

Fornden with Leighton and Trelystan Community Council
Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Minutes of the meeting held on 26th July, 2018
At Leighton Community Hall

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PRESENT: Cllr R Dawe (RD) Cllr D Jones (DJ)
 Cllr S Rowlands (SR) Mrs V Griffith (Clerk)
 Cllr C Alexander (CA)
 Cllr N Edwards (NE)
 Cllr W Jones (WJ)

APOLOGIES: Cllrs David Jones, R Tibbot, M Williams, L Corfield

GUESTS: None

MINUTES OF THE MEETING held on 28th June 2018, as circulated, were agreed as a true record and were signed by Cllr R Dawe (Chair)

Proposed by Cllr S Rowlands and seconded by Cllr N Edwards - all agreed.

Declaration of Interest: None

MATTERS ARISING

1. Pavilion:

Outstanding work	What was discussed:	Action:
Play Area	RD reported that the edges of the soft play areas were lifting. WJ suggested it was cleaned and restuck.	Clerk to make enquiries and pass on details of possible repair company to RD. Clerk to make enquiries for WAG grants for play area improvement

2. Road/Highway situations:

Situation/Location	Contact	Situation	Action
Trelystan – Short Cross down to Beeches	Ken Llewellyn, PCC	LC thinks wrong area has been resurfaced.	This area has been re surfaced This matter is now closed
Grove Lane Fornden	Ken Llewellyn, PCC & Dave Gardner	Road has been resurfaced.	This matter is now closed
Pot hole outside the school which has a bollard on it (2 or 3 sunken metal gulleys)	Ken Llewellyn, PCC	(The Clerk has contacted Highways 26.11.17, 28.12.17, 30.01.18)	Await work to be completed
Leighton Bank	Ken Llewellyn, PCC	Drains are blocked and need emptying (The Clerk contacted Highways 28.12.17 & 30.01.18)	Await work to be completed
Between Back Lodge and the Poultry House, Leighton	Ken Llewellyn, PCC	Bad pot holes (The Clerk contacted Highways 13.03.18)	LC had emailed PCC again 11.07.18 Await work to be completed
New Situation: Pot holes outside Trelystan Church	Ken Llewellyn, PCC	WJ will contact PCC	Await work to be completed

Path in Forden from the Cock side of the village down to the school	Ken Llewellyn, PCC	Path is in a dreadful state and drains are blocked All Councillors will report	Await work to be completed
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3. The Cock Hotel, A490 Safety Concerns.

No change from previous meeting. **593**

ACTION: Await work to be completed.

4. Accessing the Pavilion/Facilities during School Time.

ACTION: It was agreed that DTLJ would take this issue forward.

5. Sign bent, School turn. Clerk reported on email from PCC (via LC). It requested that sign repairs should be prioritised. It was agreed that the Forden School turn sign should be priority with Cilcewydd name sign requiring replacement asap.

ACTION: Clerk to write to LC to inform her which signs should be prioritised.

6. Dirty signs. It was agreed that the Fron speed limit signs required cleaning.

ACTION: DJ and RD would clean these when weather cooled.

7. Risk Assessments. DJ and LC had completed the risk assessment for the Pavilion. DJ confirmed that Gary Morgan would be asked to move the wire on the slope and brush all hedges around the Pavilion.

ACTION: DJ to liaise with NE on this matter.

8. Signage. It was agreed that while the above fence was down for hedge brushing the sign would be removed and replaced when brushing was complete.

ACTION: As above

9. NHS Future Fit. Clerk confirmed the Future Fit Consultation was available on the website. It was unanimously agreed that the Community Council supported Option 1 on the Consultation.

ACTION: Clerk to respond to consultation accordingly.

10. Gutter needs cleaning. This still needs carrying out.

ACTION: LC to action this.

11. Lights at the Pavilion. Clerk confirmed that the bulb had been replaced and was awaiting the bill from electrician.

ACTION: Await bill for payment.

12. Clerk Resignation. Clerk / NE confirmed that all files and paperwork had been transferred to new Clerk. It was agreed that H Stanier would be paid for her extra hours while conducting handover / training of new Clerk.

ACTION: Review hand over at next meeting.

13. Letter from Christine Walton regarding local boy Andrew Davies and a request to acknowledge his achievements. DM confirmed she had asked for a photo. **This matter is now closed**

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14. Data Protection. Clerk reported that she had a quote from Microplus for a laptop and printer. It was agreed that the cost of a new lap top and printer would not exceed a cost of £1,000. It was agreed that Clerk and SR would liaise on this.

ACTION: Clerk to speak to Microplus and discuss details of purchase. SR and Clerk to take this matter forward.

15. Cluster Group. It was agreed that the Council should stay in the Cluster discussions. **This matter is now closed.**

16. Bowling Club. Councillors confirmed yellow line has been painted. Still awaiting response from Bowling Club. In the meantime risk assessment of Bowling area is complete. **This matter in now closed**

17. Church Farm Fly Tipping. SR reported more fly tipping.

ACTION: LC will monitor this situation as previous meeting.

18. Website Policies. RD confirmed that these were now complete. He thanked RT for all her help. It was agreed by all that these should be adopted by the Community Council.

ACTION: Policies to be put on the website by Clerk.

19. Andrew Lloyd Festival. Clerk confirmed she had written to Dave Taylor and CEF to thank them for their generosity. **This matter is now closed**

20. Update on Bench by the War Memorial. Clerk confirmed that no cheque or further details had been received.

ACTION: DJ to make enquiries about having phone box by Church repainted.

