

Fordeu with Leighton and Trelystan Community Council
Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Minutes of the meeting held on 25th February 2016
At Fordeu Community Centre

438

PRESENT: Cllr L Corfield (Chair) Cllr W Jones (WJ)
Cllr N Edwards (NE) Cllr R Dawe (RD)
Cllr D T Jones (DTJ) Ms H Stanier (Clerk)

APOLOGIES: Cllr M Williams, Cllr D Jones, Cllr D Clare, Cllr C Alexander

MINUTES OF THE MEETING held on 28th January 2016, as circulated, were agreed as a true record and were signed by Cllr L Corfield (Chair).

Proposed by Cllr N Edwards and seconded by Cllr R Dawe – all agreed.

Declaration of Interest

None were recorded.

MATTERS ARISING

1. Web Site. LC confirmed the need for enough Councillors to be present for photograph to be taken. **This matter is to be closed for the time being.**

ACTION: Clerk will diarise for a date in the summer.

2. Risk Assessments Sports Fields and Playgrounds – Electric circuitry – The Clerk advised that Will Stafford had confirmed a Certificate Number which had been omitted from the electrical report; she also advised that she had contacted John Lowe and Peter Sheppard regarding a quote for the electrical work that is needed. John Lowe had sent the quote straight away and Councillors decided to go with this and ask him to do the work required (the amount being £170.00 + VAT.)

Proposed by Cllr N Edwards and seconded by Cllr L Corfield – all agreed.

ACTION: The Clerk to contact John Lowe and request him to go ahead with the work.

3. Bus Shelter – LC confirmed that the new Bus Shelter had been booked and was still in hand, confirmation of this received from John Forsey who has confirmed he will chase the area manager from HGSS to get some definite timescales.

ACTION: - See Above.

4. Coat of Arms – DJ confirmed that this has been approved by St Asaph, The planning and proposal having been sent previously. DJ needs now to fill in the second part of the form.

ACTION: Matter carried forward in DJ's absence.

5. **Goal Posts/Junior Football Pitch.** LC confirmed she had spoken to Neil Breeze and that it was ok with him that the junior's use the Adult Pitch on the 3rd April 2016, this being a rearranged date previously set for the 20th March 2016. **This matter is now closed.**

6. Councillors Resignation. The Clerk confirmed that the advertisement had been sent by email to Leighton and Fordeu Newsletter for publication in the April 2016 issue.

ACTION: The Clerk to diarise as a reminder.

7. a) Pot Holes outside Garden House Leighton. This work has still not been done by Powys County Council. LC will chase again.

ACTION: See Above.

8. b) Holes along Leighton Bank by Pantybwlich. This work has still not been done by Powys County Council. LC will chase again.

ACTION: See Above.

9. No Dogs Signs. New sign has been completed. **This matter is now closed.**

10. Community Delivery. Still awaiting next Community Delivery meeting for outcome on the different options being considered.

ACTION: See above.

11. Token Machine. It was confirmed in the January Meeting that any future calls regarding problems with the Token Machine would be directed to Neil Edwards. No problems have been noted recently. **This matter is now closed.**

12. Village Hall Annual Revenue Grant Scheme, The Clerk confirmed completion of the precept form for 2016/17 financial year. **This matter is now closed.**

13. Tennis Court. NE confirmed he had received two quotes to get the Tennis Court surface cleaned. One being from Hafren Services Limited £670 + VAT, the other from RJQ Cleaning & Valeting £250 (no VAT). Councillors agreed to go with RJQ Cleaning & Valeting.

Proposed by Cllr D T Jones and seconded by Cllr R Dawe.

ACTION: - NE will arrange for work to be carried out by RJQ Cleaning Valeting.

14. Sports Pavilion Changing Rooms. LC has spoken to Nick Lloyd, the caretaker regarding the need for these to be cleaned and that no hot water was found available. **This matter is now closed.**

15. Donations towards Leighton Village Hall Anniversary Tea and Exhibition. The Clerk confirmed that a cheque had been raised for £50 and presented to Councillors this month. A thank you had been received from Tony Garrett, Treasurer of Leighton Village Hall. **This matter is now closed.**

16. Children's safety around the Bus Shelter area in Forden. LC confirmed that she had contacted Chris Lloyd at Powys County Council regarding support for a Flashing Speed Sign and confirmation that the Bus Shelter was being replaced. No reply had been received as at the date of the meeting.

ACTION: to await reply from Powys County Council.

PLANNING:-

1.

