

**Forден with Leighton and Trelystan Community Council**  
*Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan*  
**Minutes of the meeting held on 25<sup>th</sup> October 2018**  
**At Forден Community Centre**

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**PRESENT:** Cllr R Dawe (RD)  
 Cllr S Rowlands (SR) Mrs V Griffith (Clerk)  
 Cllr C Alexander (CA) Cllr R Tibbot (RT)  
 Cllr W Jones (WJ) Cllr M Williams (MW)

**WELCOME:** The Chair welcomed all and thanked RT and NE for attending recent VMRC meetings. He also informed the members that Cllr David Jones was intending to formally offer his resignation. All agreed DTLJ had served the community extremely well and he would be missed.

**ACTION:** DTLJ to write to the Clerk to formally resign.

**ACTION:** Clerk to invoke co option process on receipt of written confirmation of DTLJ's resignation

**APOLOGIES:** Cllrs David Jones. (DTLJ), Del Jones (DJ), Linda Corfield (LC), and Neil Edwards (NE)

**GUESTS:** None

**MINUTES OF THE MEETING** held on 27<sup>th</sup> September 2018, as circulated, were agreed as a true record and were signed by Cllr R Dawe (Chair)

Proposed by Cllr W Jones and second Cllr S Rowlands - all agreed.

**Declaration of Interest:** None

**MATTERS ARISING**

1. Pavilion:

Outstanding work	What was discussed:	Action:
Play Area	Clerk informed members of the grants available from PCC. It was agreed to make a list of jobs required as per RoSPA reports.	RD to compile list of jobs. Clerk to find contractors to quote and to contact VMRC to this end.

## 2. Road/Highway situations:

Situation/Location	Contact	Situation	Action
Leighton Bank	Ken Llewellyn, PCC	Drains are blocked and need emptying <b>(The Clerk contacted Highways 28.12.17 &amp; 30.01.18,</b>	<b>Await work to be completed. Clerk awaiting response from</b>
Between Back Lodge and the Poultry House, Leighton	Ken Llewellyn, PCC	Bad pot holes <b>(The Clerk contacted Highways 13.03.18</b>	<b>LC had emailed PCC again 11.07.18 Await work to be completed. Clerk awaiting response from</b>
Path in Forden from the Cock side of the village down to the school	Ken Llewellyn, PCC	Path is in a dreadful state and drains are blocked All Councillors will report	<b>Await work to be completed. Clerk to contact PCC. Clerk awaiting response from</b>

### 3. The Cock Hotel, A490 Safety Concerns.

Chris Lloyd of PCC had confirmed via email to RD that this was scheduled to be carried out but no time frame was confirmed. **608**

**ACTION:** Await work to be completed.

### 4. Accessing the Pavilion/Facilities during School Time.

Clerk confirmed she had written to the landowners but had received no reply.

**ACTION:** MW to speak directly with the landowners to discuss purchase of the land or make the right of way into an access.

### 5. Risk assessment. Steep slope signs. RD had 'steep slope' sign and new posts.

**ACTION:** RD to re instate sign with new posts

Corrosive liquid in shed – NE had removed or marked all containers in storage shed near football pitch. **This matter is now closed**

### 6. Gutter near football pitch requires cleaning.

LC confirmed via email that she had spoken to the adjacent landowner who had kindly offered to clear the ditch. It was unclear whether there would be a charge for this.

**ACTION:** Clerk to email LC to get confirmation of any charge for the ditch clearing by the land owner.

### 7. Lights at the Pavilion. Clerk confirmed that the bulb had been replaced and bill received. **This matter is now closed**

### 8. Clerk Resignation. Clerk confirmed that previously Clerk, Helen, was still assisting but this need was diminishing. Clerk anticipated that help would only be required for clarity on key matters.

