



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

DRAFT MINUTES of COUNCILS ORDINARY BUSINESS MEETING
on Thursday 28th October 2021, 7:00pm
 held remotely via Microsoft Teams

1. Welcome, Attendance, Apologies for Absence:

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's remote live-streamed ordinary business meetings and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Linda Corfield, Cllr Bill Jones, Cllr Rachael Briggs, Cllr Neil Edwards, Cllr Shaun Rees, Cllr Mark Williams
- 1.3. Apologies:
 - 1.3.1. *for absence approved by Council*, Cllr Clive Eaton-Stevens
 - 1.3.2. *for absence received*: None.
- 1.4. *Other Members Absent*.
- 1.5. *In attendance*: Lee Davies (Clerk to the Council).

2. Declarations of Members' Interests and Dispensations:

- 2.1. None

3. Public Participation:

- 3.1. None

4. Minutes of the Meeting Dated 30th September 2021

- 4.1 To approve & sign the minutes as a correct record of the remote Meeting dated 30th September 2021 (paper 4.1)

APPROVED

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 30th September 2021, that are not in this agenda
 - 4.2.1 HERITAGE PLAYPARK – The Clerk is still investigating if there are any planning gains.
 - 4.2.2 TENNIS COURT LIGHTS – Work is due to start on 8th November 2021. The contractor is still awaiting parts.
 - 4.2.3 PAVILION – The Clerk will get new keys cut in the coming weeks.
 - 4.2.4 FUTURE MEETINGS – The Clerk confirmed that Leighton Village Hall has its own Wi-Fi and in Forden Village Hall Wi-Fi can be accessed through Forden Primary School's PCC internet access, who have kindly granted the Council permission to use. The Clerk is still investigating and sourcing the correct equipment required to hold the hybrid meeting. There are also Risk Assessments to be carried out on both venues. The meetings will need to be held in the large hall's, if available, due to the required space, and, masks will be mandatory in line with Welsh Government rules on public spaces.
 - 4.2.5 STAFF APPRAISALS – Cllr Suzanne Rowlands and Cllr Linda Corfield have carried out staff appraisals for both the Clerk and RFO. These will need to be carried out on an annual basis.

Initial.....

5. Correspondence

5.1 To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

5.1.1 To note and resolve, if necessary, the request from Forden CP School to accept an application of a new Community Governor (Paper 5.1.1)

The application of a new Community Governor was unanimously approved

6 Highways, play & recreation parks and buildings.

6.1 To report and resolve if desired any business in connection to the highways within the parish of FLTCC.

6.1.1 Cllr Anthony Day has been in discussion regarding a resident who is having difficulty getting on and off the bus to travel to school in her wheelchair. He situation seems to be with the height of the curb/ bus stop at the Cock, Forden.

ACTION: It was agreed Cllr Anthony Day would discuss the matter further with the family and get more information on how the Council can help.

6.1.2 A request has been received to one of the Councillors regarding extending the footpath along the Montgomery Road (B4388) to the Crossroads on the Hem Bank for children to be able to walk to and from the bus stop. Cllr Linda Corfield commented that the verges may be too narrow to create more footpath going over the brow of the hill as there have been similar issues raised with other areas when creating footpaths.

ACTION: Clerk to contact PCC active travel officer.

6.1.3 Concerns were raised over the safety of the new entrance of Mun Lyn Farm which is on the Forden – Caerhowel road just over the railway bridge passed the Railway pub. The hedge has grown so much that it is causing poor visibility at the entrance.

ACTION: To contact Highways to find out who the hedge belongs to and if it could be cut right back.

6.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

6.2.1 An email has been received from a Leighton resident informing the Council that dogs were being allowed to roam in the playpark by the Leighton school. It was agreed that a sign informing people that 'No Dogs allowed' should be placed at the playpark.

ACTION: Clerk to check, and install, if necessary, all up-to-date signage required in the park.

6.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

6.3.1 Pavilion - Responsive and Preventative maintenance procedures for the Pavilion

A discussion was had regarding some of the immediate maintenance required at the Pavilion. There is lead flashing starting to come away from the roof in one area and the changing room doors that the football club use are difficult to open and close. There are also issues that need to be resolved inside the building.

ACTION: It was decided that the Clerk will go down to the Pavilion and list all the jobs that need doing immediately to prevent further damage. A list will then be created of High/Low priority jobs for a future that will become a General/Preventative maintenance schedule and budget for the Pavilion.

