

# Forden with Leighton and Trelystan Community Council

## *Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan*

### Minutes of the meeting held on 21<sup>st</sup> December 2017 At Leighton Village Hall

**PRESENT:** Cllr D T L Jones (DTLJ) Cllr C Alexander (CA)  
Cllr W Jones (WJ) Cllr L Corfield (LC)  
Cllr M Williams (MW) Ms H Stanier (Clerk)

**APOLOGIES:** Cllr S Rowlands, Cllr D Jones, Cllr N Edwards, Cllr R Dawe and Cllr R Tibbott **553**

**MINUTES OF THE MEETING** held on 23<sup>rd</sup> November 2017, as circulated, were agreed as a true record and were signed by Cllr D T L Jones (Chair)  
Proposed by Cllr M Williams and seconded by Cllr C Alexander - all agreed.

**Declaration of Interest:**

Name	Category	Personal	Prejudicial
Cllr M Williams	Planning Application P/2017/1344	✓	✓

**MATTERS ARISING**

1. Caretaker. Holiday Pay. The Clerk confirmed the 2 different options of payment to the Caretaker. Councillors asked the Clerk to liaise again with One Voice Wales. She also confirmed that the keys had been handed back in.

The Clerk explained that she had spoken to other local Clerks and the general rule is that they take Holiday and make up the work upon their return.

**ACTION:** The Clerk to liaise with One Voice Wales and for Councillors to make decision on payment and also to contact Mr Lloyd to confirm that this matter is in progress.

Outstanding Caretaker work	What was discussed:	Action:
Amenity Area	Securing of the bin and pressure washing of the mats in the Play Areas still outstanding. RJ Quinton not interested in the work. The Clerk to contact Shaun Rees regarding the work	The Clerk to contact Shaun Rees for a quotation to pressure wash the mats.
Things left outside the Ladies Toilet	Councillors confirmed all items left are now in the shed. NE confirms he has time to dispose of these.	Progress to be checked on
Play Area	Caretaker had been waiting for new Power Washer to come into stock	Councillors to decide upon way forward after Caretaker resignation
Weeds growing through the Multi Purpose Courts	Still outstanding.	Councillors to decide upon way forward after Caretaker resignation
Snag List	Snag List displayed. Loose tap in Ladies Toilet is still outstanding.	Councillors to decide upon way forward after Caretaker resignation

2. Road/Highway situations:

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Situation/Location	Contact	Situation	Action
Trelystan – Short Cross down to Beeches	Ken Llewellyn, PCC	Some work has been done just waiting for Jet Patcher to finish work off <b>(The Clerk had contacted Highways 26.11.17)</b>	Work to be completed <b>No progress from last meeting.</b>
Grove Lane Forden	Ken Llewellyn, PCC & Dave Gardner	PCC advise this work is to be looked at during the winter. Councillors requested the Clerk to report gully's sinking by the council houses. <b>(The Clerk reminded Highways 26.11.17)</b>	Work to be completed.
Hem Bank Forden – pot holes	Ken Llewellyn , PCC	PCC advise pot holes scheduled to be filled and the road has been entered on to the capital list to be considered for further works next financial year. <b>MW confirmed that the surface is really bad 21.12.17.</b>	Entered on capital list to be considered for further works next financial year
Pot hole outside the school which has a bollard on it	Ken Llewellyn, PCC	<b>(The Clerk had contacted Highways 26.11.17)</b>	The Clerk to confirm to Highways that there are now 2 or 3 sunken metal gullies.
<b>NEW ISSUES:</b> Leighton Bank	Ken Llewellyn, PCC	Drains are blocked and need emptying	The Clerk to report to PCC
1) Grit Replenishment. It was confirmed that if residents need more grit they have to request it. 2) General Highways questions. 3) Grit bin in the Junction by the Crescent, Forden.	PCC	1) Residents have to request Grit replenishment  2) LC confirmed to Councillors to direct any questions towards her as there is going to be a Highways Seminar soon.  3) Bin is cracked and damaged.	2) To direct all Highways questions to LC so she can report at the Highways Seminar  3) LC will report this to Highways

3. Pavilion Checks. The Clerk confirmed that bad weather had delayed the start of the work and that it was now down to be done after the first week of January 2018.

**ACTION:** Work should be carried out after the first week of January 2018.

4. Andrew Lloyd Football Festival Funds. The Clerk confirmed that training had taken place in November and another Defibrillator training session had been arranged for the 23<sup>rd</sup> January 2018.

**ACTION:** Await Training to be carried out.

5. The Cock Hotel, A490 Safety Concerns. There had been no progress on this.

**ACTION:** LC will follow up with Chris Lloyd, Powys County Council.

6. Accessing the Pavilion/Facilities during School Time. DTLJ confirmed that he had spoken to Mr Davies and that they will meet in January 2018. DTLJ feels a small group should join him with Mr Davies on site. DTLJ will speak to NE and copy others in regarding a date.

