



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Cefn Derw, Forden, Welshpool, Powys. SY21 8LZ

Clerc i'r Cyngor | Clerk to the Council: Lee Davies

DRAFT MINUTES of COUNCILS ORDINARY BUSINESS MEETING
on Thursday 26th August 2021, 7:03pm
 held remotely via Microsoft Teams

1. Welcome, Attendance, Apologies for Absence:

- 1.1. The Chairperson welcomed Councillors and Clerk to the council's remote live-streamed ordinary business meetings and sought assurance that everyone could be heard and could engage in the meeting
- 1.2. Attendance: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Rachael Briggs, Cllr Neil Edwards, Cllr Clive Eaton-Stevens, Cllr Shaun Rees, Cllr Mark Williams having technical difficulties logging on.
- 1.3. Apologies:
 - 1.3.1. *for absence approved by Council:* Cllr Linda Corfield, Cllr Bill Jones
 - 1.3.2. *for absence received:* None.
- 1.4. *Other Members Absent:*
- 1.5. *In attendance:* Lee Davies (Clerk to the Council).

2. Declarations of Members' Interests and Dispensations:

- 2.1. None

3. Public Participation:

- 3.1. None

4. Minutes of the Meeting Dated 29th July 2021

- 4.1 To approve & sign the minutes as a correct record of the remote Meeting dated 29th July 2021 (paper 4.1)

APPROVED

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 29th July 2021, that are not in this agenda
 - 4.2.1 Stubb Road – queries to PCC relating to resurfacing this road have been logged/mailed by Cllr Suzanne Rowlands, Cllr Linda Corfield and the Clerk.
 - 4.2.2 Leighton Playpark – Clerk is still awaiting appropriate legal paperwork from PCC
 - 4.2.3 Pavilion – The external tap has now been moved to the new location attached to the building.

5. Correspondence

- 5.1 *To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.*

- 5.1.1 One correspondence of interest that has been noted is regarding the opening of a Drop-in Centre in Welshpool for Covid-19 injections.

- 5.2 To note the copy of correspondence received by the Clerk from PCC's Electoral Services regarding 'The Wards of FLTCC' (Paper 5.2)

NOTED

Initial.....

6 Highways, play & recreation parks and buildings.

6.1 *To report and resolve if desired any business in connection to the highways within the parish of FLTCC.*

6.1.1 Stubb Road resurfacing request to PCC – Cllr Suzanne Rowlands had requested the road be resurfaced via the PCC portal, Cllr Linda Corfield had put in this request via her role as Powys County Council member. The Clerk had also emailed PCC with the same request and has since had a response saying that work/repairs will commence soon.

6.1.2 Kingswood Lane – Cllr Anthony Day thought repairs of potholes that had previously been reported were due to be carried out shortly.

6.2 *To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.*

6.2.1 HERITAGE PLAYPARK – A discussion was had regarding the suitability of the playpark for younger children in response to public comments. It was understood that any additional play equipment could be extremely costly however there was a query that a possible planning gain may not have been claimed for the last phase of housing in that area.

ACTION: Clerk to check with PCC if there are any outstanding planning gains owed to the community.

6.2.2 FORDEN PLAYPARK – Fencing work has now been completed.

6.3 *To report and resolve if desired any business in connection to the buildings managed or influenced by the council.*

6.3.1 Lights at tennis court / MUGA next to Pavilion – It has been reported by the Tennis Club that 2 lights were not working. Cllr Neil Edwards and the Clerk attended site to turn off the faulty light to allow the remaining two to work for now. It was reported that one of the lights which had failed was previously repaired less than 2 years ago. The Clerk consulted with an electrician and a specialist lighting supplier and advised the council to consider replacing all 4 lights with LED's as the cost to repair old technology would not offer value for money. This was agreed, with the council instructing to the Clerk to procure the replacement of all 4 lights with LED's and inform them of the recommended contractor as soon as possible in order to get the lights back to full capacity.

ACTION: Clerk to procure the contract and seek majority consent via email from the members to proceed before the next meeting.

6.3.2 Risk Assessment for Pavilion – Cllr Shaun Rees and Cllr Linda Corfield are lead councillors for this and it was agreed they are to liaise and meet up to carry this out as soon as possible.

6.3.3 Fire Extinguishers in the Pavilion have all been serviced.

7 Planning & Building Control

7.1 *Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.*

7.1.1 *Concerns regarding the camping at Trelystan Church at weddings*

DEFERRED: To a future meeting due to lack of information available to form an informed discussion.

7.2 *Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in all community council areas.*

NOTED

Initial.....

8.3 INDEPENDENT REMUNERATION PANEL FOR WALES – STATEMENT OF PAYMENT RETURNS FOR 2020 - 2021.

8.3.1 For Information – as stated in the ‘Independent Remuneration Panel for Wales – Annual Report’, (Paper 8.3.1 page 40) all councillors are automatically entitled to a payment of £150. *“Determination 42: All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses”*

NOTED

8.3.2 Should any councillor wish to opt out of this automatic payment, they must sign and return the opt out form (Paper 8.3.2) and return it back to the Clerk by 10th September (emailed scan or photograph of the signed form will suffice)

NOTED

8.3.3 It is a statutory requirement for all Councils to submit an annual return to the Independent Remuneration Panel for Wales by no later than 30th September 2021 or the previous financial year.

NOTED

Cllr Mark Williams joined the meeting at 7:35 after having technical difficulties logging in.

9 Future Meetings

9.1 To review Welsh Government Briefing for community and town councils multi-location meetings and meeting notices – August 2021 (Paper 9.1).

NOTED

9.2 To review the reiterated summary the Clerk posted to members on the 1st July 2021, and resolve how the council wish to proceed with future meetings.

ACTION: Clerk to investigate internet access and check availability at both Forden and Leighton Community Centre’s. Clerk to source costings of equipment needed to enable meetings to proceed in person and have access for people wishing to log on remotely.

9.3 Review and resolve to accept altered meeting dates for the year to May 2022 (Paper 9.3)

APPROVED

10 Cemetery Committee

10.1 To receive Committee Chair’s verbal highlight report.
Chair of the committee briefed the council on the committee’s activities at the last meeting and gave an overview of its intention for the future.

10.2 To receive the draft minutes of the meeting held on 14th July 2021 (Paper 10.2)

RESOLVED: Council received the draft minutes and noted them.

11 Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting

11.1 Chairperson’s announcements: to receive for information announcements from the Chairperson and Members – **NONE**

11.2 Items for future agenda:

11.3 Date of next meeting will be Thursday 30th September at 7:00pm and will be held remotely.

Meeting closed at 7:50pm

Signed on behalf of the council as a correct record Date.....

Initial.....