



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

DRAFT MINUTES of COUNCILS ORDINARY BUSINESS MEETING
that followed immediately after the annual meeting.
on Thursday 24th June 2021, 7:02pm
held remotely via Microsoft Teams

1. Welcome, Attendance, Apologies for Absence:

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's remote live-streamed ordinary business meetings and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Neil Edwards, Cllr Linda Corfield, Cllr Bill Jones, Cllr Clive Eaton-Stevens, Cllr Mark Williams
- 1.3. Apologies:
 - 1.3.1. *for absence approved by Council:* Cllr Shaun Rees and Cllr Rachael Briggs
 - 1.3.2. *for absence received:* None.
- 1.4. *Other Members Absent.*
- 1.5. *In attendance:* Lee Davies (Clerk to the Council).

2. Declarations of Members' Interests and Dispensations:

- 2.1. None

3. Public Participation:

- 3.1. None

4. Minutes of Annual Meeting Dated 29th October 2020

- 4.1. *To approve & sign the minutes as a correct record of the remote Annual Meeting dated 29th October 2020 (paper 4.1).*
 - 4.1.1 **APPROVED**

5. Minutes of Annual Meeting Dated 27th May 2021

- 5.1 To approve & sign the minutes as a correct record of the remote Annual Meeting dated 27th May 2021 (paper 5.1)
 - 5.1.1. **APPROVED**

6. Minutes of Previous (Ordinary) Meeting

- 6.1. To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 27th May 2021 (paper 6.1)
 - 6.1.1 **APPROVED**
- 6.2. To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 27th May 2021, that are not in this agenda

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7. Correspondence

7.1. *To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.*

7.1.1. An email had been received requesting access to the pavilion for an 'end of school celebration for the year 6 children on the last day of school', but the Clerk has since received a follow up email stating that the pavilion will now no longer be required.

7.1.2. Further to the discussion in last months meeting the Clerk has this month tried a new method of presenting the list correspondence to the councillors. It was agreed that this method of a 'screen shot' of the email list is far more efficient for both Clerk and Councillors and should any councillor wish to see more detail of any emailed correspondence the Clerk would forward it to them.

7.1.3. Dog Fouling bin outside the upper school gate. Mrs Fowler has agreed this should be removed with immediate effect and the situation regarding dog fouling on that stretch of pavement will be monitored.

Action: Cllrs Neil Edwards and Anthony Day to remove the bin as soon as it is reasonably practicable to do so.

7.1.4. Several complaints have been received regarding the overgrown hedges which run along the pavements on both sides of the school and community centre. It is said that people are having to walk out onto the road in these areas. The Clerk advised those who made contact to refer this to PCC as they are responsible for safety of pedestrians on the highways.

ACTION: Cllr Linda Corfield and the Clerk will also send an email to PCC regarding this matter and the Clerk will also contact the 2 landowners regarding their overgrown hedges.

8. Highways, play & recreation parks and buildings.

8.1. *To report and resolve if desired any business in connection to the highways within the parish of FLTCC.*

8.1.1. It was reported that the pothole at the entrance to Withy Avenue and one opposite the entrance that was reported last month had still not been repaired.

8.2. *To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.*

8.2.1. Proposal made by PCC and Forden School to fence off part of the school yard. A meeting took place between Mrs Fowler of Forden School, Cllr Suzanne Rowlands, the Clerk and a representative of PCC. A plan for a new fence to separate the main school yard and an area close to the school was agreed that would allow the school a secure outdoor space whilst allowing members of the public access to the sports facilities. Council agreed to this solution as presented.

8.2.2. LEIGHTON PLAYPARK – The Clerk brought read out correspondence he had received from the Leighton Recreation Committee (LRC), of a letter sent by this council on June 29th 1998 that stated

“At the meeting of the council on June 26th, it was agreed to the Council adopting the Proposed Play Area for Insurance and Maintenance purposed.”

This was at odds to what was assumed to be the role of the LRC. Two options were discussed and agreed.

Option 1 – FLTCC to take over the management, maintenance, and insurance of the play playpark as per the letter of 1998.

Option 2 – LRC take over full management including maintenance and insurance and FLTCC provide funding to help them achieve this.

The Clerk confirmed that having spoken to the Zurich insurance, the council have public liability cover for this play park.

ACTION – Clerk to present both options to LRC and report back their response.

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8.2.3. Correspondence was received by Cllr Suzanne Rowlands from the person wishing to use the tennis court for a commercial junior tennis coaching enterprise asking if the £20.00 fee to hire the courts could be waived. It was discussed and agreed that as this would not exclusively benefit community residents only, the fee would still stand.

ACTION: Cllr Suzanne Rowlands would email the person back

8.2.4. GRASS CUTTING ON THE FORDEN FOOTBALL FIELDS. FLTCC have a contract with PCC to cut the football field every 10 – 14 days but it was revealed that Forden Football Club had to pay a contractor to cut the grass as PCC told the Football Club, they were too busy. PCC were contacted, have apologised, and offered a discount to FLTCC. It was agreed FLTCC will reimburse the football club for the extra cut they had to pay for.

ACTION: It was agreed to procure this regular contract in the autumn ready for the budget.

8.3. *To report and resolve if desired any business in connection to the buildings managed or influenced by the council.*

8.3.1. PAVILION - The Clerk confirmed that the track and trace QR code and hand sanitiser units have now been put in place. Signage has been procured and will go up as soon as possible. The Clerk continues to liaise with the nominated Covid-19 officers from each club or their contact and Popsy's Mops resumed their cleaning regime with additional cleaning in place paying particular attention to high touch surfaces. It was agreed to supply Popsy's Mops with a key to the key cabinet to allow them access to the whole building. The Clerk also performed a suitable and sufficient flush of all water systems to minimise the risk of legionella.

ACTION – Clerk to cut a key cabinet key to present to Popsy's Mops.

9. Planning & Building Control

9.1. *Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk. - NONE*

9.2. *Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas – NONE*

9.3. *Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below details of which can be found at <http://pa.powys.gov.uk/onlineapplications/> Later Notices may be considered at the discretion of the Chair. - NONE*

9.4. Planning Enforcement - **NONE**

10. Finance

10.1. *To receive report from RFO to include items for Payment: to resolve to approve items for payment (paper 10.1).*

APPROVED – Council approved payments listed in paper 10.1.

11. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

11.1. Chairperson's announcements: to receive for information announcements from the Chairperson and Members – **NO ANNOUNCEMENTS**

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11.2. Items for future agenda: Fly tipping in Leighton Wood has still not been successfully resolved. Cllr Suzanne Rowlands has agreed to be the contact and liaison with Keep Wales Tidy to help create a volunteer litter picking group. She will also contact others who form part of another similar local group for information and guidance. Any other fly tipping in black bags is to be reported to PCC.

11.3. Date of next meeting will be Thursday 29th July at 7:00pm and will be held remotely.

Meeting closed at 8:09pm

Signed on behalf of the council as a correct record Date.....

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