

**Forden with Leighton and Trelystan Community Council**  
***Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan***  
**Minutes of the meeting held on 27th September, 2018**  
**At Forden Community Centre**

**599**

**PRESENT:** Cllr R Dawe (RD) Cllr D Jones (DJ)  
 Cllr S Rowlands (SR) Mrs V Griffith (Clerk)  
 Cllr C Alexander (CA) Cllr R Tibbot (RT)  
 Cllr N Edwards (NE) Cllr L Corfield (LC)  
 Cllr W Jones (WJ) Cllr M Williams (MW)

**WELCOME:** The Chair welcomed all and introduced Mr Leon Shearer

**APOLOGIES:** Cllrs David Jones. (DTLJ)

**GUESTS:** Mr Leon Shearer from VMRC

**Before business began:** Mr Leon Shearer from VMRC came to talk to the Councillors to inform them of his role within the cluster and the aims of it. He confirmed the Cluster had not yet costs any of the Councils any money as his position was paid from a WAG grant. It was agreed that Forden CC would remain in the Cluster and those representing Forden CC would take it in turns to attend upcoming meetings.

**MINUTES OF THE MEETING** held on 23<sup>rd</sup> August 2018, as circulated, were agreed as a true record and were signed by Cllr R Dawe (Chair)

Proposed by Cllr S Rowlands and seconded by Cllr D Jones - all agreed.

RD informed the members that Cllr David Jones still had many pressing commitments. It was agreed by all present that the latter's absence was acceptable under the circumstances and he should return to Council meetings when able to do so.

**Declaration of Interest:** None

**MATTERS ARISING**

1. Pavilion:

Outstanding work	What was discussed:	Action:
Play Area	The RoSPA report had been received and circulated to all. The risks were low to medium. RD suggested that a list of repair jobs needed compiling along with a list of possible contractors. Clerk explained that it was not possible to re – lay the surface tiles.	Clerk to speak to PCC regarding recent available grants.

## 2. Road/Highway situations:

Situation/Location	Contact	Situation	Action
Pot hole outside the school which has a bollard on it (2 or 3 sunken metal gulleys)	Ken Llewellyn, PCC	<b>(The Clerk has contacted Highways 26.11.17, 28.12.17, 30.01.18)</b>	<b>LC confirmed these had now been repaired. This matter is now closed.</b>
Leighton Bank	Ken Llewellyn, PCC	Drains are blocked and need emptying <b>(The Clerk contacted Highways 28.12.17 &amp; 30.01.18)</b>	<b>Await work to be completed. Clerk to contact PCC.</b>
Between Back Lodge and the Poultry House, Leighton	Ken Llewellyn, PCC	Bad pot holes <b>(The Clerk contacted Highways 13.03.18)</b>	<b>LC had emailed PCC again 11.07.18 Await work to be completed. Clerk to contact PCC.</b>
<b>New Situation:</b> Pot holes outside Trelystan Church	Ken Llewellyn, PCC	WJ will contact PCC	<b>These have now been repaired. This matter is now closed.</b>
Path in Forden from the Cock side of the village down to the school	Ken Llewellyn, PCC	Path is in a dreadful state and drains are blocked All Councillors will report	<b>Await work to be completed. Clerk to contact PCC.</b>

## 3. The Cock Hotel, A490 Safety Concerns.

No change from previous meeting. **600**

**ACTION:** Await work to be completed. RD to contact PCC.

## 4. Accessing the Pavilion/Facilities during School Time.

As this matter was no further forward RD asked the Clerk to write to the owners of the land to arrange a meeting. All agreed. MW suggested the option of making a stone road on the current right of way with land owners' consent.

**ACTION:** Clerk to write to land owners to invite them to a meeting on this matter.

5. Sign bent, School turn. This sign had been replaced. Cilcewydd sign had been repaired and Halmar Drive straightened. **This matter is now closed.**

6. Dirty signs. RD confirmed that he cleaned some signs and others had already been done. **This matter is now closed.**

7. Risk Assessments. RD had taken down the wire and other wire removed and 'steep slope' sign replaced. Gary Morgan has this sign.

**ACTION:** DJ will ask Gary Morgan for this sign and ask him for the bill for the recent hedge brushing.

A drum of corrosive liquid had been noticed in the shed.

**ACTION:** RD to investigate this and NE to ask Football Club if they know what is in this drum. Risk assessments had been completed and given to Clerk.

