

Fordeu with Leighton and Trelystan Community Council

Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan

Minutes of the meeting held on 24th September 2015

At Fordeu Community Centre

418

PRESENT: Cllr L Corfield (Chair) Cllr R Dawe (RD)
Cllr D Clare (DC) Cllr W Jones (WJ)
Cllr D T Jones (DTJ) Ms H Stanier (Clerk)
Cllr M Williams (MW)

APOLOGIES: Cllr C Alexander, Cllr D Jones and Cllr N Edwards

MINUTES OF THE MEETING held on 27th August 2015, as circulated, were agreed as a true record and were signed by Cllr L Corfield (Chair).

Proposed by Cllr D Clare and seconded by Cllr W Jones – all agreed.

Declaration of Interest

The following declarations were made:

Name	Category	Personal	Prejudicial
Cllr M Williams	Planning Application P/2015/0800	✓	✓
Cllr L Corfield	Planning Application VAR/2015/0032	✓	✓

MATTERS ARISING

1. Web Site. RD made suggestion to have photograph of Community Councillors on the website. **Matter carried forward while decision made to find some suitable to take a photograph.**
2. Risk Assessments Sports Fields and Playgrounds – Electric circuitry – DTJ confirmed that he had previously spoken to Will Stafford who had confirmed that he would contact the Clerk. The Clerk confirmed this had not happened
ACTION: DTJ will contact Will Stafford again and try to obtain a definite date and time to meet him. The Clerk will have a look for the certificate and email it to DTJ.
3. Bus Shelter – MW confirmed that Mr Cox (the contact for access to Powys County Council site regarding uplift) was still on leave.
ACTION: MW to contact Mr Cox
4. Playground Inspection Reports – All Playground Inspection Reports have been passed on to Councillors involved and Leighton's passed on to Jane Walton. **This matter is now closed.**
5. War Memorial – Additional Names. After last meetings decision to go with the idea of a simple 3 lines on slate at a cost of £182 + VAT, the order has been placed and it should take 2 to 3 weeks to make. **Matter to be left open pending delivery.**
6. Coat of Arms – Action carried forward in DJ's absence.

Action: DJ to report back with her findings.

7. Risk Assessments – The outcome as regards remedial work on cricket pitch is to be carried forward in NE's absence. LC advised that after contact with the school it was confirmed that the cricket pitch is used for Cricket Club and tournaments. **Matter carried forward in NE's absence.**

8. Hedge at Castle Court, Leighton. LC confirmed that the high hedge situation has been reported again to PCC.

ACTION: Awaiting work to be completed.

9. Tirdu. The Clerk has now spent time with DC looking at the work involved; she confirmed that the Letting Agent has been informed as regards the change of contact.

ACTION: The Clerk to type out a letter to HSBC for Trustee's signatures, so that statements can be sent direct to the new contact address.

10. Inspection of the Goal Posts on the top pitch. After looking at the work needed to be done on the Goal Posts, MW reported that he was concerned about the state of one of the Goal Posts. He pointed out that light weight plastic ones would be ideal and that he thinks the Community Council should look into the cost of purchasing these to replace the old steel ones. MW also pointed out that he felt the state of the pitch was ok. The Clerk pointed out that Chris Knowles had been in contact to ask if he could mark out a new pitch by the side of the existing Adult Pitch as he is unhappy about the state of the Junior Pitch and had been told that by a League Representative that the Goal Posts were unsafe. During the meeting, the feeling was that the Junior Team should use that designated Junior Pitch.

ACTION: LC to contact Chris Knowles regarding the junior match play area, the Clerk to look into the cost of new plastic Goal Posts.

11. Planning Aid Wales Training Workshop. Councillors RD and MW expressed an interest in attending a workshop. It was confirmed that these particular workshops were at a cost of £30 per head so the Clerk will look into whether any free workshops are available.

ACTION: - The Clerk to look into whether any other workshops are available.

12. Russell Francis Haulage. The Clerk confirmed that she had contacted Russell Francis Haulage to arrange for the invoice relating to stone purchased for the drainage problem on the Football Pitch to be re addressed to the Community Council. The Clerk had advised that this had also now been received and cheque raised in this month's batch. **This matter is now closed.**

13. Councillors Resignation. A letter was handed in at this month's meeting from Cllr Tim Davies confirming his resignation. The Clerk to look into the Co-opting procedure.

ACTION: - The Clerk to explore the Co-opting procedure/advertising.

14. Tennis Pitch Lights. The Clerk confirmed that Pete Sheppard had completed the work relating to the Tennis Pitch Lights. **This matter is now closed.**

15. Wire left near the Football Pitch. Awaiting response from NE.

16. Defibrillator. LC confirmed meeting with representatives from Andrew Lloyd Football Festival, She advised that the discussion involved confirmation that the Defibrillator will be positioned outside in a self contained unit with keypad access. Once this is installed, the Community Council will be responsible. It was also pointed out that some people in the Community will need to be trained. RD confirmed that he would be happy to be a contact for this and to be trained himself.

