a copy of his Public Liability Insurance had been received. Councillors asked the Clerk to find out a start date and to let the school know.

ACTION: The Clerk to establish a date in which work is to start and to keep the school informed.

4. Caretaker. The following issues were discussed:

Title	What was discussed:	Action:
Job Description	DTJ had spoken to the Caretaker regarding the way forward, the main problem being that he is being paid for 5 hours per week and there is now less for him to do, Two of the reasons being that there was not a football team, also, there were jobs that he was not trained to do. On this basis it what considered as to whether the job exists and whether to reduce to hours with a different job description or to add work to make up to the 5 hours. The Caretaker feels that whatever is decided, he would need something in writing.	DTJ to speak to the Caretaker
Bin by the Amenity Area	Councillors gave the Clerk the go ahead to order a bin from Viking at a price of £134 + VAT	The Clerk to order the bin and let the Caretaker know once it has been delivered
Set of new keys	NE confirmed that this was in hand (no spare keys for the referees room)	NE to obtain a set of keys
Things left outside the Ladies Toilet	Items are to be removed and DTJ to ask the Caretaker to remove what is left and leave them outside	DTJ to ask the Caretaker to remove items and leave them outside
Play Area/Bin Bags	DTJ will speak to the Caretaker regarding the slippy pads on the play area and also to ensure that he leave the bin bags in the Cemetery Bin	DTJ will speak to the Caretaker
Snag List/Guttering	The Snag List was given to SR so she can put this up on the notice board. The Clerk advised that she had heard nothing regarding the guttering so would speak to Geoff Roberts regarding the Quotation	The Clerk to speak to Geoff Roberts. SR to ensure the Snagging List is in place

5. Road/Highway situations:

Situation/Location	Contact	Situation	Action
Ménage Upper House, Leighton	Dave Gardner, PCC Highways	Matter now out of Planning hands and Highways is to look into it.	Await response from Highways regarding whether or not the area of the verge where the boulders are placed is deemed to be in the ownership of the property concerned
Flooding, entrance to Tavern Park, Forden	Ken Llewellyn, PCC	Ken Llewellyn confirmed still needing to see the extent of the problem in dry weather	No change in progress from April 2017 meeting
Main Road, Forden – poor road conditions after pipe work repairs	Ken Llewellyn, PCC	Highways confirmed that they are about to repair defects on the Forden/Chirbury road shortly and surface dressing in a few weeks time	Await work to be carried out
Sunken drain, Leighton School	Ken Llewellyn, PCC	Ken Llewellyn advised work should start in the next couple of weeks	Work to start in the next couple of weeks
Road to Lower Leighton, turning for Welshpool	Ken Llewellyn, PCC	Ken Llewellyn advised work should start in the next couple of weeks	Work to start in the next couple of weeks
Grove Lane, Forden	Ken Llewellyn, PCC	Pot holes and drains need filling in. Gullies and ditches to be checked and cleared	Response is that this work is on the capital list for some resurfacing and checks. Await this to be completed.
Trelystan – Short Cross down to Beeches	Ken Llewellyn, PCC	Request for pot holes to be filled and reported sides of the road have eroded and need attention	Response is that this is on the Capital List for resurfacing. Pot holes will be filled in the interim. Await this to be completed.
Heatherwood, Forden	Ken Llewellyn, PCC	Crumbly road surface on entrance plus no white line road markings where entrance/exit joins the Leighton Road	Response is that this is on the Capital List and they will look into reinstating the white lines in the interim. Await work to be carried out.
Kingswood	Ken Llewellyn, PCC	Ruts and pot holes to be attended to on the road above Orchard House	Response is that this is on the Capital List and that they will carry out come repairs in the interim. Await work to be carried out.

6. Pavilion Checks. NE confirmed that we are just waiting for a quotation for the Guttering and Fascia board work.

ACTION: Await quotation from Geoff Roberts regarding Guttering and Fascia board work.

7. Andrew Lloyd Football Festival Funds. SR confirmed Defibrillator training is still in hand.

ACTION: SR will update Councillors when training completed.

