



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

DRAFT MINUTES of COUNCILS ORDINARY BUSINESS MEETING
on Thursday 25th March 2021, 7:05pm
 held remotely via Microsoft Teams

1. Welcome, Attendance, Apologies for Absence:

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's remote live-streamed ordinary business meeting and sought assurance that everyone could be heard and could engage in the meeting.
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Rachael Briggs, Cllr Shaun Rees, Cllr Neil Edwards, Cllr Carol Alexander.
- 1.3. Apologies:
 - 1.3.1. *for absence approved by Council:* Cllr Clive Eaton-Stevens, Cllr Mark Williams
 - 1.3.2. *for absence received:* None
- 1.4. *Other Members Absent:* Cllr Bill Jones, Cllr Linda Corfield.
- 1.5. *In attendance:* Lee Davies (Clerk to the Council).

2. Declarations of Members' Interests and Dispensations:

- 2.1. None

3. Public Participation:

- 3.1. None

4. Minutes of Previous Meetings

- 4.1. *To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 25th February 2021 (paper 4.1).*
 - 4.1.1. Approved
- 4.2. *To report, for information purposes only, matters arising from the minutes, that are not in this agenda.*
 - 4.2.1. SLCC Membership – this has now been actioned by the Clerk
 - 4.2.2. E-mail to PCC regarding the dips along the A490 road between the bridge at Cilcewydd and the airport – A draft email has been produced and will be issued to the relevant officers in Powys County in due course.
 - 4.2.3. Road passed the Gaer Farm – Some of the Councillors commented that there are now markings on the road between the farm and Caerhowel which may indicate work will be carried out in the near future.
 - 4.2.4. Cemetery Shed – Cllr Shaun Rees managed to get into the shed but there was nothing of significance in there. He then put a new padlock on the door, which he still has the key for. Hopefully going forward this can be used to store equipment needed for use in the cemetery.
 - 4.2.5. Projector screen – Cllr Suzanne Rowlands has been in discussion with some of the members of the Forden Community Centre but unfortunately the projector has not been found as yet.

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5. Guest Speaker

5.1. *To welcome Neighbourhood Policing Team PCSO Sarah Pocock to discuss any issues that may be affecting residents in the community.*

5.1.1. *Fly tipping in general, but particularly in Leighton around the Beacon Ring area.*

This has increased significantly in the last couple of months including large items such as a sofa. Cllr Suzanne Rowlands had a discussion with the Estate Manager of Leighton woods about the problem and whilst he and the workers of the estate are prepared to help clear it up, PCC would charge them to dispose of it as it has been dumped on private land.

PCSO Sarah Pocock would get in touch with the environmental health. It was also suggested a group of volunteers could help collect the rubbish with PCSO Sarah Pocock being on hand in case any evidence of whose litter it was or who had dumped it, was found.

ACTION: The Clerk will ring the Leighton Estates Manager to see if he has any idea who it may be and discuss with him about getting volunteers there to help with the clear up.

5.1.2. *Antisocial behaviour and breaking Covid rules in the Red Woods.*

PCSO Sarah Pocock discussed that unfortunately she could not deal with these issues but said that her colleagues had been called out and were dealing with the situation.

With no more issues to discuss at this time, the council thanks PCSO Pocock who confirmed that if there were any more concerns or issues in the future these could be passed onto her through the Clerk. - PCSO Sarah Pocock left the meeting.

6. Correspondence

6.1. *To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.*

6.1.1. It was noted that one correspondence that came from One Voice Wales was very topical to this meeting regarding Fly Tipping. Further discussions took place in regard to fly tipping in general and it was suggested that we could get in touch with James Thompson, Awareness Officer with PCC to discuss our fly tipping problem and to see if they could help in any way such as providing red bags for litter picking and a place where PCC would pick them up for disposal.

ACTION: Clerk to contact James Thompson at PCC about removing any litter that is picked by volunteers in the future.

6.1.2. A brief discussion took place about the correspondence received "04-03-21 OVW Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector" The Clerk invited councillors to look at this document when they could but highlighted some of the changes coming into force such as:

- The council have just 7 days to publish the draft minutes, which as the Clerk highlighted, means they will be up for public review before the council get chance to adopt them as a true record.
- From April 2022 community and town councils will have a duty to prepare and publish a report about the council's priorities, activities and achievements. The first report must relate to the financial April 2021- March 2022 year and be published as soon as reasonably practicable after April 2022.

ACTION Ongoing: Clerk and RFO to start collection of information from April 2021 such as attendance records, projects completed, and other activities and achievements to feed into the annual report of April 2022.

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7. Highways, play & recreation parks and buildings.

