

Forден with Leighton and Trelystan Community Council
Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Minutes of the meeting held on 26th April 2018
At Leighton Village Hall

PRESENT: Cllr D T L Jones (DTLJ) Cllr R Tibbott (RT)
 Cllr R Dawe (RD) Cllr C Alexander (CA)
 Cllr S Rowlands (SR) Cllr D Jones (DJ)
 Cllr W Jones (WJ) Cllr N Edwards (NE)
 Ms H Stanier (Clerk)

APOLOGIES: Cllr L Corfield

GUESTS: Mr David Griffiths and Mr Terry Walton

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MINUTES OF THE MEETING held on 29th March 2018, as circulated, were agreed as a true record and were signed by Cllr D T L Jones (Chair)

Proposed by Cllr R Dawe and seconded by Cllr C Alexander - all agreed.

Declaration of Interest: None

Bowling Club

David Griffiths and Terry Walton from the Bowling Club attended the meeting and reconfirmed their concerns on a matter of Health and Safety at the Pavilion. They advised that players are stumbling on the way to the Green; they suggested a barrier to be installed from the Pavilion down to the bowling green. Councillors confirmed that they could envisage a big cost and there was no amount available in the budget. Ideas were suggested as regards grants and the potential to split the cost. The Representatives confirmed that they were prepared to look into solutions and costings and report back.

MATTERS ARISING

1. Pavilion:

Outstanding work	What was discussed:	Action:
Amenity Area	Securing of the bin. Situation discussed.	NE will take a look at this
Play Area	RD explained his difficulty in finding a cost/size of Bark/Shavings required for the surface. (European Standard)	The Clerk to contact Neil Bennett to see who supplied the bark for Heritage Green
Weeds growing through the Multi Purpose Courts	Weeds growing through the courts. Situation discussed.	NE will use weed killer to try and solve the problem

2. Road/Highway situations:

Situation/Location	Contact	Situation	Action
Trelystan – Short Cross down to Beeches	Ken Llewellyn, PCC	Pot holes/really bad road condition (Reported 30.01.18)	PCC confirm that pot holes to be filled resurface worst section but delay due to snow. Await work to completed
Grove Lane Forден	Ken Llewellyn, PCC & Dave Gardner	Poor road condition and sunken gulleys. LC met with Highways, they advised they will resurface on the worst areas and fill pot holes (no specific time given for when this will be done) This has been reported by the Clerk on numerous occasions.	Await work to be completed

Pot hole outside the school which has a bollard on it (2 or 3 sunken metal gulleys)	Ken Llewellyn, PCC	(The Clerk has contacted Highways 26.11.17, 28.12.17, 30.01.18)	PCC confirm low grating is to be raised. Await work to be completed
Leighton Bank	Ken Llewellyn, PCC	Drains are blocked and need emptying (The Clerk contacted Highways 28.12.17 & 30.01.18)	PCC confirm to be cleared by Jetter when available. Await work to be completed
Between Back Lodge and the Poultry House, Leighton	Ken Llewellyn, PCC	Bad pot holes (The Clerk contacted Highways 13.03.18)	PCC confirm to be filled when Roadmaster is in the area. Await work to be completed
Past Kingswood Forden, near Birds Corner	Ken Llewellyn, PCC	Bad Pot Holes	Work has been completed
New Situation: Pot holes outside Trelystan Church	Ken Llewellyn, PCC	WJ will contact PCC	Await work to be completed
Path in Forden from the Cock side of the village down to the school	Ken Llewellyn, PCC	Path is in a dreadful state and drains are blocked All Councillors will report	Await work to be completed

3. The Cock Hotel, A490 Safety Concerns. Awaiting advised work to be completed. NE and DTLJ advised that they still feel this is an accident waiting to happen.

ACTION: Await work to be completed.

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4. Accessing the Pavilion/Facilities during School Time. DTLJ confirms that he has spoken to Mr Davies who feels it would be better to meet when the field is dry. Meeting to be held in May 2018.

ACTION: Meeting to be held in May 2018.

5. Sign bent, School turn. Chris Lloyd from Powys County Council trying to get a team together to deal with the new sign requests. (No change from last meeting)

ACTION: Await work to be completed.