**ACTION:** Small Group to meet Mr Davies in January 2018.

7. Sign bent, School turn, No further update.

**ACTION:** Await work to be completed.

8. BT Phone Boxes. The Clerk confirmed that posters are now displayed in each box regarding ownership. The Clerk to ensure that we have Public Liability Insurance while more information is being gained on ownership. Matter regarding movement of the Leighton Box to be carried forward to the next meeting.

**ACTION:** More Ownership information being sought. Councillors to discuss movement of the Leighton Box at the next meeting. LC will look into whether Planning permission is needed in the meantime.

9. Risk Assessments. These have been completed. Main issues are:

- a) Missing steep slope sign – bank along bottom end of main pitch. Await reply from SR as to where this is.
- b) Wire between the 2 pitches needs taking up. Diarise for this to be moved in February 2018.
- c) Strimmer left in the Changing Rooms. This is in hand. Jonny Roberts will move the Strimmer.
- d) Microwave, Boiler, Fridge and Kettle need PAT testing. No progress, awaiting Steve Lowe to complete the tests.
- e) Ramp up to the exterior doors at the Pavilion needs Pressure Washing. The Clerk confirmed that RJQ were not interested in doing the work. Councillors requested the Clerk to contact Shaun Rees to see if he would provide an itemised quotation.

10. Signage. Councillors confirmed the following: The sign situation for Halmer Drive, Forden is being considered by Leigh Williams, PCC. The sign for Cilcewydd has been ordered by Chris Lloyd, PCC and should be replaced once warning signs for the bend are completed. No further update.

**ACTION:** Await work to be completed

11. ROSPA Play Area Safety Inspection Reports. Heritage Green - DTLJ confirmed that vegetation needs cutting back and overhead ladders to be looked at but that no one is coming to any immediate harm. Forden Play Area – RD couldn't find anyone to replace the rubber tiles and confirmed that alternatives would need to be looked at – although this is not serious, it does need to be dealt with. RD has obtained a full list of approved firms from ROSPA.

DTLJ confirmed that it is going to be quite costly to replace the tiles. It was requested that the Clerk diarise this to be looked at again in Spring 2018.

**ACTION:** The Clerk to diarise that the play area is to be looked at when weather permits in Spring 2018.

12. Road Sign, opposite main entrance to Leighton Hall. Councillors confirmed that the sign had been taken away. **This matter is now closed.**

13. Pavilion Match Changing Rooms. This matter is to be carried forward to the next meeting.

**ACTION:** Jonny Roberts to change the signs.

14. Future Fit. The Clerk confirmed that there had been no progress with the consultation.

**ACTION:** Await consultation to start and information to be received to start the process.

15. Soccerholics, after school activities. LC confirmed that no one else charges Soccerholics and that they work as an after school club. Councillors requested the Clerk still to obtain a copy of their Public Liability. Councillors will speak to NE at the next meeting.

**ACTION:** The Clerk to obtain a copy of Soccerholics Public Liability Insurance.

16. Church Farm Development – Abandoned Houses. LC confirmed that she had contacted Service Improvement Officer at Powys County Council; their reply confirmed that from an environment health point of view generally the authority can consider taking control of the empty homes but this would be a very last resort, such an approach being very rarely actioned. They confirmed with this case they cannot act as the development is not complete. **This matter is now closed.**

17. Mud left on the road. The Clerk confirmed no response received from Mr David Gethin or Powys County Council. The Clerk will remind Powys County Council of this situation.

**ACTION:** The Clerk to remind Powys County Council – Highways Department.

18. Electricity Supply. The Clerk advised that NE had confirmed that he had found an electric meter in the store cupboard. This matter has been discussed in previous years and enquiries made with the electric companies. The Community Council have always been in a position of waiting for the bill. Councillors asked the Clerk to speak to Neil Bennett to see if he can throw any light on the situation.

**ACTION:** The Clerk to speak to Neil Bennett

19. Gutter needs cleaning. NE had left information with the Clerk to confirm that the gutter lies on our side of the hedge so should belong to neighbours, Mr & Mrs Broxton (top side of the field) and Mr Andrew Mellor on the far side, he had confirmed that although they own the land, he did not know if they were liable for it. Councillors asked the Clerk to look at Maps that we hold in archive to check on this matter.

**ACTION:** The Clerk will look for archive maps.

20. Trees on the green by the Church. NE had left information to advise that he thought that Powys County Council owned the green. LC advised that she thought the Humphreys family were the owners. This matter is carried forward to the next meeting.

**ACTION:** Situation carried forward to the next meeting.

21. Bench by War Memorial. The Clerk has reported back to NE to confirm that the bench is not on our Asset Register, He later advised that Richard Davys-Jones had offered a donation to towards a replacement (he had not confirmed how much this would be). NE confirmed that he would put this in the Newsletter to see if anyone else comes forward to donate.

**ACTION:** NE looking into donation possibilities.

22. Mole hills Cemetery and by the shed. The Clerk obtained details of someone who could deal with the moles; however NE had advised that the moles were now quiet and he would report back if there were further problems. **This matter is now closed.**

#### **PLANNING:**

##### **New Applications:**

1.