21. Pavilion/Cleaning. Clerk confirmed that she had received details of prices for hygiene bin contract. It was agreed that one hygiene bin was required and that PCC should be given a key to the Pavilion.

ACTION: Clerk to return forms to PCC to arrange this.

22. Consumables for Pavilion. Clerk confirmed consumables for the Pavilion had been ordered and delivered. **This matter is now closed.**

23. Leighton Hall Committee. Clerk read an email from LC in which PCC stated that the Hall Committee's request for 20mph LED signs would not be possible. PCC said the new skim on the road surface was enough to prevent further accidents. **This matter is now closed.**

24. The hedge by Forden school . Clerk confirmed that this had now been cut.

ACTION: It was agreed that the hedge needed more cutting off. DLTJ will be asked to action this.

25. Tir Du Charity. Clerk reported that she had looked into the role of the Council within the charity. However she felt further investigation was needed.

ACTION: Clerk to access Tir Du listing on CC website and report at next meeting.

26. Risk Assessment. LC and DJ confirmed that the Bowling Club risk assessment had been completed. **This matter is now closed.**

27. Damage to wall at Leighton Church. Clerk confirmed that ownership of the wall had been established and repairs were imminent. Clerk confirmed she had written to resident who had first reported the matter. **This matter is now closed.**

28. Correspondence from IRP regarding payments to councillors. Clerk confirmed that she had sent pro forma to IRP confirming no payments made to any councillor for year in question. **This matter is now closed.**

PLANNING: 595
New Applications:

Application Ref:	Grid Ref:	Description:	Comments:
P/2018/0712	324591.32/306738.28	Application for a two storey extension at Maes Hafren, Buttington SY21 8HG.	SUPPORTED
P/2018/0706	324694.45/3050904.06	Application for internal and external alterations at Brook House, Leighton SY21 8HJ	SUPPORTED
P/2018/0713	327686.7/304197.3	Application for change of use of agricultural land to domestic curtilage, demolition of outbuildings and erection of extension at Rock House, Trelystan SY 21 8HZ	SUPOORTED

2. Planning decisions as received from Powys County Council as below:

None made during this period.					
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FINANCE:

1. Payment of the following bills was proposed:

Payee	Details	Power to Pay	Chq No	£
Popsies Mops (cheque made payable to Mrs Paula Haynes-Brown)	Cleaning June 2018	s.133, s.19	997	£96.00
H Stanier	Salary (13 hours £127.50 + overpaid PAYE/ Rebate = £168.90)	Schedule 12, paragraphs, 30,30D and 30E	998	£168.90

Gloversure	Hosting of website	s.142	999	£102.00
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£144.00
Border Janitorial	Consumable for Pavilion	s.19, s.54	2000	£44.58
Suzanne Rowlands	Bin bags for Pavilion	s.19, s.54	2001	£2.25
Mrs Victoria Griffith	Salary £350.52 (£438.12 - £87.60 in tax)+postage £3.76)	Schedule 12, paras, 30,30D, and 30E	2002	£354.28
	Total			£912.01

As of 19th July

Current Account

Balance

£11,485.12

Business Premium ME

£14,847.84

Payment of the bills proposed by Cllr N Edwards and seconded by Cllr C Alexander. All agreed **596**

1. Change of signatories. Clerk confirmed that the mandate had been changed for the current and business account. She also confirmed that the online banking had been successfully transferred into her name.

CORRESPONDENCE:

1. Footpath in Forden. Clerk read out latest email from Mark Stafford Tolley of PCC regarding closure of this footpath due to Network Rail works. RD had agreed to an extension of 6 months but in response, Mr Stafford Tolley informed the council that it could take until May 2109 for the work to be completed. It was agreed that this was an unacceptable but inevitable delay.

ACTION: Situation to be monitored.

2. Clerk read out a 'Thank you' card from Helen Stanier for the flowers she had received as outgoing Clerk.

3. Clerk informed the members of a consultation document form WAG regarding 'Delivery of housing through the planning system'.

ACTION: It was agreed that this would be discussed at the next meeting.

4. Clerk had received information from OVW regarding 'Information Management' courses for community councils.

ACTION: Clerk to make inquiries of other community councils who may want to attend a joint training session on this subject.

Clerk informed the members of the following:

a. The Health, Social Care and Sport Committee were undertaking a consultation on Autism

b. The Growing Mid Wales Partnership is currently consulting on the preparation of an Economic Action Plan for the region.

c. OVW Conference on Sat 29th September at Llanelwedd.

d. Grant of £1,000 from the Woodland Trust for a nominated tree in the area.

- e. PCC Stake holder session in Llandrindod Wells regarding the review of town and community council sector in Wales. It was taking place on August 15th.
- f. A request for a contribution to Llyfrau Llafar Cymru. The members felt there they were not able to contribute.
- g. PCC, LDP Supplementary Planning Guidance consultation. This was running from 11th July to 21st August.

MATTERS RAISED: 597

1. Doors at Pavilion. SR explained that the doors at the Pavilion had been left open on a number of occasions. Clerk had written and spoken to all user groups and asked for all to be careful to lock up securely after use.

ACTION: Situation to be monitored.

2. RD raised the matter of the noise made by the sewage treatment plant. NE confirmed that it meant it was working correctly.

3. WJ raised issue of further potholes.

ACTIONS: WJ to report those he was aware of.

Meeting ended at 8.15pm.

Date of Next Meeting: Thursday 23rd August 2018 at 7.15pm at Leighton Community Centre.

Signed: _____

Date _____

Cllr R Dawe (Chair)