8. Signage.

**ACTION:** RD to move sign to correct position

9. NHS Future Fit. Clerk confirmed that she had responded to the Future Fit Consultation and chosen Option 1 as agreed in July meeting. **This matter is now closed**

10. Gutter near football pitch requires cleaning.

It was confirmed that it was not possible for Gary Morgan to clear this gutter. NE confirmed that the hedge requires cutting back in the first instance,

**ACTION:** LC to liaise with landowner as to ownership of hedge and gutter and to clearing of gutter.

11. Lights at the Pavilion. Clerk confirmed that the bulb had been replaced and bill received. **This matter is now closed**

12. Clerk Resignation. Clerk confirmed that previously Clerk, Helen, was still assisting with the handover but in a minor role of a few hours a month. All agreed this was acceptable.

**ACTION:** Review at next meeting.

13. Letter from Christine Walton regarding local boy Andrew Davies and a request to acknowledge his achievements. DM confirmed she had asked for a photo. **This matter is now closed**

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14. Data Protection. Clerk confirmed that the new laptop had been purchased and all data transferred. RD thanked Clerk and SR.

15. Website Policies. Clerk confirmed that all policies had been put onto the website. RD thanked RT in person for her help with compiling policies.

**ACTION:** All further policies to be put on website on the 'Agenda' page

16. Update on Bench by the War Memorial. No Further news.

**ACTION:** RD to ask Mr. Davys Jones to paint phone box and purchase bench asap.

17. Pavilion/Cleaning. Clerk informed the members that PCC did not want to hold a key or use a key safe when entering the Pavilion for hygiene bin contract. It was suggested that the key left for collection at the primary school.

**ACTION:** Clerk to ask primary school if this was possible and then liaise with PCC.

18. The hedge by Forden school. It was decided that the hedge needed cutting again for Health and Safety reasons.

**ACTION:** Clerk to contact contractor and arrange this.

19. Tir Du Charity. RD confirmed that both he and the Clerk had looked further into this matter. It was suggested that the administration of the Charity be given back to the Trustees. It was decided that further enquiries were to be made by Clerk of OVW and Charity Commission.

**ACTION:** Clerk to contact the above to seek clarity on this matter

20. Doors at Pavilion. SR reported that the side door was still being left unlocked and suggested a new locking system be implemented.

**ACTION:** SR to make enquiries regarding an alternative to current arrangement.

**PLANNING:** LC left the room during this agenda item.

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**New Applications:**

<b>Application Ref:</b>	<b>Grid Ref:</b>	<b>Description:</b>	<b>Comments:</b>
18/0460/LB C	324266/305320	Application for insertion of lateral constraints, reinstating of lime torching at Leighton Centre SY21 8HJ	<b>SUPPORTED</b>
18/0371/HH	323797/302507	Application for removal of roof and formation of 1 <sup>st</sup> floor at Lwynville, Forden SY21 8LX	<b>SUPPORTED</b>
18/0614/OU T	322405/300946	Application for outline planning for 4 dwellings at Church Farm SY21 8NL	<b>NOT SUPPORTED</b>

**2. Planning decisions as received from Powys County Council as below:**

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**LC returned to the meeting.**

**FINANCE:**

**1.PAYMENT OF THE FOLLOWING BILLS WAS PROPOSED.**

Payee (August 2018)	Details	Power to Pay	Cheque no	£
Mrs V Griffith	Wages = £525.72 (£438.12 + £87.60 rebate) + postage of £3.91	s.164, s.44, ss 9&10	2003	£529.63
Ms H Stanier	Wages	s.164, s.44, ss 9&10	2004	£29.42
Forden Recreation Assn	Room Hire 26/7/18		2005	£12.00
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£144.00
Forden Recreation Assn	Revenue Grant	s.52	2006	£950.00
Leighton Village Hall	Revenue Grant	s.52	2007	£950.00
Popsies Mops (P Haynes Brown)	Cleaning August	s.133, s.19	2008	£96.00
Mrs V Griffith	Printer ink cartridge	s.19, s.54	2009	£17.99
	<b>TOTAL</b>			<b>£2,729.04</b>

Business Premium ME -  
£15,47.84  
Current Account -  
£9,425.36

Next precept payment due on 31<sup>st</sup> August

Payee (Sept 2018)	Details	Power to Pay	Cheque no.	£
Popsies Mops	Pavilion cleaning	s.164, s.44, ss 9&10	2010	£96.00
Mrs V Griffith	Salary	Sched 12, paras 30,30D and 30E	2011	£547.65
S Rowlands	Key for Pavilion	s.19, s.54	2012	£4.50
Border Janitorial	Hand towels for Pavilion	s.19,s.54	2013	£34.13
Mrs V Griffith	Reimbursement for laptop		2014	£731.99
Ms H Stanier	Salary	Sched 12, paras 30,30D and 30E	2015	£39.23
J Lowe Electrical	MPAT testing	s.164, s.44,ss.9&10	2016	£148.92
Waterplus	Final Bill for Pavilion	s.125	2018	£1.53
PCC	Business rates for Pavilion	s.164, s.44, s..9&11	DDR	£144.00
Mrs V Griffith	Postage £5.65 Mileage 105 @ .43p - £45.15		2017	£50.80
	<b>TOTAL</b>			<b>£1,798.75</b>

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Current Account Balance  
Business Premium ME

£17,844.07  
£15,155.26

Second trench of precept paid 31<sup>st</sup> August

Payment of August bills was proposed by DJ and seconded by SR – All agreed.  
Payment of September bills proposed by LC and seconded by CA – All agreed.