Application Ref	Grid Ref	Description	Comments
ELEC2016 0001	322403/298764	for Section 37 application process under Electrical Act 1989 for erection of 11kv Overhead Electricity distribution line rebuilt – 2.68km at Land at Forden and Montgomery Powys	Supported
P/2016/0078	323379.19/300563.57	For conversion of agricultural building to annex to main dwelling (retrospective) at building at Cwm Farm Forden Welshpool Powys	Supported

2. The Clerk successfully projected this meeting's planning on to the wall for Councillors to read at the same time. No problems were encountered. Going forward, this will be the new process. **This matter is now closed.**

FINANCE:-

1. Payment of the following bills was proposed.

Payee	Details	Power	Chq	£
Mr N Lloyd	Wages	s.164, s.44, ss 9&10	819	£107.20
Forden Recreation Assn	Room Hire (28.01.16)	LGA1972 S.12	820	£10.00
Kingspan	Service Contract Charge	s260	823	£887.28
Leighton Village Hall	Donation towards Anniversary Celebrations	s139	821	£50.00
One Voice Wales	Membership	s142	822	£186.00
	TOTAL			£1,240.48

Proposed by Cllr N Edwards and seconded by Cllr D T Jones – all agreed.

2. Tennis/Bowling Club Invoices. The Clerk confirmed the Bowling Club Charge should be £200 plus £1 nominal rent, going forward there will be a need to amend the budget figure for this as £250 had been set in error. The Clerk confirmed information passed to CA so that she could contact Beverley Cadwallader, she also showed Councillors the letter that had been typed out for the Chair Person advising the need for them to provide the Community Council with written proof that Public Liability had been obtained. The Councillors confirmed the letter could be sent forthwith.

ACTION: The Clerk to send the letter to the Chair Person of the Tennis Club, this being Sharon Wainwright.

3. Asset Register. The Asset Register was reviewed. Councillors pointed out the need to add the Defibrillator to Assets.

ACTION: The Clerk to action as above.

4. Financial Risk Assessment. Councillors reviewed and agreed that no changes were required to the Financial Risk Assessment.

CORRESPONDENCE:

1. Mobile Post Office, Forden. Correspondence received confirming the restoring of the Post Office services to certain areas, Forden being included. Correspondence confirmed that there is a 6 week consultation and they are looking to hear views as regards suitability etc. Forden's proposed service will be at the road opposite Copperfields, Withy Avenue. Councillors requested the Clerk to reply also confirming the need for this service at the opposite end of the village opposite the Church in the lay-by.

ACTION: - The Clerk to reply with new recommendation.

2. Submission of Deposit Powys Local Development Plan 2015. Correspondence received confirming submission of the Deposit Powys Local Development Plan 2015 to the Welsh Government and Planning Inspectorate for Public Examination and Notice of Proposed Focussed Changes Consultation. The Schedule of Focussed Changes is now available for public consultation for a 6 week period from Friday 29th January 2016 to Friday 11th March 2016. Correspondence confirmed where details may be viewed.

ACTION: The Clerk to ensure posters displayed on Notice Boards.

3. Principles of Good Administration and Good Records Management. Letter received from Ombudsman including the new edition of the Principles of Good Administration and Good Records Management. **The Clerk will file the report for future use.**
4. Forden Recreation Association. Card received from Forden Recreation Association expressing sincere thanks for the Grant that has been allocated to them for the financial year 2015/16.
5. Forden Church. A Letter has been received from Mr R S Dale, Hon Treasurer of Forden Church to acknowledge receipt of the donation of £250.00 towards the upkeep of the "closed" churchyard in 2015.

MATTERS RAISED:-

1. Question raised from Tanya Allison, Treasurer of the Leighton News. Querying the Community Council sponsoring Leighton News in September 2015 and payment not having been received. Clerk confirmed she could find nothing relating to this offer of a sponsorship other than a donation already made in April 2015 for £30, this cheque having already been cashed. Councillors requested Clerk to get back to Leighton News to confirm.

ACTION: The Clerk to confirm as above.

2. Bin at Collection Point for Moorwood, Leighton. DC had reported that the bin had disappeared which is used for the containment of Purple Refuse sacks, he also stated that the area was in a mess and people still needed to use it.

ACTION: LC will contact Powys County Council

3. Potholes between Shortcross to Bank House Leighton. WJ confirmed the states of the potholes in this area.

ACTION: LC to contact Powys County Council Highways

4. Defibrillator Training. NE confirmed that he had attended one of the recent training sessions to use the new Defibrillator.

5. Junior Pitch and Goal Posts. The Clerk reminded Councillors for the need to get the Junior Pitch in a good state and also to sort out the Goal Post situation.

ACTION: The Clerk to remind Councillors around March time when the weather is better.

6. PAYE Query. The Clerk advised Councillors that she had a query with the balance on PAYE, this differing to the Community Council figures and HMRC total.

ACTION: NE will take a look

Tirdu Charity.

Cllr W Jones handed 2 cheques to Helen Stanier; these represent the cheques that had been sent to Mrs LLOYD in December 2014 and 2015.

ACTION: Helen Stanier to take cheques to HSBC and ensure payment into Mrs Lloyd's account.

Tenancy Agreement. Helen Stanier confirmed contact from David Griffiths offering dates where he could meet Trustee's at the property. Trustee's requested Helen Stanier to forward this information to Graham Hislop so he could attend to that.

Date of Next Meeting: 24th March 2016 at Forden Community Centre

Signed: -----
Cllr L Corfield (Chair)

Date: -----