



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

DRAFT MINUTES of COUNCILS ORDINARY BUSINESS MEETING
on Thursday 30th September 2021, 7:04pm
 held remotely via Microsoft Teams

1. Welcome, Attendance, Apologies for Absence:

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's remote live-streamed ordinary business meetings and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Neil Edwards, Cllr Shaun Rees, Cllr Mark Williams, Cllr Rachael Briggs, having technical difficulties logging on.
- 1.3. Apologies:
 - 1.3.1. *for absence approved by Council:* Cllr Linda Corfield, Cllr Bill Jones, Cllr Clive Eaton-Stevens
 - 1.3.2. *for absence received:* None.
- 1.4. *Other Members Absent:*
- 1.5. *In attendance:* Lee Davies (Clerk to the Council).

2. Declarations of Members' Interests and Dispensations:

- 2.1. None

3. Public Participation:

- 3.1. None

4. Minutes of the Meeting Dated 26th August 2021

- 4.1 To approve & sign the minutes as a correct record of the remote Meeting dated 26th August 2021 (paper 4.1)

APPROVED

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 26th August 2021, that are not in this agenda
 - 4.2.1 HERITAGE PLAYPARK – The Clerk is still investigating if there are any planning gains.
 - 4.2.2 STUBB ROAD & KINGSWOOD LANE – Repair work has been carried out to both roads with the roads being patched in places and potholes filled.

5. Correspondence

- 5.1 *To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.*
 - 5.1.1 Cllr Suzanne Rowlands had asked for more information from Keep Wales Tidy and is now in the process of becoming a "Litter Champion" with them.

Cllr Rachael Briggs joined the meeting at 7:19 due to technical difficulties

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6 Highways, play & recreation parks and buildings.

6.1 To report and resolve if desired any business in connection to the highways within the parish of FLTCC.

6.1.1 Stubb Road resurfacing has received some remedial work to at least fill in the largest of the potholes however it is likely more substantial work will be required in the not to distant future.

6.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

6.2.1 To review procurement of replacement MUGA lights and resolve as necessary to place order (Paper 6.2.1). It was discussed and agreed to award the contract to Contractor 'B' and to use the Specialist Bell Lighting. As this was over budget it was agreed and approved by the Council that money from the reserves will be used.

ACTION: Clerk to award contract to Contactor 'B'.

6.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

6.3.1 Cllr Shaun Rees discussed the Pavilion door locks and how difficult it is to open some of them with the key he currently has. A suggestion was made of changing the key locks with a keypad or fobs but after a discussion it was decided that due to so many different groups who use the Pavilion it would be difficult to get the locks changed at this point.

ACTION: Clerk to get new keys cut from the original key to hand to councillors that require a new one. (Also see item for future agenda)

7 Planning & Building Control

7.1 Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

7.1.1 Concerns regarding the camping at Trelystan Church at weddings

DEFERRED: It is understood that the planning consent for this was only until October 2021, therefore it was resolved to take this item off the agenda until such time as there is more detail to be discussed.

7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas.

NOTED

7.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/onlineapplications/> Later Notices may be considered at the discretion of the Chair. –

7.3.1

Ref.	Site	Description	Response
21/1545/HH	Meadow Rise, Forden, Welshpool, Powys SY21 8ND	Extension and alterations to existing dwelling	SUPPORTED
21/1560/FUL	Dolgarreg , Cilcewydd, Welshpool, SY21 8LN	Formation of equestrian manege, erection of field shelter and associated works (part retrospective)	SUPPORTED
21/1750/VAR	Broadlands,Forden,	Discharge of clause 2, of the	OBJECT

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	Welshpool, Powys SY21 8NB	second schedule, within the S106 attached to permission M/2003/0618 (relating to occupancy)	
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7.4 Planning Enforcement –

7.4. FORDEN CARAVAN PARK – Concerns were raised by members of the Council with regards to the number of mobile homes being erected at the site. The discussion concluded with 3 areas of concern:

- Highways – There has been several large loads being delivered to the site with concerns over safety at the main entrance by the railway bridge. Also, concerns were raised as to whether appropriate permission has been sought to create the two access points to the site on the lane that runs to the South East of the Railway Inn.
- Planning – It was discussed that it appeared that there may be a far larger development taking place than any prior planning permission has been approved for.
- Environment Health – Concerns have been raised that the amount of foul waste produced by the site that has either increased or has become problematic.