**ACTION:** Review at next meeting.

9. Data Protection. Clerk and SR still to update laptop for Cloud and new email address.

**ACTION:** Clerk and SR to liaise on a time to meet to put this in place

10. Website Policies. RD confirmed there were no further policies at present.

**ACTION:** All further policies to be put on website on the 'Agenda' page

11. Update on Bench by the War Memorial.

RD had spoken to Mr. Davys Jones but the latter was indisposed at present so nothing could be done.

12. Pavilion/Cleaning. Clerk informed the members that primary school had kindly agreed to hold a key for the hygiene bin contractor to use. PCC wanted a written acceptance that the contractor would be alone in the Pavilion. All agreed this would be acceptable.

**ACTION:** Clerk to return amended form to PCC for a monthly hygiene bin contract. MW took spare key and Clerk would advise when it needed dropping off at school office.

13. Hedge by Forden school. MW confirmed this had been cut since the last meeting as requested.

14. Tir Du Charity. Clerk had emailed all since previous meeting with the information from OVW Wales for their opinion. A hard copy was given to WJ. It was agreed that further investigation was required as to the legal position of the Trustees and the CC.

**ACTION:** RT to look further into the matter. Clerk suggested contacting the Official Custodian. RT to report at the next meeting.

15. Doors at Pavilion. Clerk read quote for new door locks obtained by SR. It was agreed that there was no easy solution by a remedy was required for the problem of the door being left open. Vandalism was a real concern. Clerk suggested the possibility of timed locks.

**ACTION:** SR to make enquiries regarding the cost of timed locks. Clerk to check the insurance minimum standard of locks required and inform SR.

16. Bus shelter in Leighton – RT reported that this has been cleaned. This matter is now closed.

17. Fir trees with wire at base. RD confirmed he had removed this trip hazard. MW reported that there was more wire in the hedge at the Bowling Green.

**ACTION:** RD to investigate and report back at next meeting.

18. Noise from sewage plant. NE had reported via email that the noise had not been remedied and a further visit from the engineer was required.

**ACTION:** Clerk to contact Kingspan to arrange another call out.

19. Unmarked graves. As DJ was not present this item would be discussed at the next meeting. Clerk confirmed that she had asked E Francis to go ahead with levelling of grave.

20. Phone box in Leighton. CA explained that the phone box needed to be moved and a defibrillator installed. She needed to contact BT regarding electricity supply etc. Clerk had found little paper work on the matter.

**ACTION:** Clerk to re visit emails and inform CA asap

21. Water on road. LC not present but had emailed PCC and was awaiting a reply.

22. Lights in tennis court. Clerk confirmed the matter was in hand but was concerned about the length of time such repairs took. SR to ask electrician Dave Taylor to quote for electrical work on phone box when CA had more info with a few to using him in future.

23. Fly tipping at the end of Edderton Drive. Nothing further to report.

**ACTION:** MW to monitor situation

24. Concerns over planning issues. Clerk read response from planning officer Bryn Price which had been sent to LC.

25. Transit van. MW reported that there had been no further sightings but there had been premises broken into and it was agreed all should be vigilant.

26. Public Space Protection Order. Clerk had received clarification on the matter from PCC. PSPO's were only available for land owned by PCC. They did not apply to school playing field or private land and were therefore not enforceable on the playing fields at the Pavilion.

**PLANNING:**

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**New Applications:**

<b>Application Ref:</b>	<b>Grid Ref:</b>	<b>Description:</b>	<b>Comments:</b>
18/0252/LB C	324475306588	Application for to repair and replace windows at Lower Leighton, SY21 8HH	<b>SUPPORTED</b>