Application Ref:	Grid Ref:	Description:	Comments:
P/2017/1365	321694.8/300755.65	for CoU: Retrospective planning application for the conversion of an existing building to form a 1 bed self contained unit at Upper Mun Lyn Forden Welshpool Powys	<b>SUPPORTED</b>

P/2017/1346	322266.69/301805.5	for Major: Erection of extension to the existing poultry unit to accommodate a further 16000 birds (egg production, erection of feed silos and all other associated works at Pen-y-Derw Forden Welshpool Powys	<b>Supported with concerns about heavy sized vehicles on the road - these concerns were expressed at Pre-Consultation stage also</b>  <b>Cllr M Williams left the room while this was being discussed</b>
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**FINANCE:**

1. Payment of the following bills was proposed:

Payee	Details	Power to Pay	Chq No.	£
Mr N Lloyd	Wages	s.164, s.44, ss 9&10	949	£14.17
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£140.00
Davies Roberts & Bowen	Handrail - Pavilion	s.133, s.19	950	£90.00
Forden Recreation Assn	Room Hire (23.11.17 + Late Evening Charge. 28.11.17 Defib Training)	LGA1972 S.12	951	£31.50
Ms H Stanier	Wages	Schedule 12, paragraphs 30, 30D and 30E, s144	952	£367.20
HMRC	PAYE (H Stanier £67.20. N Lloyd £24.80)		953	£92.00
Forden United Junior Football Club	Cement for fixing goal posts <b>**NOT PAID AS UNDER QUERY** - MW will inspect the goalposts</b>	s.133, s.19	954	£184.03
Powys County Council	Council Election costs. Forden £402.75. Trelystan £241.72. <b>Will be deducted from Dec 17 Precept (£2100 in Budget just in case of contested election</b>	s.21, Local Elections Rules 2006, s.116	Deducted from Dec Precept Payment	£644.47
Mrs D Jones	Door Safety Mat (purchased from Welshpool DIY)	s.133, s.19	955	£32.00
Forden Church	Wreath	Act 1972, s.139	956	£17.00
Waterplus	Water Bill	s.125	957	£28.37
	<b>TOTAL</b>			<b>£1,456.71</b>

Current Account Balance

£6,457.75

Business Premium ME

£14,233.46

**Precept Payment due in December, offset by Election Costs \*\***

Payment of the bills proposed by Cllr L Corfield and seconded by Cllr W Jones - All agreed

2. Internal Auditor. The Clerk confirmed one of the internal auditors had agreed to attend the meeting but the other had not got back to her. This matter to be discussed at the next meeting.

**ACTION:** To be discussed at the next meeting.

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3. Budget 2018/19 – Clerk presented a second draft of the budget to Councillors and after a full discussion the following was proposed:

- That the Revenue Grant to Forden Community Centre and Leighton Village Hall remain at £1800 for this financial year.
- That the Council accept the proposed budget for 2018/19 for a Precept figure of £28,709 giving a Community Council tax of £37.37 for a Band D property.

Proposed by Cllr C Alexander and seconded by Cllr L Corfield – All agreed

Laptop - The Clerk confirmed that she had looked into the cost of a new/reconditioned laptop, the prices being £220 for reconditioned and £320 for new (this price would include the removing and reinstalling of existing software).

Grass Cutting – LC will obtain a copy of the school's grounds maintenance letter to compare what we both pay for.

**ACTION:** The Clerk to let the Councillors know when a laptop can be obtained and they then to approve. LC to obtain a copy of the school's grounds maintenance letter.

4. Tokens/Club Fees. This matter is to be carried forward to the next meeting.

**ACTION:** To be carried forward to the next meeting.

5. Automatic Payments. This matter is to be carried forward to the next meeting.

**ACTION:** To be carried forward to the next meeting.

#### **CORRESPONDENCE:**

- a) New "Natural Resources Wales Funding and Support – 2017/18
- b) Police Precept Consultation 2018/19
- c) The Ambulances Services Union – Donation request - Declined
- d) Section 137 Expenditure: Limited for 2018/19
- e) One Voice Wales Community and Town Council Consultation Events – Next Steps
- f) British Ironwork Centre -- Feedback Engagement Form
- g) Planning Law in Wales Consultation
- h) Consultation on a Proposal to develop a Major Network for South and West Wales and South Powys
- i) Gloversure – Increase of hourly rate
- j) Review of the Community and Town Council Sector
- k) British Red Cross – Donation request - Declined

#### **MATTERS RAISED:**

1. National Lottery Evening. MW confirmed he had attended a National Lottery Evening, he asked if there were any organisations we were aware of who could apply for a grant. MW confirmed that although as a Community Council we could not apply ourselves but local clubs could apply.

2. Dog Fouling. MW confirmed that there had been more instances of dog fouling. Councillors decided to monitor the situation.

**Date of Next Meeting: 25<sup>th</sup> January 2018 at Forden Community Centre. Start Time 7pm.**

Signed \_\_\_\_\_  
Cllr D T L Jones (Chair)

Date \_\_\_\_\_