7.1. *To report and resolve if desired any business in connection to the highways within the parish of FLTCC.*

7.1.1. There have been complaints regarding dog fouling in Forden. Firstly, all around and in front of the gate into the field where the public footpath entrance is, situated next to Parry's Garage. Secondly, on the pavement down by the school, which some children have reportedly stepped in. A member of the public has been seen walking their dog and not clearing up any mess it has made, leaving it on the footpath.

ACTION: Cllr Suzanne Rowlands has one 'No Dog Fouling' sign left which she will put up on the gate into the field next to Parry's Garage. Parents will be asked to email through details of their complaints regarding the dog fouling by the school so that the Council can officially record and follow this up.

7.1.2. A manhole cover on the main road (A490) just below Parry's Garage is loose and may become dangerous if left.

Action: Cllr Anthony Day will notify PCC.

7.1.3. Concerns have been raised by a member of the public regarding the increased number of heavy goods vehicles travelling along Kingswood lane and the potential damage to the road this may cause. Cllrs Suzanne Rowlands and Linda Corfield have recommended to the members of the public that they contact PCC to discuss this issue. PCC have been informed and have raised a job number for any repairs as required.

The farmer, who owns the farm where the work is being carried out, has been contacted and confirmed that work will be finished soon. The council understands that the farmer may also have instigated some repairs himself to the road as they occurred.

ACTION: Council to monitor the situation.

ACTION: Cllr Suzanne Rowlands will forward the email from the member of the public to the Clerk to update them of the discussion in council.

7.2. *To report and resolve if desired any business in connection to the play & recreation parks, managed or influenced by the council.*

7.2.1. A new law came into force since the last meeting on March 1st that prohibits smoking in any playground in Wales. The Clerk as purchased some no smoking signs for both FLTC managed play parks and asked the council to endorse his decision to do so.

RESOLVED – Council endorsed Clerk's decision to purchase no smoking signs to comply with the law.

7.2.2. After a discussion about potential complications identified in the council's management of the cemetery grounds. It was agreed to set up a 'Cemetery Committee' to introduce better and more secure recording systems and review all management and liability responsibilities that have been highlighted in the recent SLCC event.

It was agreed that between 3 and 5 members should form this committee and the following councillors said they would join: Cllrs Neil Edwards, Shaun Rees, Anthony Day, Suzanne Rowlands, and Rachael Briggs.

ACTION: The Clerk, in consultation with the 5 proposed committee members, will write a draft terms of reference for this committee to be presented and approved at the next Council Meeting.

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7.3. *To report and resolve if desired any business in connection to the buildings managed or influenced by the council.*

7.3.1. Cllr Suzanne Rowlands reported that PHS had been to the Pavilion to empty the sanitary bins but unfortunately the key that Forden School have in their possession would not open the door. A new key has now been cut from the original which has been tested and opens the Pavilion door and given to Forden School. PHS will now be emptying the sanitary bins once a month.

8. Planning & Building Control

8.1. *Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk. - **None***

8.2. *Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas – **Noted, no further action.***

8.3. *Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/onlineapplications/> Later Notices may be considered at the discretion of the Chair. – **None***

8.4. Planning Enforcement - **None**

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9. Finance

9.1. To receive report from RFO to include items for Payment: to resolve to approve items for payment (paper 9.1).

Invoice Summary March 2021				
Payee	Details	TYPE	Power	£
Edward Lee Davies	Wages	BACS	Schedule 12, paragraphs 30, 30D and 30E, s144	£336.00
SITC	Monthly 365 Office Charge	BACS	Schedule 12, paragraphs 30, 30D and 30E, s144	£27.36
SLCC	Full Membership - Joining fee plus years membership	BACS	Schedule 12, paragraph 23, 30, 30D and 30E	£120.00
HMRC	PAYE (please pay on correct slip - it will be period 12 (March))	BACS	Schedule 12, paragraphs 30, 30D and 30E	£240.00
Andrew Bromley Sign Writing	4 No Smoking signs	BACS	s.2	£50.00
Ms H Stanier	Wages	BACS	Schedule 12, paragraphs 30, 30D and 30E, s144	£284.20
	TOTAL			£1,057.56
Current Account Balance)			£12,606.08
Business Premium ME)			£18,308.28

APPROVED – Council approved payments listed in paper 9.1. including the invoice for 4No. smoking signs presented on the night (added to the list above)

10. Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting

10.1. Cllr Anthony Day reported to the Council that the RFO had divided the money she had personally received as compensation for poor service from Barclays Bank between 2 of her chosen charities which were Powys Pets and Many Tears. Both charities received £100.00

10.2. Date of the next meeting for information: Thursday 29th April at 7.00pm, to be held Remotely via MS teams.

Meeting closed at 8:05pm

Signed on behalf of the council as a correct record Date.....

Initial.....