ACTION – The Clerk has been instructed to contact PCC's Highways, Planning and Environmental Health departments about the concerns raised in the meeting.

8 Finance

8.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (paper 8.1)

Payee	Details	Cheque No	Power	£
HMRC	PAYE payment	BACS	Schedule 12, paragraphs 30, 30D and 30E	£219.00
Edward Lee Davies	Salary £336.00 + £3.49 + September refund £3.49 August - printing	BACS	Schedule 12, paragraphs 30, 30D and 30E	£342.98
Ms Helen Stanier	Salary £299.00 + £1.99 printing refund	BACS	Schedule 12, paragraphs 30, 30D and 30E	£300.99
Popsie's Mops	Pavilion cleaning 2.08,5.08,9.08,12.08,16.08, 19.08,23.08,26.08,30.08	BACS	s.133	£180.00
Popsie's Mops	Pavilion cleaning 02.09,06.09,09.09,13.09,16. 09,20.09,23.09,27.09,30.09	BACS	s.134	£195.00
Powys County Council	Business Rates	DDR	s.164, s.44, ss 9&11	£150.00
Shropshire ITC Ltd	Office monthly charge	BACS	ss.37-47	£27.36
KP Fire	Fire Extinguisher check	BACS	s.2	£58.20
	TOTAL			£1,473.53
	Current Account Balance			£15,332.73
	Business Premium ME			£18,809.21
	Second trench of precept paid 31st August			

APPROVED – Council approved payments listed in Paper 8.1

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8.2 INDEPENDENT REMUNERATION PANEL FOR WALES – STATEMENT OF PAYMENT RETURNS FOR 2020 - 2021.

NOTED – It was also noted that there was an error in the return and the Clerk was instructed to rectify this and send the return to the IRPFW ASAP.

9 Future Meetings

9.1 To review report from the Clerk on advice and guidance from neighbouring councils and potential technical considerations that may be required (Paper 9.1).

ACTION: After a discussion it was agreed that the council would like all future meetings to be held in a hybrid fashion allowing both in person and remote access log in for all councillors, officers, members of the public and press.

RESOLVED - It was agreed that the Clerk will source and purchase the necessary equipment needed.

ACTION - The Clerk will contact both Halls to see if they have a stable internet connection and room availability for meetings to resume as soon as it is reasonable and practical to do so, however it was recognized this may still take several months to accomplish.

10 Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting

10.1 Chairperson’s announcements: to receive for information announcements from the Chairperson and Members –

10.1.1 **There is a position for a school governor at Forden C in W Primary School. Anyone requiring further information are to contact Mrs Fowler at the school.**

10.1.2 **Cllr Suzanne Rowlands, the Clerk and RFO will be meeting in the coming weeks to draft the 2022 – 2023 draft budget.**

10.1.3 **Cllr Suzanne Rowlands has staff appraisal forms for both the Clerk and RFO. These will be passed on to the staff and it was agreed both Cllr Suzanne Rowlands and Linda Corfield will complete the appraisals at a mutually convenient time for all concerned.**

10.2 **Items for future agenda:**

10.2.1 **To look into the need for a costed Preventative maintenance schedule for the Pavilion.**

10.3 **Date of next meeting will be Thursday 28th October at 7:00pm and will be held remotely.**

Meeting closed at 8:20pm

Signed on behalf of the council as a correct record Date.....

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