8. Cemetery. The Clerk confirmed that she is still waiting for quotations from Robert Walton and Geoff Roberts regarding the rusty gate posts that support the gates advising that they are to contact Neil Edwards first. (no change from last month's minutes)

ACTION: The Clerk to remind Robert Walton and Geoff Roberts regarding the quotations.

9. The Cock Hotel, A490 Safety Concerns. Councillors requested the Clerk to write a letter to Chris Lloyd, PCC regarding their ongoing concerns about the safety by the Cock Hotel. They have requested to meet him on site so he can offer a solution to the problem.

ACTION: The Clerk to write to Chris Lloyd.

10. Accessing the Pavilion/Facilities during School Time. DTJ showed Councillors a map of the area and Councillors feel that a maximum of 3 acres would be sufficient for a potential access/ car park.

ACTION: DTJ will contact the Davies Family.

11. Election. Councillors decided to Co-opt a new Councillor for the Trelystan Ward. The Clerk will ensure an advert is displayed in the Leighton Newsletter, the Community Council website and notice boards with a closing date of 26th June 2017. The Clerk to report back at the next meeting.

ACTION: The Clerk to report back at the next meeting regarding applicants.

12. Zurich Insurance. Decision made to take out a 5 year insurance which includes extra cover for the new Multi Purpose Court, quoted at £1729.00, which was later changed to £1706.98 as the cricket pitch needs to be removed and Leighton's Defibrillator needs to be added. Pieces of play equipment are the same as the previous year. Cheque written out at the meeting and included in this month's batch. Proposed by Cllr N Edwards and seconded by Cllr L Corfield.

ACTION: The Clerk to deal with the new 5 year insurance policy.

13. Sign bent, School turn, Forden/New sign needed for the turn by the Cock Hotel showing Leighton Road. LC confirmed both these situations are in hand. PCC confirm that the one for the turn by the Cock Hotel could take up to 2 months.

ACTION: Await new signs from Powys County Council.

14. Practice Goals, Football Pitch. SR confirmed that after a recent meeting for Forden United, the goal posts will now be erected back to where they were originally requested. **This matter is now closed.**

15. Token Meter. No issues have been reported recently regarding the Meter. NE advised that there is a problem with one of the lights not working. Councillors asked the Clerk to contact Steve Lowe to go and check out whether a new lamp was needed.

ACTION: The Clerk to contact Steve Lowe.

16. BT Phone Boxes. The Community Council are still awaiting a response from BT.

**PLANNING:
New Applications:**

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1.

Application Ref:	Grid Ref:	Description:	Comments:
P/2017/0526	320684.44/299602.55	for Full: Erection of agricultural livestock building 3B, The Gaer, Forden, Welshpool, Powys	Supported on the proviso that no mess is left on the roads.
P/2017/0529	320661.68/299570	for Full: Erection of agricultural livestock building at Building 3A, The Gaer, Forden, Welshpool, Powys	Supported on the proviso that no mess is left on the roads.
P/2017/0380	324140.7/302636.73	for Reserved matters application for appearance, landscaping, layout and scale relating to proposed dwelling following outline approval P/2014/0814 at Land at Greenfields, Forden, Welshpool, Powys.	Supported

FINANCE:

1. Payment of the following bills was proposed:

Payee	Details	Power to Pay	Chq No	£
Mr N Lloyd	Wages	s.164, s.44, ss 9&10	907	£120.00
Forden Recreation Assn	Revenue Grant	S2	908	£950.00
Leighton Village Hall	Revenue Grant	S2	909	£950.00
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£140.00
Natural Resources Wales	Discharge Licence Fee	s125	910	£1,026.00
Zurich Insurance	Insurance Policy	s.143,s.111	912	£1,706.89
	TOTAL			£4,892.89

Current Account Balance	£13,882.05
Business Premium ME	£13,530.99

Payment of the bills proposed by Cllr N Edwards and seconded by Cllr L Corfield– all agreed.

2. 2016/2017 Accounts. The Clerk confirmed that the Accounts were with the Internal Auditor. Once they have been returned, the Clerk to ensure that these are forwarded to the External Auditor.

