

Forden with Leighton and Trelystan Community Council
Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Minutes of the meeting held on 22nd November 2018
At Forden Community Centre

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PRESENT: Cllr R Dawe (RD) Cllr N Edwards (NE)
 Cllr S Rowlands (SR) Mrs V Griffith (Clerk)
 Cllr R Tibbott (RT) Cllr L Cofield (LC)
 Cllr W Jones (WJ)

WELCOME: The Chair welcomed all.

APOLOGIES: Cllrs Del Jones (DJ), C Alexander (CA) and M Williams (MW)

GUESTS: None

MINUTES OF THE MEETING held on 25th October 2018, as circulated, were agreed as a true record and were signed by Cllr R Dawe (Chair)

Proposed by Cllr S Rowlands and second Cllr W Jones - all agreed.

Declaration of Interest: None

MATTERS ARISING

1. Pavilion:

Outstanding work	What was discussed:	Action:
Play Area	RD had compiled a list of jobs and Clerk had contacted Ray Parry to arrange a visit for a quotation for this work.	RD had not heard from Ray Parry and Clerk would follow this up by contacting Ray Parry once again.

Situation/Location	Contact	Situation	Action
Leighton Bank	Dean Evans PCC	Drains are blocked and need emptying (The Clerk contacted Highways 28.12.17 & 30.01.18,	Clerk to contact Dean Evans of PCC

Between Back Lodge and the Poultry House, Leighton	Dean Evans PCC	Bad pot holes (The Clerk contacted Highways 13.03.18)	LC had emailed PCC again 11.07.18 Await work to be completed. Clerk to contact Dean Evans of PCC
Path in Forden from the Cock side of the village down to the school	Dean Evans PCC	Path is in a dreadful state and drains are blocked All Councillors will report	Await work to be completed. Clerk to contact Dean Evans of PCC.

2. Road/Highway situations: Nothing to report **614**

3. The Cock Hotel, A490 Safety Concerns.
RD reported that the road markings for the Bus Stop had still not been done.

ACTION: RD to follow up with Chris Lloyd of PCC

4. Accessing the Pavilion/Facilities during School Time.
RD informed the members that MW had spoken with the landowners who were willing to consider selling the land required for access. RD suggested enough land should be purchased to cover access and car parking. It was suggested that David Jones may have maps/ plans of the ground in question and that MW should follow up on his conversation with the land owner.

ACTIONS: MW to follow up initial conversation with land owners. Clerk to inform him of this request due to his absence.

5. Gutter near football pitch. LC would follow up this matter with the owner and suggested former councillor David Jones would check any maps / plans of the area to ascertain who owned the boundary and establish who had responsibility for clearing the gutter. Clerk had bought all paperwork on the pavilion maps with her and handed them to LC to give to David Jones for his inspection.

ACTION: LC to pass these onto David Jones for his inspection.

6. Clerk's resignation.
Clerk reported that Helen's help was required only on occasions

ACTION: Review at next meeting.

7.Data protection. Clerk confirmed that she and SR had now opened the more secure Outlook account. RD thanked them for their work on the matter.

ACTION: Clerk and SR to continue with set up of Cloud storage etc

8. Website policies. RD confirmed that there were no further policies for the website at present.

9.Update on Bench by War Memorial. RD reported that Mr Davys Jones was still indisposed and unable to help at present.

10. Pavilion cleaning. Clerk update the members with the situation of the hygiene bins and access to the pavilion. The key had been checked and had found to be working fine.

ACTION: NE to return key to school office.

11. Hedge by Forden School. This matter is now closed.

12. Tir Du. RT had made detailed enquiries into the position of the charity within the Community Council. It was agreed that further enquiries should be made to clarify the matter.

ACTION: Clerk to ask Paul Egan of OVW for more information and advise and RT to continue to look for information.

13. Doors at Pavilion. After some further discussion it was agreed that timed locks might be a solution for the pavilion doors.

ACTION: SR to obtain quotes for these.

14. Fir tress with wire at the base. RD confirmed this had been removed. **This matter is now closed.**

15. Sewage treatment plant. NE reported that the unit is still making too much noise. He had recorded it and the Clerk had sent this video to Kingspan and was waiting for a response.

ACTION: Clerk and NE to liaise with each other and Kingspan for a solution.

16. Unmarked graves. It was decided that as there was no more information available on this. **This matter is now closed.**

17. Phone Box at Leighton. It was agreed that the phone box could be moved but costs for disconnection would be needed first.

ACTION: CA to obtain information and costs. Clerk to inform her of this due to her absence.

18. Water on road. LC had not received any information on this from PCC.

ACTION: Situation to be monitored.

19. Lights on tennis courts. Clerks confirmed that these had been repaired. **This matter is now closed.**

20. Fly tipping at the end of Edderton Drive. Nothing further reported. **This matter is now closed.**

21. Concerns over planning issues. Nothing further to report. **This matter is now closed.**

22. Transit van. Nothing further to report. **This matter is now closed.**

23. Public Space Protection Order. **This matter is now closed.**

24. Dog fouling. Clerk confirmed that she had contacted PCC and requested a new dog bin outside Forden School. RD confirmed he had placed a piece in the County Times on the matter.

ACTION: RD to check as and when the bin is put in place.

25. Pavilion bin. Clerk had tried to obtain brown bags from PCC but they had not come back to her. SR and NE using ordinary bin bags which are still being collected by PCC.

ACTION: Cleaners to continue to use ordinary bin liners and situation to be monitored. **615**

26. Noise from sewage plant. Clerk and NE reported that the Kingspan engineer had visited again but the noise was as bad as ever. NE had a recording of the noise.