6. Risk Assessments. Wire between the 2 pitches needs taking up. DTLJ will speak to Gary Morgan who has a tractor to see if he can move the wire.

ACTION: DTLJ will speak to Gary Morgan.

7. Signage. Still waiting for signs (No change from last meeting)

ACTION: Await work to be completed

8. Future Fit. Announcement received from Powys Teaching Health Board confirming that confirmation has been received that funding is available; this now means that the situation can proceed to public consultation subject to final approval by NHS England. **No change from last meeting.**

ACTION: Await consultation to start.

9. Gutter needs cleaning. Andrew Mellor has confirmed that he will trim back the hedge. NE confirmed that the gutter still needs cleaning. DTLJ will speak to Gary Morgan. (If Gary Morgan cannot do the work, Shaun Rees to be considered for the next option)

ACTION: The hedge will be trimmed back following regulations regarding farmers cutting back hedges. DTLJ will speak to Gary Morgan.

10. Lights at the Pavilion. Still waiting for Steve Lowe to install the new bulb.

ACTION: Await small bulb to be fitted.

11. Query over Bowling Club Fees – correspondence received from Peter Jones and David Griffiths. The Clerk confirmed she has written to the Bowling Club. **This matter is now closed.**

12. Clerk Resignation. The Clerk handed out hard copies of the list of contacts for Powys County Council, these having been sent out electronically beforehand. The Clerk made Councillors aware that LC had advised that the Clerk in Trewern had resigned and the possibility of combining the two positions. The Closing Date for the Clerks job is the 14th May 2018 and the Clerk confirmed that 2 applications had been received so far.

ACTION: Await closing date for the Clerks position.

13. Donation Request for County War Memorial, Montgomery. NE confirmed that he had looked at this and that the Memorial is repaired only by donations. It is the Montgomeryshire Memorial. (No names are on the actual Memorial). No decision made as regards the donation.

14. Letter from Christine Walton regarding local boy Andrew Davies and a request to acknowledge his achievements. The Clerk confirmed she has written to Christine Walton to let her know that Mr Davies has been invited to the Andrew Lloyd Festival as a Special Guest, she confirmed that another letter had then been received advising that she felt this would not be remembered in years to come. Decision made that DJ will speak to Mr Davies to ask if he will supply a photograph to be put in the Pavilion.

ACTION: DJ will contact Andrew Davies.

15. Lamp Post, Leighton Road by entrance to Withy Avenue (F028). This work has been completed. **Matter is now closed.**

16. Wales Audit Office. Request for clerk to respond to National Survey. Still **awaiting instructions on how to complete the survey.**

17. Salt Bins Empty. Salt bin issues have been reported but Powys County Council due to the warmer weather are not now refilling. **This matter is now closed.**

18. Pavilion. The Clerk confirmed that she has received a response from Nick Lloyd and all details have been sent to SR as regards the External Light Timer. **This matter is now closed.**

19. Data Protection. RD suggested a Sub Committee be set up to take this matter forward. Decision made for this to be RT, SR and The Clerk. Proposed by Cllr R Dawe and seconded by Cllr N Edwards – all agreed. The Clerk confirmed that there is potential training available in Newtown for Data Protection, SR and RT confirmed they would like to attend.

ACTION: Sub-Committee to carry this matter forward.

20. Independent review panel for Wales. Confirmation that the Councillors have decided we will not adopt the issue of making “funds available for reimbursement of costs for care of dependents to allow Councillors to do their duties” The Clerk is to ensure this is confirmed on the website. Proposed by Cllr R Dawe and seconded by Cllr N Edwards – All agreed.

ACTION: Ensure this is highlighted on the Website.

21. Cluster Group. Continuing ongoing discussion.

PLANNING: No Planning applications have been received.