ACTION: The Clerk to ensure the 2016/17 Accounts are sent to the External Auditor once they have been received back from the Internal Auditor and approved by Councillors.

CORRESPONDENCE:

- Disposal of Refuse (from 1 April 2017) – New disposal arrangements Forden Community Centre.
- Leighton Defibrillator – Confirmation from Jane Walton regarding location etc of Defibrillator and possible support from Forden, Leighton and Trelystan Community Council

ACTION: The Clerk to contact Jane Walton to confirm that the Community Council will insure the Defibrillator.

- c) Bike Show, Forden 24th September 2017. Email from Sarah Davys-Jones requesting permission to use the ground and Bowling Club again. The Clerk will contact Sarah Davys-Jones to confirm permission granted.
- d) Membership of One Voice Wales for 2017 – 2018. Confirmation of payment received and renewal of membership. The Clerk pointed out the request from One Voice Wales for a representative at the quarterly meetings. No names were put forward.
- e) Open Day 25th May 2017 – New Poultry Shed Pen Y Derw Farm, Forden. Email received regarding Open Day.

MATTERS RAISED:

1. P/2017/0385 Erection of 4 Dwellings and access road, Poplar Drive, Leighton, Welshpool. The Clerk pointed out that the Community Council had been copied in on an email from residents of Brook House, Leighton to the Planning Department which had pointed out issues, 2 of which related to the Community Council, these being:
- a) The Community Council had not included the above planning to their agenda prior to the April meeting. The Clerk confirmed that she had previously contacted the residents of Brook House to advise that the Application came through by email after the agenda had been issued.
- b) Conflict of Interest. The residents of Brook House pointed out that the proposer for Cllr Carol Alexander's statement as to persons nominated on her recent election application is the mother of the person who had applied for planning on application P/2017/0385.

The Clerk confirmed that she had contacted One Voice Wales regarding these issues and they had responded as below:

- a) that the Community Council could only deal with applications which are imposed on them in relation to the dates they come in, that the Community Council have to then make a decision, either do they not comment on the application or do they deal with it even though it may have missed the deadline for the Agenda.
- b) confirm that as regards Conflict of Interest, that it is up to the individual councillor to declare whether they perceive it to be a matter of conflicted interest and that any person can complain to the Unitary Office but that One Voice Wales also pointed out that it should be stressed that the Community Council only make an observation, in the case of application P/2017/0385 they pointed out that they supported it but would like it noted that it sits outside the UDP – it would then be up to the Unitary Authority to actually make the decision.

Decision made by Councillors to await further reply regarding this issue.

2. Pathway from the Compass to the Gables, Forden. LC confirmed that she had looked into this and found that grants are still available. LC will look into this matter.

ACTION: LC to look into the possibility of a grant.

3. Mouse in the Storage Shed. SR advised that there was a mouse in the storage shed.

ACTION: The Clerk to contact the Caretaker to ensure a trap is put down.

4. Cllr R Dawe. Councillors requested the Clerk to send a card to Cllr R Dawe after his recent operation with their hope for a speedy recovery.

5. Leighton Road. MW confirmed that he has written to the Police Crime Commissioner regarding monitoring of speed. MW confirmed that he met with a representative who checked speeds and no one was found to be speeding. LC confirmed that she is trying to get a definite answer regarding whether anti slip patches will be available. WJ advised that the hedge is growing out of the fence that borders the school which is affecting visibility. LC advised that she will check on this.

ACTION: LC will check on the visibility issue and report back regarding the anti slip patch situation.

6. Defibrillator Pads. SR advised that the children's pads for the Community Centre Defibrillator are soon to be out of date so would need replacing. NE will check the expiry date and get back to the Clerk.

ACTION: NE will check the date and get back to the Clerk.

7. 30 years Service. Councillors thanked Mr Derek Clare for his 30 years service to the Community Council and wished him all the best for the future. They presented him with vouchers for his long service.

Date of Next Meeting: 29th June 2017 at Leighton Village Hall. Start Time 7.15pm

Signed _____
Cllr D T L Jones (Chair)

Date _____