ACTION: Clerk to send video of sewage plant to Kingspan and ask them to visit the site to resolve the matter asap.

27. Fire extinguishers. Clerk reported that she had given KP Fire RD's contact details so that he can provide access to Pavilion.

ACTION: Clerk to contact KP Fire again to confirm an appointment.

28. Burial fees. Clerk confirmed she had written to both undertakers regarding the new burial fees in the cemetery. **This matter is now closed.**

PLANNING:

LC left the room during discussions and decisions.

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New Applications:

Application Ref:	Grid Ref:	Description:	Comments:
18/0837/FUL	324530306728	Change of use from residential to vets practice at Nant y Coed, Buttington SY21 8HH	SUPPORTED
18/0856/FUL	324782306172	Conversion and extension of redundant agri building at Pentre Lodge, Leighton SY21 8HN	SUPPORTED
18/0707/FUL	321976300465	Siting of 6 additional park homes at Tavern Park, Forden SY21 8NN	NOT SUPPORTED

LC returned to the room.

2. Planning decisions as received from Powys County Council as below:

Application	Address	Date of decision	Decision
18/0371/HH	Llwynville, Forden	29.10.18	Approved

ACTION: Clerk to inform PCC of these decisions.

FINANCE:
1.PAYMENT OF THE FOLLOWING BILLS WAS PROPOSED.

Invoice summary November 2018

The payments were approved. Proposed by NE and seconded by SR.

Payee	Details	Power to Pay	Chq	£	
Fornden Chruch	Wreath	Wreath for Remembrance Day	Act 1972, s.139	2023	£18.50
Popsies Mops cleaning	Pavilion		s.33, s.19	2024	£120.00
Ms H Stanier	Salary.		Schedule 12, paragraphs 30, 30D and 30E	2025	£19.61
Powys County Council	Business Rates		s.164, s.44, ss 9&11	ddr	£144.00
Mrs v Griffith	Salary - £547.65 + postage £4.49		Schedule 12, paragraphs 30, 30D and 30E	2026	£552.14
Fornden Recreation Assn	Affiliation Fee £40.00 Room Hire £12 (Meeting 25.10.18)		LGA1972 S.12	2027	£52.00
Stuart Sheppard	Grass cutting and hedging, Cemetery, Heritage Green etc.		s.164.s.44,ss.9 & 10	2028	£1,140.00
S Rowlands	Bin bags		s.19, s.54	2029	£2.20
Gary Morgan	Cutting of hedges		s.164,s.44,ss.9&10 2030	2030	£120.00
Linda Corfield	Reimburse for Heritage Green Fence			2031	£146.90
Phil Williams	Stone for pitch drainage			2032	£1,062.49
Monty T/C	VMRC Clerk's services		s.12, paras 30,30D	2033	£200.00
	TOTAL				£3,577.84

2.Budget 2019 / 2020. Clerk handed out first draft of proposed budget for the new financial year. She highlighted a number of issues that needed consideration.

ACTION: Budget to be discussed and finalised in January 2019 meeting. **617**

CORRESPONDENCE:

1. Diversion of Public Footpath 7 – Pen y Derw, Forden. This notice was received from PCC. No objections were raised.

ACTION: Clerk to inform PCC of this decision.

2. Letter from Llandrindod Town Council regarding ALP. It was agreed that Llandrindod Wells Town Council should be supported in the matter.

ACTION: Clerk to write to the Mid and West Wales Fire Authority.

3. Letter from Abermule Community Council regarding recycling centre. It was agreed that Forden Community Council would write to PCC in support of the matter raised in the letter.

ACTION: Clerk to write to PCC.

4. Defibrillator appeal. Clerk read a letter from Welsh Hearts regarding community defibrillators. It was agreed that more info about having more defibrillators in the community was needed.

ACTION: Clerk to write to request more information.

5. Clerk had received notification of the Charity Commission deadline for the Tir Du return for 2017 / 2018.

Clerk informed the members of the following:

- a. Expression of Interest for Healthy, Active and Outdoor project
- b. Letter from Jill Kibble regarding VMRC footpath volunteer work EOI for funding.
- c. Letter from PCC regarding Public Consultation on Draft Rights of Way Improvement Plan.
- d. OVW National Awards Conference 2019 details
- e. Info on Tree Charter Day 2018
- f. Garden waste collection survey from PCC

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MATTERS RAISED:

1. Tokens at The Cock. SR informed the meeting that the current owners of the Cock were moving. Until it could be established that the new owners were happy to tin for the tokens SP was removing them on 30th Nov.

ACTION: Clerk to inform tennis and football club via email of the situation.

2. GDPR. RT asked for the agenda to be changed to include GDPR and not data protection to bring it up to date with latest legislation. This was agreed. It was also agreed that the criterion for registering with the ICO should be checked to ensure the Community Council are compliant with GDPR. Clerk also suggested that Groversure should be contacted in order to carry out any security amendments on website required for GDPR. It was also agreed that a lockable filing cabinet should replace the current cabinet which cannot be locked.

ACTIONS: Clerk to change agenda. Clerk to check GDPR registration requirements by answering ICO questionnaire. Clerk to contact Groversure for GDPR security updates on website. LC to make enquiries for a lockable filing cabinet.

Meeting ended at 8.40pm

Date of Next Meeting: Thursday 3rd Jan 2019 at 7pm at Leighton Village Hall

Signed: _____ Date _____

Cllr R Dawe (Chair) **619**