1. Payment of the following bills was proposed:

Payee	Details	Power to Pay	Chq	£
Powys County Council (make out to Post Office if paying that way)	Business rates	s.164, s.44, ss 9&11	ddr	£143.20
Public Works Loan Board	Loan Repayment	s.164, s.44, ss 9&12	ddr	£971.63
Mr N Edwards (Forden Newsletter)	Donation (always paid to councillor Neil Edwards)	LGA 2000 s.2	978	£30.00
Leighton Newsletter	Donation	LGA 2000 s.3	982	£30.00
Forden Recreation Assoc	Meeting (29.3.18)	LGA1972 S.12	979	£12.00
Ms H Stanier	Wages	Schedule 12, paragraphs 30, 30D and 30E, s144	980	£367.40
Zurich Insurance	Insurance Policy	s.143,s.111	981	£1,774.38
				£3,328.61

Current Account Balance) @ 21/4/18

£9,509.38

Business Premium ME

£14,640.57

Payment of the bills proposed by Cllr R Dawe and seconded by Cllr D Jones - All agreed

2. Laptop – Still in progress. Awaiting appointment of new Clerk, Year-End/Data Protection.

Grass Cutting – The Clerk advised that LC had confirmed there had been no duplication of charges from Powys County Council in relation to maintenance plan with the school and the Community Council. Clarification needed at next meeting of how much the school are charged and what areas are covered by the 2 charges from the map provided by PCC.

ACTION: Clarification of school charges and areas the map covers.

3. Tokens/Club Fees. The Clerk confirmed price of new tokens, these being £24 for 50 tokens plus delivery and VAT. Councillors advised to order 100 in total. The Clerk handed over 6 tokens and will type out a receipt for the £20 float handed over. Councillors decided to raise the price of each token to £2 each. Proposed by Cllr N Edwards and seconded by Cllr D Jones – All Agreed.

ACTION: The Clerk to purchase the tokens.

4. Accounts 2017/18. The Clerk confirmed that the Accounts are balanced and work now to be done to get accounts ready for inspection by Mr Graham Smith, the Internal Auditor.

ACTION: The Clerk to take the 2017/18 Accounts to be looked at by the Internal Auditor.**CORRESPONDENCE:**

a) Road Closure – Forden (by the Cock Hotel). Email received from Phillip Parry, Powys County Council confirming that Severn Trent Water had not had permission to close the road on the 29th March 2018.

MATTERS RAISED:

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1. Church Farm Fly Tipping. It was confirmed that the land was assumed still to be in the hands of Powys County They confirmed that paperwork was present so hopefully there would be enough evidence to pursue this and prosecute accordingly.

ACTION: LC will monitor this situation.

2. Fly Tipping at the Stub, Leighton. WJ asked for this to be minuted.

3. Andrew Lloyd Festival. SR confirmed there had been problems with the electric tripping during this event. Councillors gave SR permission to get CEF to fit as a temporary measure an outside socket on a different circuit to eradicate this problem. This will be of no cost to the Community Council. Councillors advised that this would be handy for the Bike Show later in the year.

4. Website Policies. RT pointed out that other Community Councils have Policies in place showing on their websites.

ACTION: RD will look into identifying what we need.

5. Update on Bench by the War Memorial. NE confirmed that this is in hand and that we are just waiting for the Cheque.

6. Bike Show. NE raised the issue of the request from Richard Davys Jones as regards Stall Holders need to stay with their stalls the night before and being able to camp there. Councillors agreed upon this (within reason, 6-10 people max)

7. Trees behind the Multi Purpose Courts. NE confirmed that he is prepared to take cut these back as long as he can keep the timber. Councillors agreed upon this.

8. AGM. DTLJ confirmed his intention to stand down as Chair at the AGM, he also confirmed that there was a chance he would not be able to make the meeting. CA also gave her apologies.

9. Tennis Courts. Complaints received regarding the nets being taken down and the Tennis Club having to locate them in the shed before starting their game. NE confirmed that this should not now be a problem as the Football Teams will be back playing on grass.

10. Vegetation cut back, Heritage Green. Diarised item to be looked at in April 2018. Councillors asked the Clerk to contact Stuart Sheppard to see if he can deal with this.

ACTION: The Clerk to contact Stuart Sheppard.

11. Bad pot hole along the Forden to Caerhowel road. The Clerk will try and establish whether this is within Forden Community Council's area.

ACTION: The Clerk to establish if this is within our area.

Date of Next Meeting: 24th May 2018 at Forden Community Centre, AGM followed by the usual meeting.

Signed:

Cllr D T L Jones (Chair)

Date _____