It was noted that the cleaning contract was working well but it was agreed that SR would obtain the public liability insurance from the contractor.

**Budget review:** Clerk handed out a budget review for info only.

**Financial Audit – 2017/2018** Clerk confirmed that the Audit had been completed. She informed the members of the qualifying issues. The Completion of Audit notices were given out to those members responsible for notice boards.

**ACTION:** It was resolved that Governance Statement must be signed before the Notice of Appointment Date for the exercise of Electors Rights in future years. It was also resolved to ensure that the notice period is displayed correctly as per the Auditor's qualification notes.

### **CORRESPONDENCE:**

1. Clerk had received a letter from PCC regarding Public Space protection orders which could ban dogs on PCC public land.

**ACTION:** Clerk to ask PCC if this could apply to the school field.

2. Clerk had received information on the new Shrop Doc number. Leaflets were handed out to be distributed around the community.

3. Clerk had received information from the WAG regarding unadopted roads in Wales. The members were asked to consider any that might be in need of maintenance.

Clerk informed the members of the following:

- a. The Powys Better Business Networking Event
- b. The availability of a new Parish Map.
- c. OVW Conference on Sat 29<sup>th</sup> September at Llanelwedd.
- d. Environment grants from WAG.
- e. Connecting Wales local events
- f. OVW training in Machynlleth in coming months
- g. Assets and Services Toolkit from WAG
- h. Available second play equipment at Machynlleth Town Council

Clerk had also received SLCC training seminar findings with regard to expenses for councillors.

### **MATTERS RAISED:**

1. The bus shelter in Leighton required cleaning.

**ACTION:** RT volunteered to clean it.

2. LC reported that the fir trees to the left of Forden Community Centre had decaying netting at the base which was a trip hazard.

**ACTIONS:** RD to remove the netting.

**3.** Noise from sewage plant. NE confirmed that this was not normal and required a service from Kingspan.

**ACTION:** Clerk to contact Kingspan to arrange maintenance visit. **605**

**4.** Governors at Leighton School. It was confirmed the existing Governors were willing to stand for another term. All agreed.

**5.** Unmarked graves in Forden Cemetery. DJ raised the matter of unmarked and untended graves. Clerk confirmed Eddie Francis was prepared to level off one grave at a cost of £25.00. This was agreed by all.

**ACTIONS:** DJ to find costs of marking graves. DJ and Clerk to bring cemetery plan up to date. Clerk to ask Eddie Francis to level grave at a cost of £25.00

**6.** Phone Box in Leighton. CA requested information on this.

**ACTION:** Clerk to find relevant paperwork.

**7.** Water on road. DJ reported standing water on the Gaer road and the mill and bridge on the Forden to Caerhowel road.

**ACTION:** LC to report to PCC

**8.** Lights on tennis court 3. NE reported this light needed repaired / bulb replacement.

**ACTION:** Clerk to contact J Lowe Electrical and give NE's number. NE and J Lowe to liaise on access to court to facilitate repair.

**9.** Fly tipping. MW reported wheelie bins left at the end of Edderton Drive were attracting fly tipping.

**ACTION:** MW to report the situation to PCC and monitor.

**10.** Concerns over planning issues. MW had had a number of complaints regarding planning issues at a local business.

**ACTION:** LC to look into this.

**11.** Road closure. MW reported a road closure by Severn Trent at Church Farm. It was felt this was unnecessarily long.

**12.** Transit van. MW reported that a silver transit van had made an unannounced appearance on his yard. The suspicious vehicle had been reported to the police.

**ACTION:** All to be vigilant and report any further sightings.

**13.** Dog fouling. SR reported this is an ever-worsening problem on playing fields

**ACTION:** Clerk to make enquiries as per PCC dog exclusion orders.

**14.** Montgomeryshire Local Council Forum. RD had attended the recent meeting and informed the members that a decision on the future of local councils was to be made in March 2019 with changes implemented by 2023. He also reported that it was likely that PCC would make cuts to all services not legally required.

Meeting ended at 9.20pm.

**Date of Next Meeting: Thursday 25<sup>th</sup> October 2018 at 7.00pm Forden Community Centre**

Signed: \_\_\_\_\_ Date \_\_\_\_\_

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Cllr R Dawe (Chair)

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