Initial.....

7 Planning & Building Control

7.1 *Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.*

7.2 *Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas.*

NOTED

7.3 *Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/onlineapplications/> Later Notices may be considered at the discretion of the Chair.*

7.4

Ref.	Site	Description	Decision
21/1852/HH	Castle View, Leighton, Welshpool, Powys SY21 8HH	Alterations and extensions to existing dwelling.	SUPPORTED
21/1853/HH	Park House, Leighton, Welshpool, SY21 8HJ	Installation of septic tank and empty and backfill existing septic tank	SUPPORTED

7.5 Planning Enforcement –

7.5.1 **FORDEN CARAVAN PARK** – Concerns were raised by members of the Council with regards to the number of mobile homes being erected at the site.

The Clerk reported that he had sent correspondence, copied into all parties, to PCC's Planning, Environmental Health and Highways department. The Planning department responded by asking for the response to be made through their specific web page (which the Clerk has done). The environmental health department stated that as it was reported that the pollution was in a water course that this needed to be reported to Natural Resources Wales (which the Clerk has done.)

Councillors reiterated their concern that the pipe is discharging into a series of dugout 'chambers' which is then overflowing into a culvert that may belong to Network Rail as this is situated above the line of the railway. The discharge from the pipe and overflow of the chambers quite clearly smells of sewerage.

ACTION The Clerk was instructed to contact the Environmental Health again as the waste from the pipe and chambers is being discharged onto land before it is finding its way into a watercourse.

Initial.....

8 Finance

8.1 To receive report from RFO to include items for Payment: to resolve to approve items for payment (paper 8.1)

Payee	Details	Power to Pay	Payment type	£
Mr Edward Lee Davies	Salary + printing refund £3.49	Schedule 12, paragraphs 30, 30D	BACS	£272.29
Ms Helen Stanier	Salary £241.00 + £40 Refund Computer Repair + £1.99 Printing refund	Schedule 12, paragraphs 30, 30D and 30E	BACS	£282.99
Shropshire ITC Ltd	Office monthly charge	ss.37-47	BACS	£27.36
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£150.00
PWLB	Loan Repayment (Loan matures 01/05/2023)	s.2	DDR	£971.63
Forden Recreation Assn	Revenue Grant	s.52	BACS	£100.00
Leighton Village Hall	Revenue Grant	s.52	BACS	£950.00
Popsie's Mops	Pavilion cleaning 03.10,07.10,10.10,14.10,17.10,21.10,24.10,28.10,31.10	s.133	BACS	£210.00
Forden Church	Church yearly donation	s.2	BACS	£250.00
	TOTAL			£3,214.27
	Current Account Balance			£13,759.20
	Business Premium ME			£18,909.21

APPROVED – Council approved payments listed in Paper 8.1

8.2 SCRUTINY OF PAYMENTS – Due to Cllr Clive Eaton-Stevens being unable to attend tonight's meeting, he had sent an email instead of his verbal report confirming he was happy with the checks.

NOTED

9 Independent Remuneration Panel for Wales: Draft Report

9.1 To receive the consultation on the Panel's draft determinations for remuneration 2022 – 23, closing 26th Nov 21, to resolve whether to respond and, if so, to elect a working party to bring forward recommendations to the November meeting. Members are referred especially to Section 13 which relates to Community and Town Councils (papers 9.1 a – d)

NOTED with no further action.

10 Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

10.1 Chairperson's announcements: to receive for information announcements from the Chairperson and Members –

10.1.1 Cllr Shaun Rees announced that the De-fib pads are due to expire but that new ones have been donated.

10.2 Items for future agenda:

10.2.1 To discuss the Sewerage plant and fees in Forden as part of the overall Pavilion Maintenance review.

10.2.2 Current FLTCC website – Not fit for purpose anymore and to consider instigating a new one

Initial.....

10.2.3 RFO – purchase of a new laptop as the current one is extremely slow and the RFO has resorted to using her own personal Laptop.

10.2.4 Playpark budget and Maintenance Strategy – to discuss and resolve a strategy of replacement or major upgrade of all 3 existing playparks.

10.2.5 Concerns regarding the camping at Trelystan Church at weddings.

10.3 Date of next meeting will be Thursday 25th November at 7:00pm and notification will be made if this will be held remotely or in a hall as the first hybrid meeting.

Meeting closed at 8:11pm

Signed on behalf of the council as a correct record Date.....

DRAFT

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