**2. Planning decisions as received from Powys County Council as below:**

<b>Application</b>	<b>Address</b>	<b>Date of decision</b>	<b>Decision</b>
18/0043/ FUL	Rock House, Trelystan	4 <sup>th</sup> Oct 2018	Approved
P/2017/1365	Upper Mun Lyn, Forden	4 <sup>th</sup> Oct 2018	Approved
18/305/HH	Maes Hafren, Buttington	14 <sup>th</sup> Sept 2018	Approved
VAR/2017/0027	Ty Dolef, Forden	16 <sup>th</sup> Sept 2018	Approved
18/340/DIS	Pen y Derw, Forden	26 <sup>th</sup> Sept 2018	Approved
18/0606/AGR	Edderton, Forden	28 <sup>th</sup> Sept 2018	Approved

**FINANCE:**  
**1.PAYMENT OF THE FOLLOWING BILLS WAS PROPOSED.**

Invoice Summary October 2018

Payee	Details	Power to Pay	Chq	£
Ms H Stanier	Salary	Schedule 12, paragraphs 30, 30D and 30E	2019	£19.16
Mrs V Griffith	Salary £438.12 + £5.07 postage	Schedule 12, paragraphs 30, 30D and 30E	2020	£443.19
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£144.00
PWLB	Loan Repayment	s.2	DDR	£971.63
Forden Recreation Assn	Room Hire Sept 2018	LGA1972 S.12	2021	£12.00
Poppies Mops	Pavilion cleaning		2022	£96.00
	<b>TOTAL</b>			<b>£1,685.98</b>

Current Account Balance £15,945.32  
 Business Premium ME £15,255.26

**The payments were approved for payment. Proposed WJ and seconded CA – all agreed.**

**CORRESPONDENCE:**

- 1.Child burial fees. Clerk had received confirmation of the arrangements for applying for reimbursement for child burial fees from PCC.
2. Clerk read a letter from ICAS helpline regarding the risk posed by trees on CC owned land. It was agreed that this should be added to the Risk Assessment schedule.

**ACTION:** Clerk to forward this email to DJ and LC for their information and consideration.

Clerk informed the members of the following:

- a. Draft Corporate Plan Road Show dates and venues
- b. Community support for the Armed Services
- c. Sustainable training events dates and times
- d. Supplementary Planning Guidance from PCC
- e. PCC Libraries working GP Practices
- f. A 'Thank you' from David Hawes for the recent Revenue Grant payment to Leighton village hall.
- g.OVW conference dates for 2019

**MATTERS RAISED:**

1. Dog fouling. MW raised the matter of dog fouling on the pavement outside Forden school. It was suggested that a dedicated doggy bin should be installed directly outside the school.

**ACTIONS:** RD to check bin situation and inform Clerk. Clerk to then ask PCC for a bin if not already there. RD to put a piece in the County Times to ask for owners to clear up after their d

2. Pavilion. SR reported that the cleaners needed to empty bin and required new brown bin bags. SR also reported that the lights on the Pavilion required adjustment following the clocks going back.

**ACTIONS:** Clerk to obtain new brown bin bags from PCC. SR to ask NE regarding lights.

**ACTIONS:** RD to remove the nettling.

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3. Noise from sewage plant. NE confirmed that this was not normal and required a service from Kingspan.

**ACTION:** Clerk to contact Kingspan to arrange maintenance visit.

4. VMRC – RD confirmed that staying in the Cluster had been the right decision at present and all agreed. MW suggested that with further services being handed over from PCC the Cluster would be able to offer more help to community councils.

5. Clerk reported that KP Fire had not yet serviced the fire extinguishers in the Pavilion.

**ACTION:** RD to email Clerk with dates when he could meet KP Fire to allow access. Clerk to liaise with KP Fire.

6. Clerk raise the issue of Burial fees at Forden Cemetery. It was agreed that to bring fees into line with the wider area, burial fees for any one from outside the parish would be raise to £1,000.

**ACTION:** Clerk to write to G Peate and E Francis to inform them of this decision.

**Meeting ended at 8.40pm**

**Date of Next Meeting: Thursday 22<sup>nd</sup> November 2018 at 7.00pm Forden Community Centre**

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Cllr R Dawe (Chair)