ACTION: The Clerk to check with Zurich Insurance as to how this will affect the cost of the existing policy

Application for the Community Council taking responsibility for the Defibrillator was Proposed by Cllr M Williams and seconded by Cllr R Dawe – All agreed.

17. Training Goal Posts. Councillors had agreed that these can be erected to use during training. **This matter is now closed**

18. Pot Holes outside Garden House Leighton. This situation had been reported to Powys County Council on the 8th September 2015. Nothing has been done as yet.

ACTION: The Clerk to remind PCC

19. Pot Holes along Leighton Bank by Pantybwloch. This situation had been reported to Powys County Council on the 8th September 2015. Nothing has been done as yet.

ACTION: The Clerk to remind PCC

PLANNING:-

Applications for Wind Turbines showing on Agenda for the 24th September 2015 meeting were not discussed as a decision had been already made.

Application Ref	Grid Ref	Description	Comments
P/2015/0800	322189.58/301720.75	For Erection of a free range laying unit with associated feed bins and hard standings and construction of one passing place at Pen-y-Derw, Forden, Welshpool	Supported
P/2015/0876	322421.1/300966.87	For Conversion of redundant agricultural building to a dwelling and associated works at Barn next to Church Farm, Forden, Welshpool	Supported
VAR/2015/0032	324523.31/306723.93	For Application to discharge Section 106 Planning Obligation attached to planning permission M96628 (occupancy restriction) at Nant y Coed, Leighton, Welshpool	Supported
VAR/2015/0031	323972.9/302377.85	For Discharge of Section 106 planning obligation attached to M199990337 (owner restriction) at 2 Heritage Green, Forden, Welshpool	Supported

FINANCE:

1. Payment of the following bills was proposed.

Payee	Details	Cheque No.	£
Mr N Lloyd	Wages	791	£129.90
Ms H Stanier	Salary £748.64 (£666.64 + £82.00 PAYE Refund) + £13.93 Expenses	792	£762.57
HMRC	PAYE	793	£2.50
Russell Francis Haulage	Stone for drainage repairs Football Pitch	795	£777.54
Powys County Council	Business Rates	DDR	£135.00
	TOTAL		£1,807.51

Proposed by Cllr D Clare and seconded by Cllr W Jones – all agreed.

2. QuickBooks – The Clerk confirmed that Budget entered onto system and can now access Actual – Budget comparison reports. Confirmed will bring to next meeting and thereafter every 3 months.

ACTION: - Clerk to take Profit and Loss Detail Reports to the next meeting.

3. External Auditors – The Clerk confirmed that an email had been received on the 16th September 2015 stating that the audit was currently with the Director for final sign off and that it would be signed off by the 30th September 2015 deadline.

ACTION: - The Clerk to update at the next meeting.

CORRESPONDENCE:

- Cluster Meeting. Minutes from the Cluster Meeting dated 28th July 2015 were handed out to those interested.
- Forden Recreation Assn. Letter received thanking the Community Council for the 2nd instalment for the Revenue Grant.
- Invitation to Best Kept Village Launch. Invitation received for the Chair and one other Councillor to the launch of the Best Kept Village in Montgomeryshire Competition.
- Confirmation received of Agenda for June meeting of the Montgomeryshire Area Committee. The Clerk read out specific points of possible interest relating to devolution of services/possible loss of member councils in the Welshpool area and Consultation of Bus Services.
- Urgent changes to some services across North Wales. Email received confirming that the Powys Teaching Health Board had been put on short notice regarding urgent proposals from Betsi Cadwaladr Health Board to make temporary changes to some services across North Wales including an option to remove obstetric led maternity services from Wrexham Maelor Hospital for an unspecified period.

MATTERS RAISED:

- Living Wage. The Clerk confirmed that the Living Wages opposed to the Minimum Wage will become effective from April 2016. This will affect the Caretaker's wages increasing it to £7.20 per hour. There will also be an increase effective from the 1st October 2015 on the minimum wage raising this to £6.70 per hour.

2. Yearly Maintenance Check of the Treatment Plant. The Clerk confirmed that the check had already been carried out by Kingspan, she read out the report that confirmed that the plant needed emptying and that there were other recommendations which were not clearly worded.

ACTION: The Clerk to contact Kingspan for clarification on the recommendation and also to initiate the emptying of the tank.

3. Forden Bike Show. The Clerk reminded that the yearly Bike Show would be on the 27th September 2015 and wanted clarification from the Councillors that the charge of £50 for the hire of the pavilion would be acceptable. All Agreed.
4. Leighton Show. MW confirmed attendance at the yearly event and gave congratulations to all involved for such a well organised day.

Date of Next Meeting: 29th October at 7:00 pm at Forden Community Council

Signed: -----
Cllr L Corfield (Chair)

Date: -----